Orange County Library System
Board of Trustees Meeting

Board Packet for February 2020
February 6, 2020

To: Richard Maladecki, President
    Marucci Guzmán, Vice President
    Nicole Benjamin, Trustee
    Danielle Levien, Trustee
    Crockett Bohannon, Trustee

cc: The Library Governing Board:
    The Honorable Mayor Jerry Demings, Chairman of the Library Governing Board,
    Members of the Governing Board, Commissioners Betsy VanderLey, Christine Moore,
    Mayra Uribe, Maribel Gomez Cordero, Emily Bonilla, Victoria Siplin, Orange County;
    and Ana Palenzuela, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 6:00 p.m. on Thursday,
February 13, 2020; Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801;
407.835.READ (7323).

    If any board member has an item to be brought up for discussion, please call
    Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Aurora Realin - Liaison, Nominating Board ~ City of Orlando
AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
February 13, 2020 ~ 6:00 p.m.
Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

20-013 I. Call to Order
20-014 Oath of Office: Danielle Levien
20-015 Oath of Office: Crockett Bohannon

II. Public Comment Policy & Procedures

20-016 III. Approval of Minutes: Library Board of Trustees Meeting ~ January 9, 2020

20-017 IV. Staff Presentations:
 Cyber Security Do’s & Don’ts ~ Ricardo Viera
 Library Director / Chief Executive Officer Search Procedure: Kim Bennett

20-018 V. Financial Statements and Summaries:
➢ Comprehensive Annual Financial Report (CAFR) for FY 2019
➢ Annual Investment Report FY 2019
➢ January 2020 Financial Statement

20-019 VI. Dashboard: January 2020

20-020 VII. Action Items

20-021 VIII. Discussion and Possible Action Items

20-022 IX. Information

20-023 X. Director’s Report

20-024 Public Comment: Non-Agenda Items

X. Adjournment

Next Meeting Dates: March 12, 2020 ~ Orlando Public Library – Melrose Conference Room; 101 East Central Boulevard; Orlando, Florida 32801 --- April 9, 2020 ~ Hiawassee Branch Library; 7391 West Colonial Drive; Orlando, Florida 32818.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Call to Order
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Oath of Office: Danielle Levien
Orange County Library System  
Board of Trustees

OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida: that I am duly qualified to hold office under the Constitution of the State: and that I will well and faithfully perform the duties of the Office of Trustee, Orange County Library District Board of Trustees, on which I am about to enter, so help me God.

___________________________________________________  
Danielle Levien  
Orange County Library District Board of Trustees

ATTEST:

____________________________________________  
Mary Anne Hodel  
Library Director / Chief Executive Officer  
Orange County Library System

February 13, 2020  
Date

State of Florida  
County of Orange

The foregoing instrument was acknowledged before me this 13th day of February, 2020 by Danielle Levien as Trustee of the Orange County Library District Board of Trustees.

____________________________________  
Signature of Notary Public
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Oath of Office: Crockett Bohannon
OATH OF OFFICE

I do solemnly swear (or affirm) that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida: that I am duly qualified to hold office under the Constitution of the State: and that I will well and faithfully perform the duties of the Office of Trustee, Orange County Library District Board of Trustees, on which I am about to enter, so help me God.

___________________________________________________
Crockett Bohannon
Orange County Library District Board of Trustees

ATTEST:

____________________________________________
Mary Anne Hodel
Library Director / Chief Executive Officer
Orange County Library System

February 13, 2020
Date

State of Florida
County of Orange

The foregoing instrument was acknowledged before me this 13th day of February, 2020 by Crockett Bohannon as Trustee of the Orange County Library District Board of Trustees.

____________________________________
Signature of Notary Public
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Public Comment Policy

ORANGE COUNTY LIBRARY SYSTEM
Public Comment and Conduct of Meetings Policy and Procedures

Effective Date: October 1, 2013 (Approved by the Board of Trustees on September 11, 2013)

Objective: The objective of this policy is to establish standard procedures to ensure an opportunity for broad public participation in decision-making.

Policy Statement: It is the intent of this policy that the deliberations and actions of the Board of Trustees of the Orange County Library System (“OCLS”) be conducted and taken openly in order that the public and relevant stakeholders may be fully informed and intelligently advised as to the conduct of public business by the Board of Trustees.

Definitions: For the purpose of this policy, the following definitions shall prevail:

1. A “meeting” is a gathering of a quorum of the membership of the Board of Trustees, or any board or commission of OCLS for the purpose of receiving information relating to public business, or for discussion of public business, or for official action upon a proposition related to public business.

2. A “regular meeting” is a meeting held pursuant to a schedule of such meetings as approved by a board or commission to conduct public business or otherwise discuss or act upon matters of public interest.

3. A “special meeting” is any meeting other than a regular meeting held by a board or commission. A “special meeting” is held for the purpose of addressing matters requiring the immediate attention of a board or commission or for the purpose of addressing matters which the board or commission has determined are best addressed at a special meeting. When a special meeting is called, the presiding officer of the board or commission shall specifically state the purpose of the meeting and the board or commission shall address only those matters for which the meeting was called.

4. A “board or commission” shall refer to the Board of Trustees of OCLS and any other board or commission now existing or created in the future by the Board of Trustees or OCLS.

5. The “presiding officer” shall mean, in the case of the Board of the Directors the chair and in all other cases shall be the chair of a particular OCLS board or commission.

6. “Board of Trustees” shall refer to the Board of Trustees of OCLS.

Meetings:

1. Location. All meetings of the Board of Trustees and any other board or commission shall be held in a suitable location and shall be open to the public as required by law. The only exception to the requirement that meetings be open to the public shall be an executive session scheduled for those purposes expressly recognized by law.

2. Regular Meetings. The Board of Trustees and the other boards and commissions shall hold regular monthly meetings as designated by the Board of Trustees or the other boards and commissions.
Public Notice: OCLS shall give public notice of the schedule of meetings and shall state the dates, times and places for such meetings. Public notice of any special meeting or of any reconvened meeting shall be given before such meeting. Public notice shall be given by posting the date and time of the meetings on the OCLS website, the public bulletin boards at all OCLS locations and the Orange County Administration Building. Notice will also be published in the Orlando Sentinel as required by Section 189.417 of the Florida Statutes.

Conduct of Meetings:

1. The presiding officer shall preserve order and decorum at all meetings.

2. When considering matters upon which the board or commission will take action the presiding officer shall receive comments from the public.

3. During any board or commission meeting, board and commission members shall maintain order and decorum.

4. OCLS staff and citizens must be recognized by the presiding officer before speaking or asking questions. The purpose of this requirement is so that there is order and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.

5. All comments must be made from the podium which is located in the OCLS meeting room or by other reasonable accommodations in any other location in which a board or commission meeting is held, and shall address the subject of the agenda item. Individuals that appear before any board or commission are required to state their legal name and their actual address for the public record. The purpose of this requirement is so that they are properly reflected in any board or commission minutes and are available for future reference.

6. As a board or commission considers consent agenda items, emergency items, items involving official acts that involve no more than a ministerial act, approval of minutes, ceremonial proclamations and other similar items, the presiding officer may, at his discretion, or at the direction of a majority of the board or commission, accept comments from those in attendance.

Public Participation and Comment: In order to comply with Section 286.0114 of the Florida Statutes, OCLS hereby establishes a Public Comment Policy applicable to all boards and commissions to allow members of the public an opportunity to address boards and commissions. In addition to public hearings, a special time is hereby set aside at all board and commission meetings for the purpose of receiving comments and suggestions from members of the public. All comments made during any Public Comment period shall be subject to the following procedures:

1. OCLS allocates up to 30 minutes at the end of each board or commission meeting for citizens who wish to appear before that board or commission to make a request of that board or commission, voice a complaint or concern, express an opinion, or for some other type of recognition. The presiding officer will divide the time equally between all who have signed up to speak; but in no case may a citizen speak longer than three minutes. A Public Comment period not to exceed 30 minutes will be held during any board or commission meeting. The presiding officer may permit additional time to a given speaker on a case-by-case basis.

2. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.

3. When a board or commission considers matters during a public meeting upon which it will take action, no action shall be taken until the presiding officer requests and receives comments from the public.

4. Persons who wish to make a statement during the Public Comment period will register on a Notice of Intent to Speak Form which will be available 30 minutes before the start of the meeting. Information included on the Notice of Intent to Speak forms will be included in the Board Meeting Minutes and thus become public record. No one will be allowed to have his or her name placed on the list by telephone request to OCLS staff.

5. Each person who signed up to speak will have up to three minutes to make his or her statement. Speakers will be acknowledged by the presiding officer in the order which the Notice of Intent to Speak Form was received by the Board of Trustee’s administrative assistant. Speakers shall address that board or commission from the podium, and
not approach that board or commission or OCLS staff. Speakers will begin their statement by first stating their legal name and actual address.

6. Statements are to be directed to the board or commission as a whole, and not to individuals. Public comment is not intended to require a board or commission to provide an answer to the speaker. Discussions between speakers and members of the audience will not be allowed.

7. Speakers will be courteous in their language and presentation.

8. Only one speaker will be acknowledged at a time. In the event a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group’s concerns. Likewise, in the event the number of persons wishing to attend the hearing exceeds the capacity of the meeting place, one or more delegates shall be selected to speak on behalf of each group. If the time period expires before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period, or if the presiding officer consents, these comments can be heard at that meeting.

9. Any action on items brought up during the Public Comment period will be at the discretion of that board or commission. No board or commission will take any action on subject matter for which it has not had the opportunity to fully investigate and gather complete information.

10. These same rules shall apply to all boards and commissions.

Decorum: The presiding officer shall preserve strict order and decorum at all meetings.

1. In conducting business, boards and commissions are committed to the principles of civility, honor, and dignity. Individuals appearing before boards and commission are requested to observe the same principles when making comments on items and issues presented to a given board or commission for its consideration.

2. Staff members and citizens are required to use proper language when addressing a board or commission or the audience. Staff members and citizens shall not use profanity or cursing, aggressive or threatening behavior when addressing the board or commission or other participants. All comments are directed to the presiding officer and not to individual members of the board or commission or to the audience. No personal verbal attacks toward any individual will be allowed during the conduct of a board or commission meeting. The presiding officer may have individual(s) removed from the podium and/or meeting chambers if such conduct persists after a warning has been issued.

3. All members of a board or commission shall accord the utmost courtesy to each other, staff, and the public members appearing before the board or commission and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. During board or commission meetings, cell phones are to be turned off or silenced. Use of cell phones by board or commission members and staff for talking, texting, emailing or otherwise will not be allowed during meetings while at the dais, except for emergency communications, research, or during breaks.

Waiver of Rules: The board or commission may, at any time, waive all or a portion of these rules of procedure during the course of a meeting. Provided however, that any such waiver shall only be done upon a motion and majority approval of the waiver by members of the board or commission present and voting. Such waivers shall only be granted to insure the protection of the right of members of the public to be given a reasonable opportunity to be heard before a board or commission takes official action on a proposition.

Training: Periodic training for Sunshine Law requirements will be scheduled by OCLS for board and commission members.

Penalties: Any action taken at a meeting not open to the public, whether intentional or unintentional, is void. The law provides penalties for not complying with the Sunshine Law including criminal penalties, removal from the board position, fines up to $500, and an award of reasonable attorney’s fees against the board found to have violated the Sunshine Law.
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Approval of Minutes: Library Board of Trustees Meeting
January 9, 2020
Call to Order
President Maladecki called the meeting to order at 6:02 p.m.

Public Comment Policy & Procedures

Approval of Minutes: Library Board of Trustees Meeting ~ December 11, 2019
Trustee Maines, seconded by Trustee Franchina, moved to approve the minutes of the December 11, 2019 Library Board of Trustees Meeting. Motion carried 4-0.

Staff Presentations: Eatonville Welcome: Patrice Florence-Walker

Financial Statements and Summaries:
- Final FY 2019 Financial Statements
- December 2019 Financial Statements

Dashboard: December 2019

Action Items: None

Discussion and Possible Action Items

Director’s Goals FY 2020: 1st Quarter Update ~ Trustee Nicole Benjamin
Trustee Benjamin reported that Director Hodel is up to date with her goals.

Strategic Plan FY 2020: 1st Quarter Update
Director Hodel reported that staff are where they should be on action items and that items are ahead of schedule.

Customer Resolution Procedure: Isa Vogel
Mrs. Isa Vogel was trespassed on November 21, 2019 for a comment, that was considered a threat, while on the phone with staff in the Questline Department. Mrs. Vogel stated on the call that she was ill and asked that her husband pick up her book that was being held and checked out to her. Staff explained that there are privacy laws in Florida that prevent staff from allowing items to be picked up by someone other than the cardholder. During the conversation, Mrs. Vogel became upset and she mentioned bringing a weapon into the library which is considered a threat and violation of the Rules of Conduct #9-B. Rule #9B states: “Engage in conduct that poses an immediate threat to the safety of Library staff or individuals. Such conduct includes, but is not
limited to, threatening physical harm or unwelcoming touch.” Mrs. Vogel previously submitted a trespass appeal letter and the Trespass Review Committee upheld the trespass. Mr. Sandford Vogel addressed the Board on behalf of his wife and asked the Board to rescind her trespass. Chief Branch Officer King briefed the Board about the interactions with Mrs. Vogel and stated that due to the seriousness of the rule that was violated, staff recommend the board uphold Mrs. Vogel’s trespass warning. She further stated that the goal of OCLS is to create a healthy, safe and comfortable environment for all visitors and staff. Staff believe that enforcing the Rules of Conduct will create a safer environment for the community, customers and staff.

Vice President Guzmán left the meeting at 6:35 p.m.

Board discussion ensued regarding the documents and voice recording of the phone call with Questline staff. The Board also discussed if Mrs. Vogel is a threat to the Library, as well as the adherence to the Rules of Conduct.

Trustee Maines, seconded by Trustee Benjamin, moved to uphold the trespass warning of customer Isa Vogel for violating rule #9B of the Library’s Rules of Conduct. Motion carried 3-1 with Trustee Franchina voting nay.

Vice President Guzmán returned to the meeting at 6:44 p.m.

20-010 IX. Information

20-011 Director’s Report

● Work on replacement of the Main Library’s emergency generator gets started next week.
● The renovations to the bathrooms at the Southeast branch have been completed and the branch opened as scheduled. All three bathroom renovations opened on time and under budget and have been positively received by the branch’s customers.
● The Voice Over IP contract has been signed this week. Final implementation will be completed by June 2020.
● Staff from the library met with Orange County officials on the 23rd to discuss ways to cooperate with the nationwide decennial census taking place.
● An engineering survey on two parcels in Horizon West is being conducted by Borelli & Associates. The work should be completed in February. Their report is expected by the end of February.
● The Melrose Center received word that the television version of Melrose in the Mix live recording session series premiered on WUCF-TV on Thursday, January 24 at 8:30 p.m. The first episode will feature local artist Terri Binion.
● New York Times bestselling author, Debbie Macomber will be speaking during the Library After Hours event “An Evening with Debbie Macomber” at 7:30 p.m. on Friday, January 31st at the Orlando Public Library.

Director Hodel submitted her request to retire from OCLS in about a year. The Board congratulated her on her esteemed tenure at OCLS and congratulated her for her retirement plans.

President Maladecki requested information for the procedure to hire a new CEO so that the Board will have clarity of what a national search would entail.

20-012 Public Comment: Non-Agenda Items

X. Adjournment

Trustee Franchina, seconded by Trustee Maines, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 7:04 p.m.
Next Meeting Dates:  February 13, 2020 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 ---
March 12, 2020 ~ Orlando Public Library – Melrose Conference Room; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105:  If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Staff Presentations:

- Cyber Security Do’s & Don’ts ~ Ricardo Viera
- Library Director / CEO Search Procedure ~ Kim Bennett
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Financial Statements & Summaries
Comprehensive Annual Financial Report
Per Florida Statutes, every local government is required to prepare annual financial statements in accordance with generally accepted accounting principals and have them audited by a licensed, independent certified public accounting firm. The Library’s audited financial statements for the fiscal year ended September 30, 2019, together with the auditor’s opinion, are included in the Comprehensive Annual Financial Report (CAFR) (link) which is a separate document included in the Board Packet.

The format and the financial information included in the CAFR are largely dictated by accounting standards promulgated by the Governmental Accounting Standards Board (GASB). The following sections in the CAFR are a good starting point to understand how the report is organized:

- *Introductory Section*  Pages i - vii
- *Management’s Discussion and Analysis*  Pages 4 - 13

Investment Reports for Fiscal Year Ended September 30, 2019
In previous years, the Library Board approved separate investment policy statements for each of the following:

- General Pooled Investments
- Other Post Employment Benefit (OPEB) Investments
- Special Funds Investments

Although there are separate investment policy statements, each requires annual reports to the Library Board and these reports are attached.

Project Summaries:
The attached Project Summaries for the three (3) Restroom Projects include all of the costs paid though January 31, 2020, The Southwest and South Trail projects are paid in full and there are a few remaining balances to be paid on Southeast. All projects were completed on time and under budget.

Operating Fund Revenue & Expenditure Summaries:

Revenues:

*Ad Valorem Taxes:*
The Library budgeted $48,020,000 for Ad Valorem Taxes in FY 2019-20 based on property tax values, millage rate of 0.3748 and a 5% statutory deduction. So far this year, we have received $31,781,695 or 66.2% of the budget, which is on target as the majority of the taxes are received in the December through March timeframe.

*State Aid:*
The Library budgeted $830,000 for State Aid Revenues in FY 2019-20 and is based on FY 2018-19 actuals. We receive these funds in the April/May timeframe based on the Legislature’s funding.

*County Grant:*
The Library budgeted $500,000 for County Grant Revenues in FY 2019-20 and is based on the maximum allotment to be received from the Citizen’s Review Panel Grant for the Biz Kids Program. The program officially started in January 2020 and the funding will be granted approximately monthly and will be based on a per student hour basis. Thus we may not receive the full grant funding. The $1,505 in revenue received is for set-up costs allowable under the grant.
**Fee Cards:**
The Library budgeted $18,000 for Fee Card revenues for FY 2019-20. Through January 2020, we received $7,450 or 41.4% of the budgeted revenue, which is on target. This is 34.0% higher than revenues received through January 2019.

**Meeting Rooms:**
The Library budgeted $55,000 for meeting room revenues for FY 2019-20. Through January 2020, we received $19,434 or 35.3% of the budgeted revenues, which is on target. Note, these revenues are tracking 16.8% higher than the same period last year.

**Faxes and Scans:**
Revenues from Faxes and Scans are at 27.2% and 24.7% respectively of budget. These revenues, while down dollar wise, are in line as a percent of budget with the last 5 years average through January.

**Passport Facility & Photo Fees:**
This is a new revenue source for the Library after the budget was submitted. We started offering Passport Application Processing along with Photos on September 11, 2019. We received $9,576 for these services through January 2020.

**Copy and Vending:**
The Library budgeted $225,000 for these services in FY 2019-20. We received $61,319 through the month of January 2020, which is 5.0% higher than revenues received through January 2019. Note that the Southwest Branch was closed for the month of October, South Trail Branch was closed for the month of November and the Southeast Branch was closed in December.

**Fines and Lost Materials:**
Revenues from Fines and Lost Materials through January 2020 are $166,220 or 27.7% of budget. The typical trend is for these revenues to be decreasing, due to increased usage of digital media. These revenues, while down dollar wise, are in line as a percent of budget with the last 5 years average through January.

**Investment Earnings:**
The Library takes a conservative approach when budgeting for Interest Revenues as the investment markets can be, and have been, quite volatile. As of the time these reports, we have not received our January interest earning statements. We will continue to monitor the investment markets with our investment advisors to ensure the principal of our funds are safe and secure. We anticipate interest earnings to decline in the current low interest rate environment.

**Internet Rebate:**
This account is used to record a “rebate” we receive from the Federal Government, based on our purchases of Internet Connectivity Equipment. This “rebate” is based on purchases and an extensive application process between July 1st and June 30th of each year. The Library typically receives this funding in the last quarter of the fiscal year.

**Transfer From Property Appraiser:**
This account is used to record revenues from the Property Appraiser’s Office. Each year, the Library pays a proportional fee to the Property Appraiser based on their estimated operating budget. A true-up of actual costs is performed at the end of the fiscal year which results in either an amount due back to the Library or an additional amount owed to the Property Appraiser. The $42,363 recorded is a refund from the Property Appraiser for excess fees paid in fiscal year 2019.

**Expenses:**

**Defined Benefit Pension Plan:**
The Library budgeted $850,000 for FY 2019-20 and through January 2020 has expended $376,112 or 44.2% of the budget. The actuals are based on revised actuarial estimates, which are not provided until after the budget is submitted.

**Worker’s Compensation:**
The Worker’s Compensation expenditures are at 39.9% of budget, as these payments are paid quarterly in advance.

**Delivery & Postage:**
The Delivery and Postage expenditures are at 34.9% of the budget due to timing of payments.

**Utilities:**
The utilities expenditures reflect 23.8% of budget being expended as of January. This is due to the timing of the various utility bills not being received in time to be paid in the month of January.

**Insurance:**
The Insurance expenditures are at 89.9% of budget as the insurance policies renew in the Fall and have to be pre-paid.

**Repairs and Maintenance – Hardware/Software:**
The Library budgeted $950,000 for hardware/software repairs and maintenance. Thru January 2020, the Library expended $457,026 or 48.1% of the budget. The primary costs so far are Baker & Taylor subscription fees of $38,000, $35,217 for website software subscription, the annual renewal of $74,524 for Adobe Cloud Licenses and $175,597 paid to Innovative Interfaces for Library software renewal licenses and support. The percentage of budget spent is in line with previous years.

**Supplies:**
The Library budgeted $794,000 for supplies. Through January 2020, the Library expended $384,082 or 48.4% of the budget. The primary costs are related to new tables and chairs for the three renovated branches as well as chairs system wide that have reached the end of their useful life.

**Membership:**
The expenditures in this category are at 48.9% of budget, mainly due to the FLA annual membership fee of $6,000 being paid in October.

**Building Improvements Expense:**
The Library budgeted $2,323,000 for various building improvement projects such as the Southwest, South Trail and Southeast restroom renovations and the Emergency Generator Replacement Project. The Southwest and South Trail restroom projects are complete and fully paid. The Southeast restroom project is complete and awaiting final billing. The Emergency Generator Replacement Project started December 2, 2019 and the first phase to replace the underground storage tank was completed on January 31, 2020. The $1,241,682 incurred so far includes $560,482 for the restroom projects (see attached project summary sheet). The balance is budgeted capitalized maintenance expenditures for items reaching the end of their useful life, such as roof replacement, painting, carpet and security cameras.

**Equipment and Furniture Expense:**
The Library budgeted $143,000 for equipment and furniture. Through January 2020, the Library expended $75,219 or 52.6% of the budget. This is mainly due to replacing branch furniture and fixtures which have reached the end of their useful life.

**Hardware/Software Expense:**
The Library budgeted $670,000 new hardware and software. Through January 2020, the Library expended $392,921 or 58.6% of the budget. This is mainly due to the $216,668 in new server hardware the Board approved in November 2019.
Comprehensive Annual
(link)
In accordance with the Investment Policy (Policy) approved by the Library Board of Trustees in April 2008, this report is required to be submitted annually to the Library Board. The Policy covers the investment of surplus funds other than pension, deferred compensation, other post employment benefit plans, and special funds.

**Type of Investments Held**

The following summarizes the investments held as of September 30, 2019:

**U.S. Treasuries** – The rates for the fiscal year ranged from .85% to 2.63%.

**Florida Prime** – Florida Prime, which is administered by the State Board of Administration, is an investment pool for local governments. Per the Florida Prime website, there are approximately $11.9 billion dollars in assets in this fund and it serves 742 local governments across the state. The rate for the fiscal year was 1.83%.

**Florida Safe** – Florida Safe is an investment pool for local governments. The pool invests in U.S. government obligations, agencies, commercial paper, and other high quality short term investments. The rates for the fiscal year ranged from 2.13% to 2.59%.

**Federated Government Obligations Money Market Fund** – The fund invests primarily in a portfolio of short-term U.S. Treasury and government agency securities, including repurchase agreements that are backed by U.S. Treasury and government agency securities. The rates for the fiscal year ranged from 1.85% to 2.32%.

**Federated Treasury Obligations Money Market Fund** – The fund invests primarily in a portfolio of U.S. Treasury securities and repurchase agreements that are backed by U.S. Treasury securities. The rates for the fiscal year ranged from 1.84% to 2.33%.

As of September 30, 2019, the balance in these investments totaled $26,230,066. The overall investment yield for the fiscal year was approximately 2.35%.

The attached spreadsheet shows investment totals by month for the fiscal year ended September 30, 2019.
# Orange County Library System

## Investment Report

### Fiscal Year Ended September 30, 2019

<table>
<thead>
<tr>
<th></th>
<th>Treasury Securities</th>
<th>Federated Treasury Obligations Money Market Fund</th>
<th>Federated Government Obligations Money Market Fund</th>
<th>Florida Safe</th>
<th>Florida Prime (SBA)</th>
<th>Total Investments</th>
</tr>
</thead>
<tbody>
<tr>
<td>October</td>
<td>8,955,496</td>
<td>660,139</td>
<td>1,061,345</td>
<td>4,272,541</td>
<td>3,548,856</td>
<td>18,498,377</td>
</tr>
<tr>
<td>November</td>
<td>8,959,321</td>
<td>661,287</td>
<td>1,063,156</td>
<td>2,981,887</td>
<td>2,557,495</td>
<td>16,223,146</td>
</tr>
<tr>
<td>December</td>
<td>12,946,975</td>
<td>662,430</td>
<td>1,064,965</td>
<td>9,387,993</td>
<td>9,363,815</td>
<td>33,426,178</td>
</tr>
<tr>
<td>January</td>
<td>12,950,801</td>
<td>663,660</td>
<td>1,066,915</td>
<td>11,899,245</td>
<td>11,874,965</td>
<td>38,455,586</td>
</tr>
<tr>
<td>February</td>
<td>12,939,443</td>
<td>664,941</td>
<td>1,068,968</td>
<td>14,173,104</td>
<td>14,149,554</td>
<td>42,996,010</td>
</tr>
<tr>
<td>March</td>
<td>12,944,252</td>
<td>666,115</td>
<td>1,070,829</td>
<td>12,696,308</td>
<td>14,175,326</td>
<td>41,552,830</td>
</tr>
<tr>
<td>April</td>
<td>12,949,585</td>
<td>667,415</td>
<td>1,072,906</td>
<td>14,224,472</td>
<td>13,307,414</td>
<td>42,221,792</td>
</tr>
<tr>
<td>May</td>
<td>12,954,918</td>
<td>668,682</td>
<td>1,074,935</td>
<td>13,753,038</td>
<td>12,086,965</td>
<td>40,538,538</td>
</tr>
<tr>
<td>June</td>
<td>12,960,252</td>
<td>669,976</td>
<td>1,077,000</td>
<td>12,081,311</td>
<td>10,865,497</td>
<td>37,654,036</td>
</tr>
<tr>
<td>July</td>
<td>12,965,585</td>
<td>671,210</td>
<td>1,078,984</td>
<td>11,005,596</td>
<td>9,500,285</td>
<td>35,221,660</td>
</tr>
<tr>
<td>August</td>
<td>12,970,918</td>
<td>672,476</td>
<td>1,081,040</td>
<td>8,600,001</td>
<td>8,022,918</td>
<td>31,347,353</td>
</tr>
<tr>
<td>September</td>
<td>9,981,585</td>
<td>1,084,662</td>
<td>674,713</td>
<td>7,633,096</td>
<td>6,856,010</td>
<td>26,230,066</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY SYSTEM
GENERAL POOLED INVESTMENTS
Fiscal Year Ended September 30, 2019

<table>
<thead>
<tr>
<th>INVESTMENT TYPE</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>US TREASURY SECURITIES</td>
<td>9,981,585</td>
</tr>
<tr>
<td>MONEY MARKET FUNDS</td>
<td></td>
</tr>
<tr>
<td>Federated Treasury Obligations Fund</td>
<td>1,084,662</td>
</tr>
<tr>
<td>Federated Government Obligations Fund</td>
<td>674,713</td>
</tr>
<tr>
<td>LOCAL GOVERNMENT INVESTMENT POOLS</td>
<td></td>
</tr>
<tr>
<td>Florida Safe</td>
<td>7,633,096</td>
</tr>
<tr>
<td>Florida Prime (SBA)</td>
<td>6,856,010</td>
</tr>
<tr>
<td>TOTAL</td>
<td>26,230,066</td>
</tr>
</tbody>
</table>

![Pie chart showing investment distribution]
In accordance with the Investment Policy Statement (Statement) approved by the Library Board of Trustees in September 2010, this report is required to be submitted annually to the Library Board. The Statement refers to the investment of funds in a trust established for Other Post Employment Benefits (OPEB), the most significant of which is retiree health care. The Library adopted a trust agreement prepared by ICMA Retirement Corporation (ICMA-RC), which is a national firm that only serves public sector employees and employers, and also utilizes mutual funds offered by ICMA-RC as the investments in the trust.

The general guidelines in the Statement are 30% of the investments in fixed income and cash and 70% in domestic and foreign equity securities. As of September 30, 2019, the actual allocations were 23% in fixed income and 77% in equities.

As of September 30, 2019, the balance in these investments totaled $15,809,770. The overall investment yield for the fiscal year was 1.38%.
# ORANGE COUNTY LIBRARY SYSTEM
## OPEB INVESTMENTS
### Fiscal Year Ended September 30, 2019

<table>
<thead>
<tr>
<th>INVESTMENT TYPE</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DOMESTIC EQUITIES</strong></td>
<td></td>
</tr>
<tr>
<td>ICMA-RC Broad Market Index Fund</td>
<td>6,825,893</td>
</tr>
<tr>
<td>ICMA-RC Mid/Small Company Index Fund</td>
<td>2,659,467</td>
</tr>
<tr>
<td><strong>INTERNATIONAL EQUITIES</strong></td>
<td></td>
</tr>
<tr>
<td>ICMA-RC Overseas Equity Index Fund</td>
<td>2,737,391</td>
</tr>
<tr>
<td><strong>FIXED INCOME</strong></td>
<td></td>
</tr>
<tr>
<td>ICMA-RC Low Duration Bond Fund</td>
<td>3,587,019</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>15,809,770</td>
</tr>
</tbody>
</table>

---

Diagram showing investment percentages:
- Broad Market Index Fund: 43%
- Overseas Equity Index Fund: 17%
- Mid/Small Company Index Fund: 17%
- Low Duration Bond Fund: 23%
ORANGE COUNTY LIBRARY SYSTEM
SPECIAL FUNDS INVESTMENT REPORT
Fiscal Year Ended September 30, 2019

In accordance with the Special Funds Investment Policy Statement (Statement) approved by the Library Board of Trustees in February 2016, this report is required to be submitted annually to the Library Board. The Statement refers to the investment of “Special Funds” such as cash gifts, charitable contributions, donor designated gifts, and other such monies received outside the scope of the funds received by the Library District in its regular course of operations.

Thus far, “Special Funds” consist of the $500,000 donation received from Mr. Kendrick Melrose in October 2015 and a second donation of $500,000 in November 2018 for a total donation of $1,000,000. Per the donation agreement, Mr. Melrose stipulated that the principal remain intact and the earnings from the corpus are designated for upgrades to the Melrose Center.

The general guidelines in the Statement are 40% of the investments in fixed income and cash and 60% in domestic and foreign equity securities. As of September 30, 2019, the actual investments, which consist of four Vanguard mutual funds, were 39% in fixed income and 61% in equities.

As of September 30, 2019, the balance in these investments total $1,213,782. The overall investment yield for the fiscal year was 4.1%.
## ORANGE COUNTY LIBRARY SYSTEM
### SPECIAL FUNDS INVESTMENTS
#### Fiscal Year Ended September 30, 2019

<table>
<thead>
<tr>
<th>INVESTMENT TYPE</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DOMESTIC EQUITIES</strong></td>
<td></td>
</tr>
<tr>
<td>Vanguard Total Stock Market Index Fund</td>
<td>501,157</td>
</tr>
<tr>
<td><strong>INTERNATIONAL EQUITIES</strong></td>
<td></td>
</tr>
<tr>
<td>Vanguard FTSE All World Ex-US Index Fund</td>
<td>245,594</td>
</tr>
<tr>
<td><strong>FIXED INCOME</strong></td>
<td></td>
</tr>
<tr>
<td>Vanguard High Yield Corporate Fund</td>
<td>243,415</td>
</tr>
<tr>
<td>Vanguard Total Bond Market Index Fund</td>
<td>223,616</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>1,213,782</td>
</tr>
</tbody>
</table>

**Pie Chart:**
- **FTSE All World Ex-US Index Fund**: 20%
- **Total Bond Market Index Fund**: 19%
- **High Yield Corp Fund**: 20%
- **Total Stock Market Index Fund**: 41%
Financials: January 2020
## OCLS Restroom Renovation Project Budget
### Expenditures As of 01-31-2020

<table>
<thead>
<tr>
<th></th>
<th>Original Budget</th>
<th>Change Order</th>
<th>Revised Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Southwest</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Code 20-001</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Builders</td>
<td>$131,706</td>
<td>$10,460</td>
<td>$142,166</td>
<td>$142,166</td>
<td>$0</td>
</tr>
<tr>
<td>Owner Provided Materials</td>
<td>42,200</td>
<td>0</td>
<td>42,200</td>
<td>41,477</td>
<td>(723)</td>
</tr>
<tr>
<td>Contingency</td>
<td>17,400</td>
<td>(10,460)</td>
<td>6,940</td>
<td>0</td>
<td>(6,940)</td>
</tr>
<tr>
<td><strong>Project Costs</strong></td>
<td>$191,306</td>
<td>$0</td>
<td>$191,306</td>
<td>$183,643</td>
<td>($7,663)</td>
</tr>
<tr>
<td><strong>South Trail</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Code 20-003</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Builders</td>
<td>$159,701</td>
<td>$7,219</td>
<td>$166,920</td>
<td>$166,920</td>
<td>$0</td>
</tr>
<tr>
<td>Owner Provided Materials</td>
<td>50,840</td>
<td>0</td>
<td>50,840</td>
<td>34,795</td>
<td>(16,045)</td>
</tr>
<tr>
<td>Contingency</td>
<td>21,050</td>
<td>(7,219)</td>
<td>13,831</td>
<td>0</td>
<td>(13,831)</td>
</tr>
<tr>
<td><strong>Project Costs</strong></td>
<td>$231,591</td>
<td>$0</td>
<td>$231,591</td>
<td>$201,715</td>
<td>($29,876)</td>
</tr>
<tr>
<td><strong>Southeast</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Project Code 20-005</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Builders</td>
<td>$147,199</td>
<td>$11,194</td>
<td>$158,393</td>
<td>$146,338</td>
<td>($12,055)</td>
</tr>
<tr>
<td>Owner Provided Materials</td>
<td>48,354</td>
<td>0</td>
<td>48,354</td>
<td>28,786</td>
<td>(19,568)</td>
</tr>
<tr>
<td>Contingency</td>
<td>19,550</td>
<td>(11,194)</td>
<td>8,356</td>
<td>0</td>
<td>(8,356)</td>
</tr>
<tr>
<td><strong>Project Costs</strong></td>
<td>$215,103</td>
<td>$0</td>
<td>$215,103</td>
<td>$175,124</td>
<td>($39,979)</td>
</tr>
<tr>
<td><strong>All Branches</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ruby Builders</td>
<td>$438,606</td>
<td>$28,873</td>
<td>$467,479</td>
<td>$455,424</td>
<td>($12,055)</td>
</tr>
<tr>
<td>Owner Provided Materials</td>
<td>141,394</td>
<td>0</td>
<td>141,394</td>
<td>105,058</td>
<td>(36,336)</td>
</tr>
<tr>
<td>Contingency</td>
<td>58,000</td>
<td>(28,873)</td>
<td>29,127</td>
<td>0</td>
<td>(29,127)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$638,000</td>
<td>$0</td>
<td>$638,000</td>
<td>$560,482</td>
<td>($77,518)</td>
</tr>
<tr>
<td>Change Orders</td>
<td>Amount</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>------------------------------------------------------------------------------</td>
<td>---------</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1) Change restroom stalls to no-peek and higher walls for all 3 branches - Approved</td>
<td>$8,706</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2) Permit fees for all three branches - Approved</td>
<td>$5,645</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3) Southwest masonry work - Approved</td>
<td>$6,028</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4) Southeast electrical water heater circuit &amp; emergency fixtures - Approved</td>
<td>$2,879</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5) Southeast plumbing replace CPVC &amp; water heater - Approved</td>
<td>$4,383</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6) Southeast HVAC new ductwork - Approved</td>
<td>$1,232</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total: $28,873
## ORANGE COUNTY LIBRARY DISTRICT
### OPERATING FUND REVENUE SUMMARY
#### Four Months Ended January 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>(4 months=33.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AD VALOREM TAXES</strong></td>
<td>48,020,000</td>
<td>31,781,695</td>
<td>66.2%</td>
</tr>
<tr>
<td><strong>INTERGOVERNMENTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State &amp; Federal Grant</td>
<td>50,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>State Aid</td>
<td>830,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>County Grants</td>
<td>500,000</td>
<td>1,505</td>
<td>0.3%</td>
</tr>
<tr>
<td><strong>CHARGES FOR SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Cards</td>
<td>18,000</td>
<td>7,450</td>
<td>41.4%</td>
</tr>
<tr>
<td>PC Pass ($10 for 7 days)</td>
<td>2,000</td>
<td>999</td>
<td>50.0%</td>
</tr>
<tr>
<td>PC Express ($5 for 1 hour)</td>
<td>4,000</td>
<td>1,650</td>
<td>41.3%</td>
</tr>
<tr>
<td>Classes</td>
<td>6,000</td>
<td>1,431</td>
<td>23.9%</td>
</tr>
<tr>
<td>Meeting Rooms</td>
<td>55,000</td>
<td>19,434</td>
<td>35.3%</td>
</tr>
<tr>
<td>Faxes</td>
<td>55,000</td>
<td>14,947</td>
<td>27.2%</td>
</tr>
<tr>
<td>Scans</td>
<td>30,000</td>
<td>7,402</td>
<td>24.7%</td>
</tr>
<tr>
<td>Ear Buds &amp; Jump Drives</td>
<td>6,000</td>
<td>1,996</td>
<td>33.3%</td>
</tr>
<tr>
<td>Bag Sales</td>
<td>3,500</td>
<td>1,127</td>
<td>32.2%</td>
</tr>
<tr>
<td>Replace Library Cards</td>
<td>30,000</td>
<td>6,882</td>
<td>22.9%</td>
</tr>
<tr>
<td>Copy &amp; Vending</td>
<td>225,000</td>
<td>61,319</td>
<td>27.3%</td>
</tr>
<tr>
<td>Passport Facility &amp; Photo Fees</td>
<td>-</td>
<td>9,576</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>2,500</td>
<td>330</td>
<td>13.2%</td>
</tr>
<tr>
<td></td>
<td>437,000</td>
<td>134,543</td>
<td>30.8%</td>
</tr>
<tr>
<td><strong>FINES &amp; LOST MATERIALS</strong></td>
<td>600,000</td>
<td>166,220</td>
<td>27.7%</td>
</tr>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>350,000</td>
<td>45,071</td>
<td>12.9%</td>
</tr>
<tr>
<td>Sales of Surplus Property</td>
<td>2,000</td>
<td>495</td>
<td>24.8%</td>
</tr>
<tr>
<td>Contributions - Friends of Library</td>
<td>60,000</td>
<td>34,675</td>
<td>57.8%</td>
</tr>
<tr>
<td>Contributions - Others</td>
<td>20,000</td>
<td>6,698</td>
<td>33.5%</td>
</tr>
<tr>
<td>Internet Rebate</td>
<td>80,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Grants &amp; Awards</td>
<td>40,000</td>
<td>10,300</td>
<td>25.8%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>70,000</td>
<td>40,421</td>
<td>57.7%</td>
</tr>
<tr>
<td></td>
<td>622,000</td>
<td>137,660</td>
<td>22.1%</td>
</tr>
<tr>
<td><strong>TRANSFER FR PROP APPRAISER</strong></td>
<td>12,000</td>
<td>42,363</td>
<td>353.0%</td>
</tr>
<tr>
<td><strong>TRANSFER FR TAX COLLECTOR</strong></td>
<td>400,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>51,471,000</td>
<td>32,263,986</td>
<td>62.7%</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY DISTRICT
OPERATING FUND EXPENDITURE SUMMARY
Four Months Ended January 31, 2020

<table>
<thead>
<tr>
<th>SALARIES &amp; BENEFITS</th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(4 months=33.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>18,603,000</td>
<td>6,276,259</td>
<td>33.7%</td>
</tr>
<tr>
<td>Medicare Taxes</td>
<td>276,000</td>
<td>89,140</td>
<td>32.3%</td>
</tr>
<tr>
<td>Defined Contribution Pension Plan</td>
<td>1,382,000</td>
<td>470,721</td>
<td>34.1%</td>
</tr>
<tr>
<td>Defined Benefit Pension Plan</td>
<td>850,000</td>
<td>376,112</td>
<td>44.2%</td>
</tr>
<tr>
<td>Money Purchase Pension Plan</td>
<td>939,000</td>
<td>312,774</td>
<td>33.3%</td>
</tr>
<tr>
<td>Life and Health Insurance (Employees)</td>
<td>3,326,000</td>
<td>991,541</td>
<td>29.8%</td>
</tr>
<tr>
<td>Retiree Health Care (OPEB)</td>
<td>724,000</td>
<td>241,090</td>
<td>33.3%</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>125,000</td>
<td>49,871</td>
<td>39.9%</td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td>14,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Parking &amp; Bus Passes</td>
<td>221,000</td>
<td>70,701</td>
<td>32.0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>26,460,000</strong></td>
<td><strong>8,878,209</strong></td>
<td><strong>33.6%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services</td>
<td>236,000</td>
<td>54,162</td>
<td>23.0%</td>
</tr>
<tr>
<td>Other Contractual Services</td>
<td>1,981,000</td>
<td>452,611</td>
<td>22.8%</td>
</tr>
<tr>
<td>Other Contract. Serv.- Janitorial</td>
<td>349,000</td>
<td>85,697</td>
<td>24.6%</td>
</tr>
<tr>
<td>Training and Travel</td>
<td>115,000</td>
<td>23,793</td>
<td>20.7%</td>
</tr>
<tr>
<td>Telecommunication</td>
<td>300,000</td>
<td>72,813</td>
<td>24.3%</td>
</tr>
<tr>
<td>Delivery and Postage</td>
<td>1,135,000</td>
<td>395,791</td>
<td>34.9%</td>
</tr>
<tr>
<td>Utilities</td>
<td>971,000</td>
<td>231,342</td>
<td>23.8%</td>
</tr>
<tr>
<td>Rentals and Leases</td>
<td>1,476,000</td>
<td>402,447</td>
<td>27.3%</td>
</tr>
<tr>
<td>Insurance</td>
<td>346,000</td>
<td>311,179</td>
<td>89.9%</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>1,252,000</td>
<td>459,450</td>
<td>36.7%</td>
</tr>
<tr>
<td>Repairs &amp; Maint. - Hardware/Software</td>
<td>950,000</td>
<td>457,026</td>
<td>48.1%</td>
</tr>
<tr>
<td>Copying/Printing</td>
<td>262,000</td>
<td>65,968</td>
<td>25.2%</td>
</tr>
<tr>
<td>Property Appraiser's Fee</td>
<td>395,000</td>
<td>211,368</td>
<td>53.5%</td>
</tr>
<tr>
<td>Tax Collector's Fee</td>
<td>961,000</td>
<td>635,674</td>
<td>66.1%</td>
</tr>
<tr>
<td>Supplies</td>
<td>794,000</td>
<td>384,082</td>
<td>48.4%</td>
</tr>
<tr>
<td>Supplies-Hardware/Software</td>
<td>475,000</td>
<td>38,557</td>
<td>8.1%</td>
</tr>
<tr>
<td>Supplies-Programming</td>
<td>-</td>
<td>61,611</td>
<td>-</td>
</tr>
<tr>
<td>Memberships</td>
<td>20,000</td>
<td>9,785</td>
<td>48.9%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12,018,000</strong></td>
<td><strong>4,353,356</strong></td>
<td><strong>36.2%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAPITAL OUTLAY</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Building and Improvements</td>
<td>2,323,000</td>
<td>1,241,682</td>
<td>53.5%</td>
</tr>
<tr>
<td>Equipment and Furniture</td>
<td>143,000</td>
<td>75,219</td>
<td>52.6%</td>
</tr>
<tr>
<td>Hardware/Software</td>
<td>670,000</td>
<td>392,921</td>
<td>58.6%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,136,000</strong></td>
<td><strong>1,709,822</strong></td>
<td><strong>54.5%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIBRARY MATERIALS</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials - Restricted Contributions</td>
<td>10,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Materials - Other</td>
<td>4,680,000</td>
<td>1,771,206</td>
<td>37.8%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,690,000</strong></td>
<td><strong>1,771,206</strong></td>
<td><strong>37.8%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER TO CAPITAL PROJECTS FUND</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4,000,000</strong></td>
<td><strong>1,333,333</strong></td>
<td></td>
<td><strong>33.3%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFER TO SINKING/EARR FUND</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>500,000</strong></td>
<td><strong>166,667</strong></td>
<td></td>
<td><strong>33.3%</strong></td>
</tr>
</tbody>
</table>

| TOTAL EXPENDITURES                                      | **50,804,000**| **18,212,593**| **35.8%**        |
## ORANGE COUNTY LIBRARY DISTRICT
### CAPITAL PROJECTS FUND
#### Four Months Ended January 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>(4 months=33.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>100,000</td>
<td>30,260</td>
<td>30.3%</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>4,000,000</td>
<td>1,333,333</td>
<td>33.3%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>4,100,000</td>
<td>1,363,593</td>
<td>33.3%</td>
</tr>
</tbody>
</table>

|                |               |            |                   |
| **EXPENDITURES** |               |            |                   |
| New Branch      | 375,000       | -          | 0.0%              |
| Reserves        | 3,725,000     | 1,363,593  | 36.6%             |
| **TOTAL EXPENDITURES** | 4,100,000     | 1,363,593  | 33.3%             |
ORANGE COUNTY LIBRARY DISTRICT
SINKING FUND
Four Months Ended January 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(4 months=33.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>8,000</td>
<td>2,503</td>
<td>31.3%</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>500,000</td>
<td>166,667</td>
<td>33.3%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>508,000</td>
<td>169,170</td>
<td>33.3%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserves-Building and Improvements</td>
<td>417,000</td>
<td>138,866</td>
<td>33.3%</td>
</tr>
<tr>
<td>Reserves - Technology</td>
<td>91,000</td>
<td>30,304</td>
<td>33.3%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>508,000</td>
<td>169,170</td>
<td>33.3%</td>
</tr>
</tbody>
</table>
### ORANGE COUNTY LIBRARY DISTRICT
### PERMANENT FUND
### Four Months Ended January 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>(4 months= 33.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>25,000</td>
<td>73,073</td>
<td>292.3%</td>
</tr>
<tr>
<td>Reserves</td>
<td>25,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>50,000</td>
<td>73,073</td>
<td>146.1%</td>
</tr>
</tbody>
</table>

<p>| | | | |
|                      |               |            |                   |
| <strong>EXPENDITURES</strong>     |               |            |                   |
| Equipment            | 50,000        | 11,437     | 22.9%             |
| Reserves             | -             | 61,636     | -                 |
| <strong>TOTAL EXPENDITURES</strong> | 50,000        | 73,073     | 146.1%            |</p>
<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on Hand</td>
<td>19,775</td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>2,533,087</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>26,687,131</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>780</td>
</tr>
<tr>
<td>Due from Other Funds</td>
<td>11,437</td>
</tr>
<tr>
<td>Interest Receivable</td>
<td>10,328</td>
</tr>
<tr>
<td>Inventory</td>
<td>123,866</td>
</tr>
<tr>
<td>Prepaids</td>
<td>196,783</td>
</tr>
<tr>
<td>Other Assets-Deposits</td>
<td>9,865</td>
</tr>
</tbody>
</table>

**TOTAL ASSETS**  
29,593,052
## ORANGE COUNTY LIBRARY DISTRICT
### OPERATING FUND
#### BALANCE SHEET - LIABILITIES & FUND BALANCE
##### January 31, 2020

### LIABILITIES
- Accounts Payable: $284,785
- Accrued Wages Payable: $676,915
- Accrued Sales Tax: $3,212
- Accrued Fax Tax: $317
- Employee Payroll Deductions:
  - United Appeal: $171
  - Vision Plan: $59
  - Weight Watchers: $241
  - Daughters of American Revolution: $184
  - Staff Association: $350
- **TOTAL LIABILITIES: $966,234**

### FUND BALANCE
#### Nonspendable:
- Inventory: $123,866
- Prepaid Items and Deposits: $206,648
- Annetta O'B Walker Trust Fund: $4,000
- A.P. Phillips Memorial Fund: $100,000
- Willis H. Warner Memorial Fund: $33,712
- Perce C. and Mary M. Gullett Memorial Fund: $19,805

#### Committed:
- Vivian Esch Estate Fund: $44,198
- Edmund L. Murray Estate Fund: $724,689
- Arthur Sondheim Estate Fund: $39,941
- Strategic Plan: $4,000,000
- Unassigned: $9,278,566
- Current Year Revenue over Expenditures: $14,051,393
- **TOTAL FUND BALANCE: $28,626,818**

**TOTAL LIABILITIES & FUND BALANCE: $29,593,052**
### ORANGE COUNTY LIBRARY DISTRICT
#### MONTHLY ROLLOVER
##### January 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>BALANCE 12/31/19</th>
<th>RECEIPTS</th>
<th>DISBURSE</th>
<th>BALANCE 01/31/20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>460,794</td>
<td>11,392,972</td>
<td>9,320,679</td>
<td>2,533,087</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>25,771,907</td>
<td>5,290,224</td>
<td>4,375,000</td>
<td>26,687,131</td>
</tr>
<tr>
<td></td>
<td>26,232,701</td>
<td>16,683,196</td>
<td>13,695,679</td>
<td>29,220,218</td>
</tr>
<tr>
<td><strong>SINKING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>917,579</td>
<td>42,472</td>
<td>-</td>
<td>960,051</td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>10,824,866</td>
<td>342,904</td>
<td>-</td>
<td>11,167,770</td>
</tr>
<tr>
<td><strong>SELF FUNDED HEALTH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>754,155</td>
<td>260,008</td>
<td>297,767</td>
<td>716,396</td>
</tr>
<tr>
<td>Claims Payment Checking Account</td>
<td>72,000</td>
<td>229,005</td>
<td>229,005</td>
<td>72,000</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>4,276,019</td>
<td>3,840</td>
<td>-</td>
<td>4,279,859</td>
</tr>
<tr>
<td></td>
<td>5,102,174</td>
<td>492,853</td>
<td>526,772</td>
<td>5,068,255</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY DISTRICT
GENERAL POOLED INVESTMENTS
January 31, 2020

<table>
<thead>
<tr>
<th>INVESTMENT TYPE</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>US TREASURY SECURITIES</td>
<td>12,995,004</td>
</tr>
<tr>
<td>MONEY MARKET FUNDS</td>
<td></td>
</tr>
<tr>
<td>Federated Treasury Obligations Fund</td>
<td>677,428</td>
</tr>
<tr>
<td>Federated Government Obligations Fund</td>
<td>1,089,045</td>
</tr>
<tr>
<td>LOCAL GOVERNMENT INVESTMENT POOLS</td>
<td></td>
</tr>
<tr>
<td>Florida Safe</td>
<td>13,455,517</td>
</tr>
<tr>
<td>Florida Prime (SBA)</td>
<td>14,877,817</td>
</tr>
<tr>
<td>TOTAL</td>
<td>43,094,811</td>
</tr>
</tbody>
</table>
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Dashboard: January 2020
Monthly Report for January 2020

### Users

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active Cards</td>
<td>418,269</td>
<td>428,684</td>
<td>-2.43%</td>
</tr>
<tr>
<td>New Registrations</td>
<td>4,319</td>
<td>4,848</td>
<td>-10.91%</td>
</tr>
<tr>
<td>VLC Registrations</td>
<td>256,647</td>
<td>244,718</td>
<td>4.87%</td>
</tr>
<tr>
<td>Transactions</td>
<td>74,419</td>
<td>74,358</td>
<td>0.08%</td>
</tr>
</tbody>
</table>

Overall, digital usage was up 6% when comparing 201,499 downloads in January 2020 to 189,612 in January 2019. Our newest digital resource, Bibliotheca’s cloudLibrary, had 270 checkouts. hoopla had a record month with 26,268 checkouts. hoopla is a digital media service that allows you to borrow movies, music, audiobooks, ebooks, comics, and TV shows to enjoy on your computer, tablet, or phone, and even your TV! With no waiting, titles can be streamed immediately or downloaded to phones or tablets for offline enjoyment later.

A total of 81 passport applications were completed in January 2020 (46 adults and 35 juveniles). This is the highest number of passports that we have processed to date and is a 102.5% increase from December’s total of 40 passports.

### Resources Accessed

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Items Used</td>
<td>403,756</td>
<td>466,730</td>
<td>-13.49%</td>
</tr>
<tr>
<td>Database Use</td>
<td>162,154</td>
<td>212,160</td>
<td>-23.57%</td>
</tr>
<tr>
<td>Digital Products</td>
<td>40,819</td>
<td>60,756</td>
<td>-32.81%</td>
</tr>
<tr>
<td>Digital Downloads</td>
<td>201,499</td>
<td>189,612</td>
<td>6.27%</td>
</tr>
<tr>
<td>Computer Services</td>
<td>75,617</td>
<td>85,661</td>
<td>-11.73%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>883,845</td>
<td>1,014,919</td>
<td>-12.91%</td>
</tr>
</tbody>
</table>

### Net Promoter Score

<table>
<thead>
<tr>
<th></th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Score</td>
<td>36%</td>
<td>4%</td>
<td>1%</td>
<td>15%</td>
<td>29%</td>
<td>3%</td>
</tr>
</tbody>
</table>

### Mystery Shopper Scores

Overall, digital usage was up 6% when comparing 201,499 downloads in January 2020 to 189,612 in January 2019. Our newest digital resource, Bibliotheca’s cloudLibrary, had 270 checkouts.

hoopla had a record month with 26,268 checkouts. hoopla is a digital media service that allows you to borrow movies, music, audiobooks, ebooks, comics, and TV shows to enjoy on your computer, tablet, or phone, and even your TV! With no waiting, titles can be streamed immediately or downloaded to phones or tablets for offline enjoyment later.

A total of 81 passport applications were completed in January 2020 (46 adults and 35 juveniles). This is the highest number of passports that we have processed to date and is a 102.5% increase from December’s total of 40 passports.
Events & Classes by Location

### Event Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Public Library</td>
<td>8,043</td>
<td>10,629</td>
<td>-24.3%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>3,256</td>
<td>2,079</td>
<td>56.6%</td>
</tr>
<tr>
<td>Chickasaw</td>
<td>2,804</td>
<td>2,078</td>
<td>34.9%</td>
</tr>
<tr>
<td>South Creek</td>
<td>2,553</td>
<td>2,263</td>
<td>12.8%</td>
</tr>
<tr>
<td>Southwest</td>
<td>2,424</td>
<td>2,417</td>
<td>0.3%</td>
</tr>
<tr>
<td>Alafaya</td>
<td>2,259</td>
<td>2,484</td>
<td>-9.1%</td>
</tr>
<tr>
<td>Windermere</td>
<td>2,037</td>
<td>1,421</td>
<td>43.3%</td>
</tr>
<tr>
<td>North Orange</td>
<td>2,109</td>
<td>1,904</td>
<td>10.8%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>2,031</td>
<td>822</td>
<td>147.1%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>1,061</td>
<td>678</td>
<td>56.5%</td>
</tr>
<tr>
<td>Hialeasoe</td>
<td>924</td>
<td>389</td>
<td>137.5%</td>
</tr>
<tr>
<td>Southeast</td>
<td>766</td>
<td>1,731</td>
<td>-55.7%</td>
</tr>
<tr>
<td>Herndon</td>
<td>887</td>
<td>613</td>
<td>44.7%</td>
</tr>
<tr>
<td>South Trail</td>
<td>853</td>
<td>630</td>
<td>35.4%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>590</td>
<td>591</td>
<td>-0.2%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>507</td>
<td>952</td>
<td>-46.7%</td>
</tr>
<tr>
<td>Online</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>33,104</td>
<td>31,681</td>
<td>4.5%</td>
</tr>
</tbody>
</table>

### Class Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orlando Public Library</td>
<td>1,318</td>
<td>1,395</td>
<td>-5.5%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>230</td>
<td>217</td>
<td>6.0%</td>
</tr>
<tr>
<td>Chickasaw</td>
<td>262</td>
<td>352</td>
<td>-25.6%</td>
</tr>
<tr>
<td>South Creek</td>
<td>236</td>
<td>242</td>
<td>-2.5%</td>
</tr>
<tr>
<td>Southwest</td>
<td>355</td>
<td>329</td>
<td>7.9%</td>
</tr>
<tr>
<td>Alafaya</td>
<td>289</td>
<td>268</td>
<td>7.8%</td>
</tr>
<tr>
<td>Windermere</td>
<td>260</td>
<td>116</td>
<td>124.1%</td>
</tr>
<tr>
<td>North Orange</td>
<td>175</td>
<td>208</td>
<td>-15.9%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>149</td>
<td>173</td>
<td>-13.9%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>485</td>
<td>183</td>
<td>165.0%</td>
</tr>
<tr>
<td>Hialeasoe</td>
<td>233</td>
<td>283</td>
<td>-17.2%</td>
</tr>
<tr>
<td>Southeast</td>
<td>357</td>
<td>430</td>
<td>-17.0%</td>
</tr>
<tr>
<td>Herndon</td>
<td>183</td>
<td>154</td>
<td>18.8%</td>
</tr>
<tr>
<td>South Trail</td>
<td>188</td>
<td>214</td>
<td>-12.1%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>392</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>146</td>
<td>85</td>
<td>71.8%</td>
</tr>
<tr>
<td>Online</td>
<td>70</td>
<td>23</td>
<td>204.3%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>5,328</td>
<td>4,672</td>
<td>14.0%</td>
</tr>
</tbody>
</table>

### Events/Class Attendance

<table>
<thead>
<tr>
<th>Year</th>
<th>Events</th>
<th>Adults</th>
<th>Teens</th>
<th>Children</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>20292</td>
<td>11750</td>
<td>477</td>
<td>477</td>
<td>20774</td>
</tr>
<tr>
<td>2020</td>
<td>20992</td>
<td>11850</td>
<td>477</td>
<td>477</td>
<td>21874</td>
</tr>
</tbody>
</table>

### Social Media

- Good Reads: 12,400
- Pinterest: 6,179
- YouTube: 2,051
- Instagram: 1,119
- Twitter: 1,041
- Facebook: 1,019

### Events/Class Attendance

Events are up 17.24% and attendance is up 4% compared to last year. We offered 184 more events this year with an increase of 1,098 people in attendance.

As part of Education Day at the Zora Festival on 31 January, the Eatonville Branch educated 368 attendees with science experiments and building technology with Snap Circuits, Dash Robots, and so much more! The 31 January Library After Hours Event at the Orlando Public Library featured New York Times bestselling author Debbie Macomber as she discussed the inspiration behind her stories and the process of bringing them to life on the page with 297 fans.

The Orlando Public Library partnered with WUCF and PBS to present No Passport Required: Screening & Food Tasting on 12 January for 227 guests to explore the immigrant food culture in Orlando.

We are down 10.02% in classes. In January 2020, 168 fewer classes were presented compared to system-wide last year. We are up 14.04% in attendance, an increase of 656 people for classes from last year. In January 2020, we presented 46 Offsite Events reaching 4,325 people. Last year, we presented 29 Offsite Events and reached 4,291 people.

This year, we attended 33 Community Events reaching 4,581 people. Last year we attended 25 Events.

Social media grew by 19.23% in January 2020.

While our followers grew by a healthy amount month to month, what’s worth noting is that engagement increased 112% during this time period. Facebook was exceptionally high this month due to a few posts going viral. In particular, our post regarding the Gallup poll results about more Americans visiting libraries than movies (which includes wonderful comments worth reading), a glimpse of the new sewing machines donated by the Friends of the Library, and a video promoting our upcoming Chinese New Year celebration all performed exceptionally well. Top-performing posts on Instagram this month included our posts highlighting the refresh at South Trail and Southeast and the anniversary celebrations at Windermere and Eatonville all performed well this month. On average, our branch posts received 10,000, 20,000, 30,000, 40,000, 50,000, and 60,000 likes each. The partnership with local business Wall Crawl Orlando this month, featuring a colorful, library-themed wall at their location. The partnership will provide OCLS visibility at their location, create opportunities for cross-promotion, and raise funds for the Friends of the Library. Guests who purchase tickets to Wall Crawl with the code OCLSFRIENDS will have 20% of their ticket costs donated to the Friends.
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Action Items:  None
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Discussion & Possible Action Items
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Information
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Director’s Report
MEDIA HIGHLIGHTS

- WMFE’s Intersection aired a show called ‘Talking Art, School & History At The Orlando Public Library’s StoryCorps Listening Party’ on January 16 which featured live recordings of speakers and panelists from last month’s OCLS x StoryCorps Listening Party. (Source: https://www.wmfe.org/talking-art-school-history-at-the-orlando-public-library-storycorps-listening-party/142897)

- Melrose in the Mix made the leap to television on Jan. 24. WUCF aired the first episode in the series featuring a recording session with Terri Binion, hosted by Jim Myers, Melrose Center Department Head. The episode was produced by MPR. (Source: https://video.wucf.org/video/terri-binion-61map/)

- ‘Orange County Library crosses one million digital book checkouts in 2019’ – Apopka Voice wrote about OCLS exceeding 1 million digital checkouts on Overdrive. The story was also picked up by Orlando Sentinel and Channel 13 (Source: https://theapopkavoice.com/orange-county-library-crosses-one-million-digital-book-checkouts-in-2019/)

LOCAL WANDERER

- A total of 129 pass reservations have been made this month as of January 28. The total value of these passes is $46,112.

OUTREACH HIGHLIGHTS

- In January, staff participated in 48 community and offsite events with a total attendance of 3,506 people.

- The Melrose Center participated in this year’s Otronicon, an electronic gaming and simulation conference. Over 1,300 attendees interacted with some of the equipment available at the center including a virtual reality headset and green screen.

- OCLS staff hosted a table at Orange County Regional History Center’s Heritage Day, commemorating the date when Mosquito County became Orange County. Staff shared information with attendees about their genealogy resources.

NUGGETS

- Popular Real Radio 104.1 show ‘Tom & Dan’ recorded a segment in Melrose Center on Jan. 22 which aired Jan. 27.

- Mayor Demings mentioned ‘how to get a library card’ in a Facebook video about the Ask Orange County Government app now available through Alexa. (Source: https://www.facebook.com/OrangeCountyFlorida/videos/577585010525710/)

- Wall Crawl, a studio space dedicated to the selfie taking experience, created a set highlighting Orange County Library System.

THESE THREE THINGS

Auditions were held on Jan. 31 to help deepen the pool of talent for These Three Things. Thirteen staff members participated in the auditions.

January TTT Schedule
Jan. 6 – Host: Jaylen Christie (Friends of the Library Board Member)/Location: South Trail Branch
Jan. 13 – Host: Veronica Tinsley/Location: Orlando Science Center
Jan. 20 – Host: Mike Donohue/Location: Southeast Branch
Jan. 27 – Host: Scottie Campbell/Location: Wall Crawl

-TTT on Facebook: 378 total engagements, 5668 total impressions
-TTT on Instagram Stories: 273 viewers, 164 total engagements
-TTT total views on IGTV: 1130+ view

Of particular note, on Jan. 20: These Three Things saw a spike in viewership on IGTV and IG Stories that day. There was an average of 318 viewers on IG Stories and 418 viewers on IGTV.
Director’s Report: February 2020

On January 23, the first episode of *Melrose in the Mix* aired on WUCF, and initial ratings look very good. According to data shared by the TV station, 1,855 households viewed the premiere episode, despite the fact that WUCF’s antenna was down for more than a day before it aired. The first episode is now viewable online, and future episodes will air on WUCF on the third Thursday of each month at 8:30 p.m.

In January, e-book vendor Overdrive announced that Orange County Library System exceeded one million checkouts on their platform during calendar year 2019. Several media outlets picked up this story, including the *Apopka Chief*, News Channel 13 and the *Orlando Sentinel*, which highlighted the fact that interest in digital products has been growing. During calendar year 2019, more than 2.3 million digital products were checked out by Orange County Library System customers, up from 2 million during calendar year 2018.

On January 15, the first *Reel to Real Podcast* was recorded in the Melrose Center audio studio. This podcast was conceived after Grammy Award-winning audio engineer Bruce Hensal approached the audio team with the idea of co-hosting a monthly interview show. Hensal’s idea was to feature a national guest as well as a local luminary, coming together to talk about their respective careers and music production insights. To maximize exposure, the Melrose Center’s video team was brought in to direct and capture video footage of the podcast as it was being produced. The first episode, which is expected to be released in March, features legendary drummer Joe Vitale (via phone) and local musician Buster Cousins.

On January 31, the Orlando Public Library hosted Library After Hours, an event featuring *New York Times* bestselling author Debbie Macomber, who discussed the inspiration behind her stories and the process of bringing them to life. She drew 297 people. Tickets for the event were $30 for VIP and $15 for general admission, and all proceeds benefited the Friends of the Orange County Library System.

As part of Education Day at the Zora Festival on 31 January, the Eatonville Branch educated 368 attendees with science experiments and building technology with Snap Circuits, Dash Robots and more.

On February 4, we had a visit from a delegation from the city of Urayasu, Japan, which happens to be Orlando’s sister city. The mayor of Urayaso, his wife and his office manager visited the library and received a tour of the Melrose Center. The delegation was organized by the UIFA-Urayasu International Friendship Association, which has organized several delegation visits to the library over the years.

February is Black History Month, and all month long our locations host a wide variety of programs that celebrate the contributions that African-American authors, scientists, artists and leaders have made to our world. For example, several branches are hosting programs for children that introduce them to African-American inventors, one of whom actually made the first ice cream scoop. We are also hosting several Music in the Library events at various locations featuring local artists Wassalou and Nathi Gcabashe. On February 16, the Orlando Public Library hosts the annual African-American Read-In, during which local politicians, artists and leaders read from the works of black authors. The event is always a pleasure, and all welcome to join us. It begins at 2 p.m. in Library Central.

Another important upcoming event is the annual Melrose Creative Expo, which happens on February 15 from 1-4 p.m. Every year this open-house event introduces people to the wealth of resources available to library card holders in the Melrose Center. Our staff hold demonstrations in our studios and invite families to participate in fun activities that highlight center resources. We also welcome community vendors to table at the event, and we announce the winners of the annual Melrose Awards, which recognize the best work made using Melrose Center resources.
Recent System-Wide Events
Melrose Center

- The 2020 *Melrose in the Mix* season kicked off with a two-session weekend. On January 11, Timucua Arts Foundation Executive Director and classical guitarist extraordinaire Christopher Belt captivated an audience of 17 with a solo performance in the audio studio. The following day, Orlando rapper SKIP, accompanied by composer/producer DiViNCi, provided a live in-studio performance of SKIP’s 2009 album “To the Very End” for 13 audience members. The duo was joined by bassist Jimmy Seay.

- The television show version of *Melrose in the Mix* premiered on WUCF-TV on January 23 at 8:30 p.m., featuring singer-songwriter Terri Binion’s session from last summer. Terri was accompanied by guitarist Greyson Charnok and bassist Tony Mascaluso during most of the performance, and gave a riveting interview that Jesse Draus edited expertly throughout the 27-minute episode. See it here.

- On January 15, the first *Reel to Real Podcast* was recorded in the audio studio. This podcast has been a few months in the planning, after Grammy Award-winning audio engineer Bruce Hensal approached the Audio team with the idea of co-hosting a monthly interview show. Bruce’s idea was to feature a national guest (drawing on his numerous connections in the music world after more than four decades in the industry) as well as a local luminary, coming together to talk about their respective careers and music production insights. The Audio team shaped the script template and layout of the podcast. To maximize exposure, we decided to introduce a video element to the show, and the Video team was brought in to direct and capture footage. This led the Audio team to partner with the Fab Lab, as Jennifer Michalicek (with an assist from Michael Sweeney) designed a special black tablecloth to cover the angled podcast desk, while the Fab Lab team also created Melrose microphone flags. The Design team’s Robert Jakab designed table runners featuring an updated Reel to Real logo. On show day, with Ryan Mulcahy directing the video team, the Photo team’s Winny Torres took photographs as Leo Linares co-hosted the first episode with Bruce. They interviewed legendary drummer Joe Vitale (via phone) and local musician Buster Cousins, as Drigo Garcia-Salas and Chase Steele engineered the audio. The *Reel to Real Podcast*, at its core and audio project, has become a true Center-wide effort. We’ve begun working with Marketing & Public Relations and I.T. to promote the podcast series as effectively as possible. The first episode is expected to be released in March.

- The Melrose Center exhibited at *Otronicon* for the sixth consecutive year, bringing VR and Video experiences to visitors during the four-day event at the Orlando Science Center. As in past years, the most popular part of our exhibit was the VR Karaoke game brought out during Saturday evening’s “Science Night Live”. The Melrose exhibit was active during all 32 hours of *Otronicon*, with 18 different staff members working shifts during the four-day stretch. We saw 1,718 visitors, including 782 kids, and came back with 23 completed library card registration forms.

- On January 15, the Video team hosted a meetup called *New Year, New Workflow with Davinci Resolve 16*. Carlos Paz led the 15 attendees through effective ways to use the product during video post-production projects.

- Winny Rivas led the Photo team’s meetup on January 14, also focused on what the new year might have brought to our customers. *New Camera? Learn to Use It!* drew eight attendees, and served as a loose class for patrons to learn about the functionality of their new cameras, concluding with a walk around the library for some practice shots.

- Marko Torres led the Theatre meetup on January 26, with nine people attending *Hosting Live Events*. Marko talk about his approach in hosting open mic and meetups, as well as interviewing guests in front of an audience.

- The Fab Lab team hosted 12 *Makerspace Open Labs* during January, with a total attendance of 208. *Family STEM Saturdays* were staged twice in January. Total attendance was 24, including 6 kids.

- The Fab Lab team hosted the workshop *Create a Laser Engraved Planner Stencil* on January 5, with eight in attendance.

- Membership for Melrose Meetup groups continued to grow during January:
  - Orlando Audio – 1,057 (+14)
  - Orlando Digital Media Design – 1,076 (+53)
  - Orlando Melrose Makers – 88 (+5)
- Orlando Out Tonight Theatre – 1,972 (+63)
- Orlando Photo+Design – 3,149 (+54)
- Orlando Video & Post Production – 2,296 (+46)

- There were three community meetups during January, with attendance as follows:
  - Indienomicon - 60
  - Ableton Users Group Orlando – 15
  - Axen Club – 6

- Marketing & Public Relations staff arranged for popular podcaster Tom & Dan to visit the Melrose Center on January 22, to record an episode of *A Corporate Time with Tom & Dan* in the audio studio. Jim Myers appeared on the show as Tom & Dan’s guest to discuss the Center, with Leo Linares and Chase Steele engineering the session. Listen to the episode [here](#).

- On January 29, the Melrose Center served as a venue for an after hours event, WMFE’s Speaker Series: *TSA in Turmoil*. Led by *Intersections* host Matthew Peddie, the event drew 54 attendees and featured panelists discussing the issues and working conditions impacting TSA employees approximately one year after the suicide of TSA worker Robert Henry. The WMFE event page can be seen [here](#).

- We welcomed 169 new Melrose Members in January, while 5,853 people visited the Center.

**Alafaya**

- On 6 January, Lisa Glassford led, “Birds, Birds, Birds!” During this program attendees enjoyed bird stories and made a pinecone bird feeder to take home. There were 33 people at this event.

- On 7 January, Lauren Mathur led, “Alphabet Adventures.” 38 Participants learned about the alphabet with exciting stories and fun activities.

- On 8 January, Lauren Mathur and Jessie Clark led, “Bubble Playtime,” during this event children worked on their motor development skills during this interactive bubble class. The class had 102 attendees.

- On 11 January, Lauren Mathur hosted, “Little Chef: Monster Foodie Do you like food?” Where participants made food and learned about recipes. There were 44 people at this program.

- On 13 January, Lauren Mathur held, “Germs, Germs Go Away!” This program focused on germs and how to clean them. There were 41 attendees.

- On 13 January, Kelly Head hosted the monthly program “Building Challenge.” 27 attendees participated in this building program.

- On 14 January, Lauren Mathur hosted, “PBS Kids Time!” During this monthly program participants enjoy a story, craft and a video inspired by a PBS character. This month 63 people attended.

- On 15 January, outside presenter My Gym held, “My Gym Mobile Mommy & Me (ages 0-2).” This program had 37 participants.

- On 15 January, outside presenter My Gym led, “My Gym Mobile Fun & Fitness (ages 3-5).” There were 31 attendees.

- On 15 January, Lauren Mathur hosted, “Caregiver Connect: Stay and Play.” This program gives caregivers a chance to meet and mingle while their little ones explores imaginary play with new and old friends. 25 people attended this program.

- On 16 January, Lauren Mathur held “Sunshine State Jr Book Club!” During this program attendees read one of the K-2 Sunshine State Jr books and enjoy a related activity and craft. This program had 23 participants.

- On 21 January, Carey Major hosted, “STEAM Playground.” This science program had 40 attendees.

- On 22 January, Lynette Schimpf led, “Guitar Sing-along.” This baby and toddler sing-along had 50 participants.

- On 22 January, Lauren Mathur attended an a “Castle Creek Outreach.” She interacted with 40 community members at this book fair, outreach, and FSA meeting.

- On 23 January, Kelly Head hosted “Lunar New Year presented by Panda Express” In Chinese culture, the Lunar New Year is one of the most important times of the year. At this program 22 participants celebrated traditions and customs while enjoying a snack.
On 25 January, Lauren Mathur and Carey Major held “Readers Theatre: Elephant and Piggie.” During this event the hosts acted out the popular book series, "Elephant and Piggie!” 61 attendees enjoyed this program.

On 27 January, Lisa Glassford held “Florida Snowman.” 28 Attendees learned about the Florida snowman through stories, songs and art experiences.

On 27 January, Kelly Head hosted “Cuisine Corner Junior” Participants enjoyed easy-to-make healthy treats. 29 people attended this program.

On 28 January Lauren Mathur held “Baby Games” During this program baby's developed physical, social and emotional learning through play. 30 attendees enjoyed this program.

On 29 January Michelle Bernabe led “Year of the Rat.” Participants rang in the Chinese New Year at the library. 56 people experienced stories, crafts and activities to kick off the Year of the Rat.

Throughout the month of January, Priscilla Diaz, Andrew Jeffries, and Diana Rodriguez hosted “English from Zero”, “English Conversation Hour,” “Reading Clearly,” and “Speaking Clearly” at Alafaya. 102 customers attended these classes over the month.

Throughout the month of January, the Alafaya Branch hosted, “Social Worker @ the Library.” During this weekly social worker session attendees learn about social and government services. 45 people met with the social worker.

**Chickasaw Branch**

- On 2 January, 65 participants attended “Dance Party!”
- On 6 January, 41 participants attended “Move Like the Animals.”
- On 8 January, 25 participants attended “Pop Up: Fuel, Fun, Fitness.”
- On 10 January, 78 participants attended “NACA Home Buying Workshop.”
- On 11 January, 30 participants attended “On the Farm with The Little Red Hen.”
- On 12 January, 30 participants attended “Music in the Library: Sean Gaskell.”
- On 13 January, 27 participants attended “Tertulia Cuatro Gatos / Spanish Book Club.”
- On 16 January, 31 participants attended “Fingers, Toes, Hands & Feet.”
- On 18 January, 39 participants attended “Introduction to Metal Detecting.”
- On 28 January, 177 students were engaged at the “Deerwood Elementary Storytime Outreach.”
- On 30 January, 155 students were engaged at the “Forsyth Woods Elementary Storytime Outreach.”
- On 30 January, 103 parents, students, and educators learned about OCLS resources at the “Legacy Middle School- Literacy Night.”
- On 31 January, 32 participants attended “Pirates and Princesses.”
- During the month of January, a total of 249 participants attended “Afterschool Adventures with Hero Spark.”
- During the month of January, a total of 77 participants attended “English from Zero.”
- During the month of January, a total of 38 participants attended “Speaking Clearly for Beginners.”
- During the month of January, a total of 74 participants attended “English Conversation Hour.”
- During the month of January, a total of 59 participants attended “Open Language Lab.”
- During the month of January, a total of 26 participants attended “Meetup: Crochet Projects.”
- On each Tuesday during the month of January, an average of 43 participants attended “Storytime Crafts.”
- On each Thursday during the month of January, an average of 11 participants attended “Practice Makes Perfect.”
- On each Tuesday during the month of January, an average of 44 participants attended “Toddler Time.”

**Eatonville**

- On 18 January, Eatonville hosted “A Grimm Escape” for 10 teens and tweens eager to puzzle their way out of a fairytale-themed escape room.
• On 25 January, Eatonville celebrated its “15th Birthday Celebration” with 140 people who enjoyed special events, crafts, storytelling, face painting, food, and prizes throughout the day.
• On 25 January, Eatonville presented a special “Music in the Library: FREE DAPS” to 59 customers who laughed, rapped and danced with the creative rap trio.
• On 25 January, Eatonville kept the anniversary celebration going with “Music in the Library: Ravon Rhoden,” enjoyed by 59 customers who sang and danced to popular musical hits.
• On 31 January, Eatonville presented “Meet the Author: Nic Stone at ZORA Festival” to an audience of 58 book lovers gathered to meet the New York Times best-selling author of young adult fiction.
• On 31 January, Eatonville hosted “ZORA Festival – STEM Club” where 368 students explored science experiments and building technology with Snap Circuits, Dash Robots and more!
• On 2, 9, 16, 23 and 30 January, Eatonville presented “Zero to Five Storytime” to an average of 42 babies, toddlers and preschoolers who enjoyed songs, picture books, and nursery rhymes while learning early literacy skills.

Fairview Shores
• During the month of January, “Zero to Five Storytime” averaged 13 participants on Monday morning. This read-aloud program encourages early literacy skills and includes rhythm and repetition of nursery rhymes, picture books, songs, and flannel board stories.
• During the month of January, an average of 12 children and parents stayed to play after storytime during “Caregiver Connect: Stay & Play” on Monday mornings.
• During the month of January, an average of 19 kids and parents enjoyed the “Winter Movie Madness” on Wednesday afternoons.
• During the month of January, an average of 10 children and parents enjoyed stories, songs and fun play with sensory bins during “Pajama Tales” on Wednesday evenings.
• During the month of January, an average of 24 toddlers and parents attended “Bubble Playtime” for stories, songs and fun play with bubbles.
• During the month of January, “Mother Goose on the Loose” averaged 11 babies and caregivers on Friday mornings. This program uses rhymes, songs and puppets to develop pre-literacy skills.
• On 7 January, 12 toddlers and parents enjoyed stories and crafts during “Happy Noon Year.”
• On 9 January, 10 children and parents made their own potted plant during “DIY Chia Pets.”
• On 13 January, 10 kids and parents enjoyed snacks and activities during “Fuel, Fun, Fitness.”
• On 14 January, Fairview Shores hosted “Central Florida Book Club” where 29 attendees met to discuss Edith Wharton’s book The Age of Innocence.
• On 16 January, “Tertulia Cuatro Gatos” entertained 19 customers with poetry reading, songs and a literature discussion.
• On 17 January, 19 babies and parents were engaged with a winter story and sensory play time during “Baby Animals: In the Snow.”
• On 21 January, 10 customers tested their limits with fun activities during “Ninja Challenge.”
• On 23 January, Brittany Michaud and Daniel Meyer entertained 226 students and parents with Snap Circuits at the Orlando Science School STEM Night Outreach.
• On 27 January, 13 customers celebrated Martin Luther King Jr and made crafts during “I Have a Dream.”
• On 30 January, Branch Librarian Katy Comellas-Deliz attended Lake Weston Literacy Night and spoke with 84 people about Library services.
• In January, a total of 196 children and parents engaged in “Pop-Up Crafts” at the library.
• This month Fairview Shores started its inaugural “BizKids Club” that was the result of OCLS being selected to receive money from Orange County Government in the form of $500,000 CRC system-wide grant. This month there were three events held with an average of 15 middle school children at each event.
**Herndon**

- On 2 January, LIMARY VELEZ and Normalee Page hosted “Sleepy Bear.” Twenty-six customers attended.
- On 4 January, Angel Therapy Dogs Ministry presented “Angel Paws to Read.” Eleven customers attended.
- On 8 January, JORIEL FIGUEROA and MAGGIE FINLEY hosted “Dance Party!” Nineteen customers attended.
- On 9 January, LIMARY VELEZ and Normalee Page hosted “Germs, Germs Go Away!” Thirty customers attended.
- On 10 January, LIMARY VELEZ hosted “Bubble Playtime.” Twenty-one customers attended.
- On 13 January, JORIEL FIGUEROA and LIMARY VELEZ hosted “Baby Animals: In the Snow.” Twenty customers attended.
- On 14 January, Tech Trainer Kevin Luering hosted a group of students Access Charter School to teach “Resume Writing” and “Microsoft Word Level 1.” Eleven students were in attendance for each class.
- On 21 January, Tech Trainer Kevin Luering hosted a new group of students from Access Charter School. The students learned “Resume Writing” and “Microsoft Word Level 1.” Twelve students in attendance for each class.
- On 22 January, JORIEL FIGUEROA and MAGGIE FINLEY hosted “Help the Earth.” Twenty-six customers attended.
- On 23 January, Tech Trainer Kevin Luering hosted a third group of students from Access Charter School. The students learned “Resume Writing” and “Microsoft Word Level 1.” Twelve students in attendance for each class.
- On 27 January, LIMARY VELEZ and JORIEL FIGUEROA hosted “Baby Games.” Twenty-five customers attended.
- On 29 January, JORIEL FIGUEROA and MAGGIE FINLEY hosted “Rescue Patrol.” Seventeen customers attended.
- On 30 January, Normalee Page and LIMARY VELEZ hosted “Move Like the Animals.” Fifty-two customers attended.
- In January, each Tuesday the Herndon Branch hosted “American Sign Language: Level 1A.” There were a total of 42 participants for the month.

**Hiawassee**

- On 3 January, Hiawassee clerk Kayla Davis hosted the children’s event “Rescue Patrol.” There were thirteen people in attendance.
- On 7 January, Hiawassee clerk Iris Velasquez hosted a Little Chef event for kids titled “Crazy About Congee” where twelve people learned how to make their own sweet and savory dishes.
- On 9 January, Darby Harvey hosted an adult “English From Zero” event with fourteen people engaged in improving their English skills.
- On 11 January, Hiawassee celebrated the Tenth Anniversary at its current location with numerous programs and activities. During “Hiawassee Turns Ten!” customers were invited to join us for coffee, food, and a cake cutting as well as the announcement of an art contest winner and an opportunity to win door prizes. There were one-hundred and eleven people in attendance.
• On 11 January, as part of the Hiawassee Tenth Anniversary Celebration we hosted a “Music in the Library” event with entertainment provided by saxophonist Don Black. There were ninety-three people in attendance.

• On 11 January, as part of the Hiawassee Tenth Anniversary Celebration we hosted a children’s event featuring the wacky “JiggleMan.” There were fifty-two people in attendance.

• On 11 January, as part of the Hiawassee Tenth Anniversary Celebration we hosted a children’s event titled “Face Painting and Balloon Animals.” There were fifty-eight people, children and even some adults, that got their faces painted as part of the celebration.

• On 11 January, as part of the Hiawassee Tenth Anniversary Celebration we hosted a toddler’s event titled “Sensory Play for Tots.” There were twenty-eight people engaged in using every sense but sight to determine a series of objects.

• On 15 January, Hiawassee staff member Linda Campbell led a children’s program where she taught twenty people how to make “Yarn Doodles.”

• On 17 January, Hiawassee staff member Linda Campbell conducted a children’s program titled “Germs, Germs Go Away!” where twenty-five people learned all about healthy habits.

• On 21 January, Hiawassee staff member Iris Velasquez hosted a children’s event titled “Feeling Good” with fourteen people in attendance.

• On 23 January, Branch Manager Ken Gibert attended the “Family Literacy Night” ay Hiawassee Elementary School to issue library cards and talk about OCLS resources and services. There were one-hundred and seventeen people in attendance.

• On 24 January, Hiawassee staff member Lydia Peters hosted a children’s event titled “Sleepy Bear” with forty-eight people in attendance.

• On 28 January, Hiawassee staff member Iris Velasquez hosted a “Seuss-a-palooza” event for kid’s and families with twenty-four people in attendance.

• On 30 January, Hiawassee staff member Lydia Peters host an adult program called “Creative Watercolors” with fifteen attendees.

• On 31 January, Hiawassee staff member Linda Campbell hosted a children’s event called “Move Like the Animals” with sixteen people in attendance.

• This month Hiawassee started its inaugural “BizKids Club” that was the result of OCLS being selected to receive money from Orange County Government in the form of $500,000 CRC grant. This month there were four events held with an average of nineteen people at each event.

Main
• On 5 January, 121 customers enjoyed a live performance from steel pan musician Ravon Rhoden.

• The Orlando Public library partnered with WUCF and PBS to present *No Passport Required: Screening & Food Tasting* on 12 January for 227 guests to explore the immigrant food culture in Orlando.

• On 12 January, Sean Gaskell performed on the Kora, an ancient 21-stringed harp from West Africa, for an audience of 78 customers.

• To celebrate Martin Luther King Jr. day, Youth Services staff presented the “I Have a Dream” program for 20 customers who learned about diversity and equality through stories and activities on 18 January.

• The *OCLS Writers Conference* on 25 January provided 144 customers with the tools and knowledge necessary to reach their writing and publishing goals.

• On 25 January, Youth Services staff took part in OCPS Parent Academy and shared helpful library resources with 272 attendees.

• The 31 January Library After Hours Event at the Orlando Public Library featured *New York Times* bestselling author Debbie Macomber as she discussed the inspiration behind her stories and the process of bringing them to life with 297 fans.

• A total of 165 customers learned to sew various projects by attending TEC sewing courses from creating zipper organizers to misses’ open-front jackets with a hood.

• The TEC offered a variety of basic computer classes to 45 customers.

• On 23 and 30 January, TEC hosted students from the Winnie Palmer Transitions Program to attend the Microsoft Word series, with 40 in attendance.
• On 28 January, the Youth Services staff presented educational field trip sessions to students from East Lake Elementary with 89 in attendance.
• As part of the Sunshine State Author Series, the library partnered with the annual Zora Neale Hurston Festival of the Arts and Humanities on 31 January to bring *New York Times* bestselling author Nic Stone to speak with 58 attendees at the Eatonville branch about her book, *Dear Martin*. She visited Dr. Phillips High School and spoke with 120 students about her writing process. Her visit concluded with a writing workshop at the Southwest branch with 8 attendees.
• The “Money Talks for Women” series, led by a reference librarian, had a total of 25 attendees who studied financial management using Morningstar Investment Research and other tools.
• In celebration of Literacy Week (27 – 31 January), Youth Services staff presented storytime sessions for 5 schools (Whispering Oaks Elementary, Frangus Elementary, ACE, Millenia Elementary School and Laurete Elementary School) with a total of 1,320 attendees.
• A total of 54 customers learned QuickBooks through the TEC by taking both online and in-person classes.
• The first BizKids Club held at the TEC had 10 middle school students learning more about entrepreneurship and creating their own business idea in 4 sessions of the club.
• The “Social Worker @ the Library” service assisted 172 customers.
• The ESOL classes taught by Learning Central staff welcomed 55 students in learning basic English language skills.

**North Orange**

• On 2 January, Carley Godette and Stacey Lawson hosted, “Happy Noon Year.” A total of 46 customers attended the event.
• On 7 January, Stacey Lawson presented, “Sleepy Bear.” A total of 26 attendees participated.
• On 8 January, Stacey Lawson presented the Central Florida Zoo a Storytime. A total of 109 parents and kids attended the event.
• On 9 January, “Rescue Patrol” was presented. A total of 48 customers attended the program.
• On 14 January, “Fancy Nancy Tea Party” was hosted by Stacey Lawson. A total of 31 kids and parents attended the program.
• On 14 January, “Florida Licensing on Wheels Bus visited the branch. A total of 42 customers utilize the service.
• On 16 January, “Oodles of Noodles” was present at North Orange. A total of 19 attendees participated.
• On 16 January, Michael Linden and Carley Godette, presented “Arts and Crafts” at Brixton Landing Senior Community. A total of 14 seniors attended the program.
• On 18 January, “Cookies and Milk with a Cop” A total of 23 customers attended the event.
• On 19 January, Jolanta Wilson presented “Make-and-Take.” A total of 22 people attended the event.
• On 21 January, “Germs, Germs, Go Away!” was presented by Stacey Lawson. A total of 30 customers attended the program.
• On 23 January, “Water Wise Neighborhood Program” was presented by Orange County Utilities. A total of 42 customer attended the event.
• On 23 January, “Puffins Climb, Penguins Rhyme” was presented by Carley Godette. A total of 27 people attended the event.
• On 27 January, Stacy Lawson hosted “Literacy Night” at Apopka Elementary. A total of 72 attendees participated.
• On 28 January, Stacey Lawson hosted a Book Talk at Apopka Middle School. A total of 238 students participated.
• On 28 January, Stacey Lawson hosted “Chinese Tales.” A total of 29 preschoolers and their parents joined in the fun with story time and a craft.
• On 28 January, Stacey Hancock attended an outreach event at Apopka Elementary School Literacy Night. A total of 77 customers attended the event.
• On 29 January, Kerry Morgan attended an outreach event at Lakeville Elementary STEM Night event. A total of 120 customers visited the library table and obtained information of library resources.

• On 29 January, Stacey Lawson attended the Literacy Night at Wheatley Elementary. A total of 88 people participated.

• On 30 January, Stacey Lawson hosted “Rough Tough Trucks.” A total of 32 people attended the event.

• On 30 January, Ivey King and Stacey Lawson hosted an Open House event at the branch for Dream Lake Elementary.

• On 31 January, Carley Godette hosted “Pom, Pom Party.” A total of 27 attendees participated in the program.

• Every Wednesday in January, Melissa Cruz and Kayla Johnson, hosted “Storytime Crafts.” A total of 5 events were held with an average of 60 attendees per event.

• Every Tuesday in January, Wilnelia Lozada presented “Basic Spanish.” A total of 4 classes were taught with an average of 25 attendees per event.

• Kerry Morgan hosted “Communi-Tree: New Year’s Resolution. 75 customers wrote a note on what are their goals for 2020.

• North Orange provided activity bundles to preschoolers to promote early writing, reading, and math skills. A total of 129 bundles were completed and turned in for a prize.

South Creek

• On 4 January, South Creek hosted 44 budding artists as they discovered their creative side during, “ArtMazing.”

• On 8 January, 26 friends learned about germs and the importance of washing our hands during, “Germs, Germs Go Away!”

• On 11 January, we combined ice, cold and fun with 29 friends as we learned all about the science behind ice during, “Icy Science”

• On 11 January, South Creek hosted 46 attendees for a free Spanish language workshop on the home buying process for start to finish during, “NACA Home Buying Workshop in Spanish.”

• On 12 January, “Tea and Conversation” helped 25 attendees in our community meet new people and build friendships during this social gathering.

• On 15 January, 45 little chefs joined us as we used apples and marshmallows to create igloos during, “Little Chef: Ice Ice Igloo”

• On 16 January, 20 friends explored baby animals in winter with a story and sensory play.

• On 17 January, South Creek hosted Wetherbee Elementary School for a library fieldtrip. Sixty students and teachers joined us to learn more about the library and participated in hands-on activities and a storyline.

• On 22 January, South Creek hosted 24 friends for an introduction to yoga with zoo animals and magical stories during “Zoo Zen”

• On 25 January, 19 joined us as we created our own jigsaw puzzles during, “Perfect Puzzles.”

• On 26 January, 22 participants enjoyed the tastes and smells of Morocco with Chef Habiba from Moroccan Breeze during, “Cuisine Corner: Moroccan Couscous”

• On 29 January, 38 friends joined us as we scooped, mixed, and layered a classic Chinese rice porridge during, “Little Chef: Crazy About Congee”

• On 30 January, South Creek hosted 19 preschoolers and their parents for stories and hands-on learning activities as we celebrated World Elephant Day during, “E is for Elephant.”

• On 30 January, South Creek hosted 28 for “Un Rinca n en la Historia” (A Corner in History) where customers gathered to learn more about history presented in Spanish.

• On 6, 7, 13, and 14 January, an average of 42 children and parents attended, “Storytime Crafts” at South Creek. This event is held right after story time to help develop fine motor skills.

• On 13 and 27 November, “Free Yoga Class” hosted 29 students that strengthened their bodies with simple but challenging yoga poses.
On 14, 21, and 28 January, South Creek hosted an average of 16 participants for “Citizenship Inspired.” This program prepares students for the U.S. Naturalization Test and Interview.

Every Monday and Tuesday in January an average of 28 children and parents participated in South Creek’s “Storybook Fun.” This read-aloud program includes folk and animal tales, songs and poetry for children ages 3-5.

On Mondays and Tuesdays in January an average of 36 children and parents attended, “Toddler Time” at South Creek. This event includes stories and activities for children ages 18-36 months.

Every Monday and Tuesday in January an average of 12 children and parents attended, “Tiny Tales” at South Creek. This event includes rhythm and repetition of nursery rhymes to introduce very young children to literature.

Each Friday in January, South Creek hosted an average of 23 children and parents as they enjoyed fun, interactive activities during the drop-in event, “Toddler G.A.M.E.S.

Staff from South Creek attended outreach events in January for Moss Park Elementary School, Sally Ride Elementary School, and Meadow Woods Middle School. Our staff provided information about the library and our services to over 430 students and parents. In addition, we received over 30 library card registration forms at the Moss Park Elementary School event.

On Mondays, Tuesdays, and Wednesdays in January, South Creek’s ESOL classes, “English Conversation Hour,” “Practice Makes Perfect,” “Reading Clearly,” and “Speaking Clearly” brought in 344 participants.

Each Thursday afternoon in January, South Creek hosted “Let’s Speak Spanish” with an average of 14 students ready to learn basic language skills for those who speak little to no Spanish.

Each Thursday in January, the “Knitting and Crochet Nook” explored fiber arts with an average of 12 participants.

Every Wednesday night in January, “Tertulia Cuatro Gatos” hosted their weekly meeting where they read poetry and discussed literature; 150 people enjoyed these cultural events.

South Trail

During the month of January, “English From Zero” averaged 13 students on Saturday mornings.

During the month of January, the “Social Worker @ Your Library” averaged 11 clients on Fridays.

On 7 January, “Move Like the Animals” had 15 children in attendance.

On 13 January, 10 people participated in “Beginner Watercolor Techniques.”

On 13 January, Branch Youth Program Specialist, Stephanie Robinson entertained 57 children at “SOMCA Storytime.”

On 14 January, 14 people learned about “Food Discovery.”


On 23 January, Assistant Manager, Angellee Sumrall-Lewis spoke to 95 people about library resources at “Little River Literacy Event.”

On 28 January, “Fingers, Toes, Hands & Feet” had 20 participants.

Southeast

On 11 January, the event “Library Pop-Up: Lake Nona – Storytime & Family Zumba” was hosted at Valencia College in Lake Nona, a total of 51 people attended.

On 18 January, the event “Introduction to Calligraphy” was hosted at Southeast, a total of 13 people attended.

Most Wednesdays for the month of January, a total of 277 children and caretakers participated in Southeast’s “Wednesday Morning Story Times.”

Most Tuesdays for the month of January, “Speaking Clearly Intermediate” was hosted at Southeast, a total of 3 workshops were held with a total of 60 attendees.

Most Wednesdays for the month of January, “Reading Clearly Intermediate” was hosted at Southeast, a total of 3 workshops were held with a total of 41 attendees.
Most Wednesdays for the month of January, “Writing Clearly Intermediate” was hosted at Southeast, a total of 3 workshops were held with a total of 37 attendees.

Most Fridays for the month of January, “English from Zero” was hosted at Southeast, a total of 3 workshops were held with a total of 76 attendees.

Most Fridays for the month January, “Writing Clearly Beginner” was hosted at Southeast, a total of 3 workshops were held with a total of 54 attendees.

Southwest

Throughout the month of January, 34 children learned about the Dewey Decimal System through a continent themed Scavenger Hunt through the children’s non-fiction section.

Throughout the month of January, 39 children wrote letters to Sporky through the library’s Character Mailbox.

Throughout the month of January, 245 customers took part in the Community Interactive display “Recommend a Book” by crafting a heart with their favorite book title on it to share their love of reading.

Some Southwest staff members attended Literacy Night at Dr. Phillips Elementary and Pineloch Elementary and promoted library services to 139 children and parents.

523 children and parents participated in Southwest’s weekly story times for babies, toddlers, and preschoolers.

384 parents and children enjoyed themselves during five sessions of Storytime Crafts before and after each Storytime Program.

132 babies and parents were introduced to important literacy practices that encourage learning and developmental growth in our baby programs: Baby Bookworms, Mother Goose on the Loose, and Baby Animals: In the Snow.

129 babies and parents stay after baby programs to build community and let their little one play together during four sessions.

There were three homeschool programs this month that had 78 students and parents who attended.

On 3 January, 38 parents and children enjoyed the movement-based story time called Stories & Stretches.

On 6 January, 67 children and parents explored animal patterns as we snuggle into dreamland for the “Sleepy Bear” program.

On 7 January, “Mindfulness Meditation” had 16 attendees.


On 10 January, 26 children and parents learned early literacy skills through songs, dance, and rhymes in the “Literacy & Locomotion” program.

On 13 January, 67 toddlers and their parents used unstructured play to advance their toddler’s physical and cognitive development in the “Toddler Playground” program.

On 14 January, Chef Emily Roy from Publix Aprons came to present “Cuisine Corner: Better Choices for the New Year” to 11 attendees.

On 17 January, 37 preschoolers and parents listened to a story and completed a STEAM challenge in the “Storybook STEAM” program.

On 14 January, Chef Emily Roy from Publix Aprons came to present “Cuisine Corner: Better Choices for the New Year” to 11 attendees.

On 24 January, 29 preschoolers and parents were introduced to yoga with zoo animals in the “Zoo Zen” program.


On 28 January, the Southwest Book Club celebrated its 15 year anniversary with 19 attendees and commemorative cupcakes.

On 29 January, 24 people learned how to prevent themselves from being a target of senior scams as part of the ongoing Smarter Senior Seminar Series.

On 31 January, 33 children and parents enjoyed “Rescue Patrol.”
• During the month of January, 165 students attended the introductory and advanced MS Office classes, including Excel, Word, and PowerPoint.
• Southwest taught seven fiber arts classes, including knitting, embroidery, and macramé, with a total of 46 attendees.
• There were eight sessions of Adobe classes, including Illustrator and Photoshop, with a total of 32 attendees.
• There were three web applications classes, including Google Apps and Wordpress, with a total of 23 attendees.
• There were three levels of CSS Web Design taught this month with a total of 23 attendees.
• During the month of January, attended 122 adults attended the English as a second language programs, “English From Zero,” “Cozy English Conversations,” and “Advanced English Conversation.”
• “Citizenship Inspired” was held during three sessions with a total of 18 attendees.

Washington Park
• On 6 January, Deborah Aponte presented “Seeing 20/20 in 2020” at the Washington Park Branch. Eleven participants learned about mindfulness and created a clear picture for where they want to go with the new year.
• On 23 January, “Cuisine Corner: Quick Soups” was hosted at the Washington Park Branch. Fourteen participants learned how to make homemade soups in under 30 minutes including a White Bean Soup with Kale and Chorizo and a Creamy Tomato Soup.
• On 30 January, Deborah Aponte participated in “Literacy Week” at the Washington Shores Primary Learning Center. Deborah provided information on OCLS resources and read aloud to a total of 113 attendees.
• On 30 January, Liz Velez hosted a “Library Tour” for an Orlando Technical College ESOL class. The tour was attended by 18 customers who received information on Washington Park events and classes, OCLS services, and ESOL library services.
• On 30 January, Kris Woodson attended “Literacy Night” at Eagle’s Nest Elementary. Kris was able to reach out to 87 people at the event.
• In January, Washington Park hosted “Character Mailbox” featuring postcards to Ladybug Girl. Eighteen children participated by writing letters and sending them through our character mailbox.
• In January, 21 children and caregivers utilized their motor and problem-solving skills with our Boredom Buckets.
• In January, 67 children learned about Martin Luther King Jr. by completing activity worksheets that coincided with the branch’s display in honor of Martin Luther King Jr.
• On Wednesdays in January, “English from Zero” was hosted at the Washington Park Branch. Five classes were taught with a total of 51 students in attendance.
• On Fridays in January, “English Conversation Hour” was hosted at the Washington Park Branch. Three classes were taught with a total of 31 students in attendance.

West Oaks
• On 3 January, the event “Cookies and Milk with a Cop” was attended by 15 children and their caregivers, who enjoyed stories read by officers from the Ocoee Police Department and delicious treats provided by MacDonalds.
• On 7 January, the event “Tracing Irish Ancestors” introduced 20 attendees to resources and strategies for finding their Irish ancestors.
• On 7 January, the event “Superhero Science” was attended by 19 children and their caregivers.
• On Tuesdays 7 January through 28 January, the event “Practice Makes Perfect” was attended by 24 customers improving their English language skills.
• On 8 January, the event “Exploring the Latest DNA Tools on Ancestry.com” was attended by 13.
On Thursdays 9 January 9 through 30 January, the event “American Sign Language: Level 1B” was attended by 18.

On Thursdays 9 January 9 through 30 January, the event “English Conversation Hour” was attended by 48.

On 13 January, the event “West Orange Homeschoolers & Board Games” was attended by 19.

On 14 January, the event “Polygon Wild!” was attended by 15.

On 14 January, the event “A Poppin' Party” was attended by 23.


On 15 January, the event “Reseaching in NYC: The Five Boroughs” was attended by 13.

On 15 January, the event “DNA and Genealogy: An Introduction” was attended by 11.

On January 20, West Oaks staff represented the library at the event “City of Ocoee Martin Luther King, Jr. Day Parade” which was attended by 1,000 community members.

On 21 January, the event “Traffic JAM!” was attended by 23.

On 21 January, the event “Feeling Good” was attended by 15.

On 23 January, the event “Exploring FamilySearch.org” was attended by 21.

On 25 January, the event “Angel Paws to Read” was attended by 15.

On 25 January, the event “Altered Books” was attended by 13.

On 26 January, the event “Little Chef: Banana Pudding” was attended by 14.

On 27 January, branch manager Gregg Gronlund presented “So Many Ancestors, So Little Time: Select Resources Discovered and Lessons Learned on my 27 Year Genealogical Journey” at the Central Florida Genealogical Society’s (CFGS) daytime Meeting to 55 attendees.

On 28 January, the event “Germs, Germs Go Away!” was attended by 15.

On 28 January, the event “Battle of the Cupcakes” was attended by 37.

On 28 January, Librarian Shasta Quinn presented stories and information about the library at the event “Literacy Night at Thornebrooke Elementary” which was attended by 109.

On 29 January, Genealogy Specialist Allison Ryall presented stories and information about the library at the event “Shingle Creek Elementary - 2nd Grade Black History Month” which was attended by 185.

On 29 January, the event “Working on the Railroad: Railroad Records” was attended by 11.

On 30 January, the event “I've Done My DNA. Now What?” was attended by 12.

On 30 January, Librarian Shasta Quinn presented information about the library at the event “Ocoee High School Migrant Families” which was attended by 34.

Throughout January, the event “Character Mailbox” had 38 children participating by writing postcards to Pete the Cat.

Throughout January, the event “New Year’s Resolutions Stars” had 87 customers sharing their hopes for the new year.

Windermere

On 4 January, “English from Zero” brought 12 adults to the library to practice and improve their English.

On 6 January, “Rescue Patrol” had 26 children and 19 adults coming to the library to learn about first responders and all their hard work.

On 7 January, 57 children and 8 adults participated in “Ladybird Academy Outreach” while learning all about the library.

On 9 January, 21 children and adults came to “Chopped at the Library!” to test out their culinary abilities by making food out of secret ingredients.

On 11 January, “English from Zero” brought 13 adults to the library to practice and improve their English.

On 11 January, 21 children and 10 adults came to read stories to our favorite therapy dog Rocky during “Angel Paws to Read.”
On 14 January, 26 children and 20 adults came to read stories and make paper cookie crafts with Baby Cow during “Storytime with Chick-fil-A.”

On 18 January, trees were everywhere during “Windermere Garden Club Arbor Day Celebration” where 44 children and 38 adults stopped by to learn about the best ways to care for trees.

On 21 January, “Pajama Jamboree” brought 18 children and adults to the library in their jammies to make crafts to celebrate the Lunar New Year.

On 22 January, 8 children and 3 adults came to “Lunar New Year presented by Panda Express” to learn about the holiday, make some crafts, and enjoy tasty food and read their fortune cookies.

On 23 January, 19 adults came to “Downsizing in Five Easy Steps” to learn how to simplify their lives.

On 25 January, “English from Zero” brought 13 adults to the library to practice and improve their English.

On 27 January, 80 children colored pictures of cartoon rats in honor of it being the year of the rat during “Chinese New Year Coloring Activity.”

On 27 January, “Macaroni Mania” had 10 children and 6 adults feeling the love as they used pasta to make hearts for the upcoming Valentine’s Day.

On 27 January, 176 adults participated in “Orange Technical College- Westside Outreach” by learning more about the library.

Citizenship Inspired: 1 child and 22 adults came to the library during the four-week program to learn about and practice the test to become a US citizen. One person passed the test on the 28th.

Knitting Club: 4 children and 10 adults came to Knitting Club to learn basic knit stitches as well as work on different projects.

Homeschool: Throughout this month there were many classes for homeschool including art, STEAM, music, and language classes with a total of 155 children and 49 adults.

For the week of January 1-4, total attendance for Story Time was 95 children and 86 adults.

For the week of January 6-11, total attendance for Story Time was 120 children and 132 adults.

For the week of January 13-18, total attendance for Story Time was 127 children and 120 adults.

For the week of January 20-25, total attendance for Story Time was 116 children and 112 adults.

For the week of January 27-31, total attendance for Story Time was 104 children and 101 adults.

Winter Garden


On 3 January, Erin Reichel connected with 13 participants at the “Crossings Church Storytime.”

On 4 January, Winter Garden welcomed Expanding Intelligence for the “Tails with Tales” event, which encourages children to practice their reading with sweet, furry friends. 13 attendees participated.

On 7 January, Janette Ramos hosted “Bubble Playtime” for 38 attendees.

On 8 January, Erin Reichel and 25 attendees talked about healthy habits and got moving during “Fuel, Fun, Fitness.”

On 9 January, Nadine Nelson welcomed 26 participants to explore animal patterns at “Sleepy Bear” storytime and activities.

On 9 and 23 January, “Zero to 5 Storytime” was brought to Horizon West for the “Library Pop-up" event series. A total of 40 people attended.

On 11 January, Nadine Nelson hosted a “Family Craft Day”. Winter Garden cleared out its craft supply closet and welcomed 21 participants to follow their own artistic visions with what we’d found.

On 11 January, “Library Pop-Up: Horizon West” welcomed special presenter “Comedy Maks' Variety Show” to the community. A total of 57 attended.

On 14 January, Chand Persaud presented “Fingers, Toes, Hands & Feet” to 41 excited toddlers and their caregivers.

On 15 January, 25 second grade students form the Oakland Avenue Charter School visited the library to receive a tour and drop off their “Kindness Bookmarks Project” bookmarks for library customers to take and enjoy.
• On 16 January, Erin Reichel hosted “Move Like the Animals” encouraging 22 attendees to see if they could move like the animals do.
• On 18 January, Winter Garden hosted a “Health and Wellness Day”, welcoming community partners Care Patrol and Alzheimer’s Association Brain Bus. Attendees could also take part in “Qigong Movement and Breathing”, “Mindfulness Meditation” activities, and “Family Zumba.” 53 persons attended.
• On 21 January, Lydia Silbernagel hosted “Tie-Dye Madness” inviting 13 attendees to harken back to the 60s with trivia and crafts.
• On 23 January, Zully Escobar, hosted “Lots of Dots” filled with stories and activities for 26 participants.
• On 28 January, Erin Reichel read stories and shared information about library services with 220 students and teachers at “Maxey Literacy Week Storytimes.”
• On 29 January, Genevieve Traas was joined by 30 attendees for “Crafternoons.”
• On 29 January, 40 attendees came to learn about the lunar new year, make crafts, and sample some food at the “Lunar New Year presented by Panda Express.”
• On 30 January, Genevieve Traas and 19 participants created “sneeze art” and learned how to keep clean during “Germs, Germs Go Away!”
• “I Have a Dream” was presented on both 11 and 15 January, to a total of 51 attendees.
• “Parachute Play” was hosted on both 2 and 28 January, drawing a total of 120 attendees.
• “LeGo Block Party” was hosted by Brando Lower on both 4 and 14 January, to a total of 30 participants.
• “D&D at the Library” was hosted on two Tuesdays in January, bringing in 18 attendees to take part in the campaign and battle.
• In January, Winter Garden’s “Character Mailbox” invited children to write and receive a letter. 101 letters were received and answered.
• “Caregiver Connect: Stay and Play” was offered 9 times in January, to an average of 43 attendees per event.
• “Sing-A-Long with Friends” was held on four Tuesdays in January and drew an average of 36 attendees per event.
• “Storytime Crafts” was held on five Fridays in January and welcomed an average of 58 participants per event.
• In January, Wednesday and Friday storytimes brought in 11840 kids and their guardians.
• Throughout the month of January visitors to the Winter Garden Library were invited to participate in a community art project, Community Connect: Hand in Hand. 37 people worked to create an image of peace and unity, adding their handprint to the art installation.

Library Events

Art & Display

Black Mary: An Homage to Black Feminine Magic
Orlando Public Library – 2nd Floor – On Display February 1–February 29
This photojournalism exhibit from mother-daughter duo Kanika and Renata Sago re-imagines Mary Poppins – the popular 1930s-era British nanny – as a modern-day Black woman invoking joy and power in marginalized communities across the United States.

Norman Rockwell’s Four Freedoms and the Making of America
Herndon Branch  Monday, February 3, 6:30 p.m.
Celebrate Norman Rockwell’s birthday and learn about his Four Freedoms series inspired by Franklin Roosevelt’s vision for postwar America. In 2018, Hank Willis Thomas updated these paintings to reflect the circumstances of life in 21st century America. Keri Watson, an assistant professor of art history at the University of Central Florida, will present a comparison of these two takes on the Four Freedoms and discuss ways in which art participates in political discourse.
**Back2basics**

**Money Talks for Women**
Orlando Public Library  
*Tuesdays, February 4–25, 6–7:30 p.m.*
Learn about library services such as Morningstar Investment Research Center, goal-oriented tools for saving, investing and more.

**Plant Clinic**
Winter Garden Branch  
*Thursday, February 6, 3–5 p.m.*
Chickasaw Branch  
*Thursday, February 13, 11:30 a.m.–1:30 p.m.*
Bring your plants, get your soil pH tested and ask questions! Master Gardener Volunteers from the UF/IFAS Orange County Extension Office will be available to answer your gardening questions.

**BizKids**

**Mini BizKids Markets**
Southeast Branch  
*Saturday, February 22, 10:30 a.m.–1:30 p.m.*
Orlando Public Library  
*Saturday, February 29, 11 a.m.–2 p.m.*
Shop local at the Mini BizKids Markets! These one-day markets will feature youth-run businesses ranging from crafters, artists, jewelry-makers and more. Meet young inventors and entrepreneurs in the community as they showcase their products and share their business ideas with the public during this free event. This market is a part of the BizKids Club, an instructor-led program that introduces middle school students to the world of business and entrepreneurship. Visit ocls.info/bizkidsclub and have your young entrepreneur join the next club! This program is funded in full or part by Orange County, Florida.

**BizKids Club**
Orlando Public Library  
*Saturdays, February 1–15, 10 a.m.–12:30 p.m.*  
*Saturdays, February 1 & 8, 12:30–3 p.m.*  
*Saturday, February 29, 11 a.m.–2 p.m.*
Southeast Branch  
*Saturdays, February 1–15, 10:30 a.m.–1 p.m.*  
*Saturdays, February 1 & 8, 2 p.m.–4:30 p.m.*  
*Saturday, February 22, 10:30 a.m.–1:30 p.m.*
North Orange Branch  
*Wednesday, February 5–26, 4:30 p.m.–6 p.m.*
Ready to become an entrepreneur? The BizKids Club is a ten-session instructor-led program that introduces middle school students to the world of business and entrepreneurship.

**Book Club**

**Tertulia Cuatro Gatos / Spanish Book Club**
Chickasaw Branch  
*el martes, 4 de febrero, 6:30–8:30 p.m.*
South Creek Branch  
*el miércoles, 5–19 de febrero, 6:30–8:30 p.m.*
Fairview Shores Branch  
*el jueves, 6 y 20 de febrero, 6:30–8:30 p.m.*
Southeast Branch  
*el jueves, 12 y 27 de febrero, 6–8:30 p.m.*
La Tertulia Cuatro Gatos se reúne para compartir y discutir poesía, literatura, arte e historia. Este programa es presentado en español.

**Southeast Book Club**
Southeast Branch  
*Monday, February 10, 6:30 p.m.*
This month’s selection is *Tony’s Wife* by Adriana Trigiani. Love, ambition and the consequences of both lie at the heart of this spellbinding epic of two working-class kids who become a successful singing act during the big band era of the 1940s.
Central Florida Book Club
Fairview Shores Branch  Tuesday, February 11, 10:15–11:30 a.m.
For February, the group will discuss Edith Wharton’s classic, *The Age of Innocence*. Set in the Gilded Age of New York City, the story concerns a young man who is preparing to marry, when a mysterious countess enters his life. The book won the 1921 Pulitzer Prize for Fiction, making Wharton the first woman to win the prize.

Alafaya Book Club
Alafaya Branch  Thursday, February 13, 7 p.m.
*The Seven Husbands of Evelyn Hugo* by Taylor Jenkins Reid is this group’s February selection. An aging and reclusive Hollywood film actress reflects on her relentless rise to the top and the risks she took, the loves she lost and the long-held secrets the public could never imagine.

Hiawassee Book Club
Hiawassee Branch  Monday, February 17, 6:30–8 p.m.
This group will share a cup of coffee and discuss *This Tender Land* by William Kent Krueger, which takes the reader on a mythic journey with four children running away from the Lincoln Indian Training School in 1932 Minnesota.

Books with a Bite
South Creek Branch  Wednesday, February 19, 2 p.m.
We discuss the books we love and what we're currently reading with a bite-sized treat.

Citizenship Inspired
Southeast Branch  Saturday, February 1–15, 10:15 a.m.–1 p.m.
Prepare for the U.S. Naturalization (Citizenship) Test and Interview in this three-week program.

Cuisine Corner
Healthy and Satisfying Soup
Orlando Public Library, Cypress Room  Thursday, February 6, 6:30 p.m.
Joycelyn Bryant of Joycelyn’s Southern Kitchen will demonstrate healthy and satisfying soup recipes.

Nikki’s Place
Orlando Public Library, Cypress Room  Tuesday, February 11, 6:30 p.m.
Chefs from local favorite Nikki’s Place show you how to prepare delicious southern soul food classics. Ages 18 and up. Registration required.

Mofongo
Winter Garden Branch  Wednesday, February 19, 6 p.m.
Washington Park Branch  Saturday, February 22, 1 p.m.
Yamira Lee Johnson, head chef and founder of Breaking Bread with Mira, will demonstrate how to make delicious mofongo. Space is limited. Registration required.

Genealogy
Do It Yourself DNA Research Open Forum
West Oaks Branch  Wednesday, February 5, 6:30 p.m.
Analyze your own DNA test results. Our Genealogy Specialist will be available to help assist with answering questions as you conduct your own DNA analysis.

Working on the Railroad: Railroad Records
West Oaks Branch  Thursday, February 6, 11 a.m.
Do you have an ancestor who worked for the railroads? Learn where to turn to discover information about the railroad, its records and where you might find them.
Family History Fair!
West Oaks Branch  Saturday, February 8, 11 a.m.–2 p.m.
Explore your roots. Beginners, get started. Experienced genealogists, learn new tips. The Central Florida Genealogical Society, other local societies and library staff will share genealogy information.

Genealogy Research Project: From Start To Finish
West Oaks Branch  Wednesday, February 19, 6:30 p.m.
Learn how to organize information at the beginning of your genealogy research project in order to help you develop and implement an effective research plan.

20 Unique Websites for Your Genealogy Research
West Oaks Branch  Thursday, February 20, 11 a.m.
New websites and features appear on the internet almost daily. Explore these 20 unique websites that are indispensable for both beginning and experienced researchers.

Healthy Living
A Healthier You: Understanding Food Nutrition Labels
West Oaks Branch  Saturday, February 1, 11 a.m.
In this interactive class, you will learn how to read Food Nutrition Labels. A food and nutrition expert will share tips on how to make healthier food choices when you are grocery shopping.

Community Yoga
West Oaks Branch  Sunday, February 2, 3 p.m.
Yoga is a great way to improve the health of your body and mind. All ages, experience levels, and body types welcome, including those with limited mobility.

Jobseeker
Career Academy: Perfecting Your Resume
Orlando Public Library, Fourth Floor  Tuesday, February 4, 1:30 p.m.
Get noticed! Elevate your job application with best practices in crafting a resume and cover letter.

Career Academy: Interview Like a Pro
Orlando Public Library, Fourth Floor  February 18, 1:30 p.m. & February 29, 9:30 a.m.
You’ve landed an interview! Now what? Get tips that will help you to practice and prepare, and to write a memorable thank you letter.

Language Learning
English from Zero
South Trail Branch  Saturdays, February 1–29, 10:30 a.m.–12:30 p.m.
Orlando Public Library  Saturdays, February 1–29, 4 p.m.
South Creek Branch  Mondays, February 3–17, 2:30 p.m.
Alafaya Branch  Mondays, February 3–24, 6:30 p.m.
Herndon Branch  Wednesdays, February 5–26, 6:30 p.m.
Classes designed for beginning English learners. Each workshop has a specific target vocabulary, grammar structure and conversation practices based on specific topics.

Practice Makes Perfect
Fairview Shores Branch  Saturdays, February 1–29, 11 a.m.–12:30 p.m.
South Trail Branch  Tuesdays, February 4–25, 5:30–7:30 p.m.
A certified instructor with the Adult Literacy League will lead and facilitate this program for new speakers to practice conversational English.
Speaking Clearly Beginners
Alafaya Branch   Sundays, February 2–23, 4–5:30 p.m.
South Creek Branch  Tuesdays, February 4–25, 7:30 p.m.
This class is designed to introduce learners to the basics of the sounds of English for pronunciation.

English Conversation Hour
Orlando Public Library, Fourth Floor   Sundays, February 2–23, 4:30 p.m.
Winter Garden Branch   Mondays, February 3–24, 10:15 a.m.
South Creek Branch   Mondays, February 3–24, 4 p.m.
Alafaya Branch   Tuesdays, February 4–18, 6:30 p.m.
Chickasaw Branch   Wednesdays, February 5–26, 7:15 p.m.
West Oaks Branch   Thursdays, February 6–27, 6:30–8 p.m.
All levels of proficiency are welcome to this opportunity to practice your English speaking skills.

Reading Clearly for Beginners
Hiawassee Branch   Monday, February 3, 6–8 p.m.
South Creek Branch   Tuesdays, February 4–25, 6:15 p.m.
A class that explores English grammar and vocabulary for comprehension and vocabulary development.

Reading Clearly Intermediate
Alafaya Branch   Wednesdays, February 5–29, 3:30 p.m.
This class explores English grammar and vocabulary for comprehension and vocabulary development.

Improve Your English Reading Workshop
Hiawassee Branch   Wednesdays, February 5–19, 6–8 p.m.
Improve your English conversational skills, vocabulary, pronunciation and comprehension by reading a book.
Enjoy learning and meeting new people in a supportive environment facilitated by Adult Literacy League.

CLASSES FOR ENGLISH SPEAKERS
American Sign Language: Level 1A
Southeast Branch   Wednesdays, February 5–26, 6:30 p.m.
During this progressive, four-week course instructors will cover the manual alphabet, numbers and more.
Presented by ASL Services Inc. Registration required.

Basic Spanish
Chickasaw Branch   Wednesdays, February 5–26, 6–8 p.m.
Vocabulary Workshop for Beginners is a free workshop for individuals who speak little to no Spanish.

Let’s Speak Spanish!
South Creek Branch   Thursdays, February 6–27, 4:30 p.m.
Learn basic Spanish. This class will cover days of the week, months, numbers, the alphabet and their sounds as well as the beginning of conjugating verbs.

Library Events
Handmade Greeting Cards
North Orange Branch   Saturday, February 1, 2 p.m.
West Oaks Branch   Monday, February 3, 6 p.m.
Learn the basic principles of card making using card stock, stamps and more. Each month create a new themed greeting card. Supplies are limited. Registration required.
The Ghost Society
Orlando Public Library, Cypress Room  Sunday, February 2, 2 p.m.
The Ghost Society is an open forum hosted by The Beyond Investigators paranormal team. Share your personal experiences, learn what’s new in the field and discuss books and shows in a casual atmosphere.

Magic For Your Mind
South Creek Branch  Sunday, February 2, 2–4 p.m.
A wholly remarkable magic show for your eyes and mind presented by award-winning magician, William Zaballero.

AARP Income Tax Assistance
Herndon Branch  Mondays, February 3–24, 10 a.m.–2 p.m. & Thursdays, February 6–27, 10 a.m.–2 p.m.
Southeast Branch  Mondays, February 3–24, 10 a.m.–2 p.m. & Thursdays, February 6–27, 10 a.m.–2 p.m.
South Creek Branch  Wednesdays, February 5–26, 10 a.m.–2 p.m
West Oaks Branch  Fridays, February 7–28, 10 a.m.–2 p.m.
AARP Volunteers will provide free income tax assistance. Attendees will be seen on a first come, first served basis. For more information, visit aarp.org/taxaide.

The FUNdamentals of Improv
Orlando Public Library, Library Central  Wednesdays, February 5–26, 6–7:30 p.m.
This eight-week course covers the skills of improv including: learning the basics of agreement and support, getting over shyness and being “in the moment.” Ages 16 and up. Registration required.

Alphabet Calligraphy Class
Herndon Branch  Saturday, February 8, 2–3:30 p.m.
Southeast Branch  Monday, February 24, 6–7:30 p.m.
Learn about the history of various calligraphy fonts while practicing writing letters of the alphabet. Feel free to bring your favorite calligraphy pens. Space is limited. Registration required.

Chinese New Year Celebration: Year of the Rat
Orlando Public Library, Library Central  Saturday, February 8, 10 a.m.
Celebrate the Chinese New Year! Enjoy a few Chinese traditions with a Dragon Dance, folk dances, a musical performance and a demonstration of Chinese calligraphy. Presented by the Chinese School of CAACF Inc.

Tea and Conversation
South Creek Branch  Sunday, February 9, 2–4 p.m.
A social gathering designed to bring adults together. Share food, tea and your stories in this celebration of everyday life and being in the moment.

Orlando Public Library Pokémon League
Orlando Public Library, Albertson Room  Sundays, February 9 & 23, 3 p.m.
Calling all trainers! Join the official Orlando Public Library Pokémon League. Battle with the Pokémon Trading Card Game and more. Trainers of all ages and skill levels welcome.

Introduction to Foundation Center Resources
Orlando Public Library, Fourth Floor  Monday, February 10, 6–7:30 p.m.
Looking for funding? Get the 101 on using this comprehensive directory to win grants and make a difference.

Gaining Financial Control Of Your Divorce
Chickasaw Branch  Monday, February 10, 6:30 p.m.
Before making any financial decisions regarding your divorce, become aware of potential pitfalls and learn the smart questions you should be asking.
A Custom Candle for Valentine’s Day
Windermere Branch  Wednesday, February 12, 6–7:30 p.m.
Create a customized hand-made gift for a loved one or yourself with this carved-initials candle craft. All supplies will be provided, but you may bring additional candles to make more than one craft.

DeClutter Your Finances
South Trail Branch  Thursday, February 13, 10:30 a.m.
Clutter drains your wallet and encourages bad spending habits. Discover your money personality type and learn how to balance your money through this fun and non-threatening card game.

DeClutter Your Mind
Hiawassee Branch  Thursday, February 13, 1:30 p.m.
Clutter decreases productivity when messy surroundings distract you from your to-do list. Learn to use a money management calendar to help you focus and declutter your mind.

Galentine’s Day
Winter Garden Branch  Thursday, February 13, 6–7:30 p.m.
Galentine’s Day is a time for honoring female friendships … and breakfast foods. Come celebrate with an evening of waffles, mock mimosas and crafts!

I-4 Ultimate & I-4 Beyond the Ultimate
Fairview Shores Branch  Thursday, February 13, 6:30 p.m.
Herndon Branch  Friday, February 14, 11 a.m.
Hear an overview of what is currently happening on the I-4 Ultimate project, I-4 Beyond the Ultimate design, construction plans and what resources are available to help you stay ahead of construction.

Savvy Savers
West Oaks Branch  Saturday, February 15, 1–3 p.m.
Join in the savings! Become a savvy saver by sharing coupons and savings tips at this monthly meeting.

Legend Tripping in Florida
Winter Garden Branch  Saturday, February 15, 1 p.m.
TnT Paranormal takes you on a virtual tour of some of the most haunted locations in Florida, local haunted gems and other local locations they have investigated.

Downsizing for Seniors
Chickasaw Branch  Monday, February 17, 1:30–3 p.m.
Discover steps that make downsizing easier to manage. Registration recommended. To register, call Mike Flahaven at 407.340.5291 or visit yourfloridahaven.com under the Smarter Senior Seminar Series.

Ask a Lawyer: Presented by The Orange County Bar Association
West Oaks Branch  Monday, February 17, 6 p.m.
The Orange County Bar Association will provide an open forum for individuals to speak with a panel of attorneys to get insight and guidance on consumer and insurance law.

Comic Book Swap
Alafaya Branch  Tuesday, February 18, 7 p.m.
Calling all comic book readers! Bring your old comic books and swap them with others.

Creative Watercolors
Hiawassee Branch  Thursday, February 20, 6–8 p.m.
Learn the basics of watercolor painting through the use of watercolor pencils and paint.
Food 101: Nuts
Orlando Public Library, Albertson Room  Wednesday, February 26, 6:30 p.m.
The Food 101 series introduces you to a new topic every month, examining the historical and social significance of what we eat. In February, learn about nuts and how they’re consumed around the world.

Meet the Author
Meet the Author: Caro Carson
Alafaya Branch  Wednesday, February 12, 7–8:30 p.m.

African American Authors Festival
Hiawassee Branch  Saturday, February 15, 1–4 p.m.
Meet and greet with local African American authors from a variety of genres. Event includes a panel discussion followed by a book sale and signing session.

Melrose Center
Melrose in the Mix: Mag.Lo
Orlando Public Library, Melrose Center  Sunday, February 2, 3:30–5 p.m.
Mag.Lo is an experimental hip hop/indie pop artist who strives to step beyond any one genre or expressive medium. See him record in the Melrose Audio Studio. Register at ocls.info/melroseinthemix.

Create a Laser Engraved Jewelry Organizer
Orlando Public Library, Melrose Center  February 6, 5:30–7:30 p.m. & February 16, 2–4 p.m.
Display your treasures in style with a custom made jewelry tree. You design it yourself and learn about laser engraving. Material fee: $5.

2020 Melrose Creative Expo [use photo]
Orlando Public Library, Melrose Center  Saturday, February 15, 1–4 p.m.
The 2020 Melrose Creative Expo marks the 6th anniversary of the Melrose Center. Come enjoy family-friendly activities and see the Melrose Awards presentation honoring the year’s best works.

Product Photography Level 1
Orlando Public Library, Melrose Center  Thursdays, February 20 & 27, 3 p.m.
Take professional photos for your website, catalog or flyers. Learn how to take crisp and clear commercial images of your products to make them more appealing to your customers.

Product Photography Level 2
Orlando Public Library, Melrose Center  Thursdays, February 20 & 27, 4:30 p.m.
Take your photos to the next level by learning to enhance and correct colors in Adobe Bridge and Adobe Photoshop.

Adobe Illustrator: Logo Design & Development
Orlando Public Library, Melrose Center  February 26, 10 a.m. & February 29, 2 p.m.
Build your business logo using graphic design theory for concepts, color and font choices. Learn the basics of designing a business logo using vector graphics tools.

Modern Parenting
Caregiver Connect: Stay and Play
Fairview Shores Branch  Mondays, February 3–24, 10:45 a.m.
Herndon Branch  Tuesdays, February 4–25, 11:45 a.m.
Southwest Branch  Wednesdays, February 5–26, 11 a.m.
Orlando Public Library  Wednesday, February 5–26, 11:30 a.m.
Winter Garden Branch  Wednesday, February 5–26, 11:30 a.m. & Fridays, February 7–28, 11:30 a.m.
Windermere Branch  Thursdays, February 6–27, 11:30 a.m. & Fridays, February 7–28, 11:30 a.m.
Connect with other caregivers to meet and mingle while your little one explores imaginary play with new and old friends.

**Car Seat Safety**
Winter Garden Branch  Tuesday, February 4, 10 a.m.–Noon
Three out of four car seats are installed and used incorrectly. Certified Technicians from Safe Kids Orange County will be available to check your car seat on a first come, first served basis.

**Music in the Library**
**Music Club**
South Creek Branch  Thursday, February 13, 6:30–8:30 p.m.
Are you ready to rock? We are looking for bands and musicians of all ages to perform in our South Creek Music Club. This is a chance for individuals to perform and share in their musical talents.

**Don Black**
Orlando Public Library, Library Central  Saturday, February 22, 11 a.m.
Hear saxophonist Don Black perform. His approach to music, whether it be it blues, jazz or pop is poetic, rhythmic and soulful.

**Next Chapter**
**Snack & Learn: Is Your Plate Heart Healthy?**
Hiawassee Branch  Tuesday, February 11, 1:30 p.m.
Wondering how to whip your plate into heart-healthy shape? Find out how to lower your chance for heart disease by balancing your plate and eating healthy.

**Classical Music & Painting**
Southwest Branch  Tuesday, February 11, 6 p.m.
Hiawassee Branch  Monday, February 17, 11 a.m.
Create guided abstract art while listening to classical music and letting it influence your art. Presented by Central Florida Community Arts. Registration required.

**Qigong Movement and Breathing**
Southwest Branch  Tuesday, February 18, 10:30 a.m.
Orlando Public Library  Thursday, February 27, 11 a.m.
Jasmine Win shows basic qigong techniques and how using them in your daily life can benefit your health. Qigong is a crucial tool in Chinese medicine which involves movement, breathing and meditation.

**Healthy Living for Seniors**
Eatonville Branch  Wednesday, February 19, 10:30 a.m.–12:30 p.m.
Learn how to create and maintain a healthy lifestyle. Registration recommended.

**Data Protection and Security for Elders**
Orlando Public Library, Albertson Room  Thursday, February 20, 12:10 p.m.
Discover the action steps you can take to achieve the most efficient digital privacy. This seminar is part of the monthly LIFE Information for Elders series.

**TEC-Fiber Arts**
**Better Together**
Some things are just better together. Create pairs of slippers, hearts and earrings for yourself or a loved one in these new classes.
Let’s Macramé Feather Earrings
Chickasaw Branch  Saturday, February 8, 2 p.m.
Southwest Branch  Wednesday, February 26, 3:30 p.m.
Orlando Public Library  Thursday, February 27, 10 a.m.
Update your spring look with stylish macramé feather earrings. Learn how to use the lark’s head knot individually and in pairs in this beginner’s macramé project.

Let’s Knit Slippers
Orlando Public Library  Mondays, February 10–24, 6–7:30 p.m.
Keep your toes toasty with house slippers. Learn how to work in the round using the Magic Loop technique, as well as how to shape your slipper with three decrease stitches.

Let’s Embroider Hearts
Southwest Branch  Wednesday, February 12, 3–4:30 p.m.
Washington Park Branch  Wednesday, February 12, 5:30–7 p.m.
Orlando Public Library  Thursday, February 13, 10–11:30 a.m.
Hand embroider a heart for your sweetheart. Learn how to create French knots, chain stitches and satin stitches, while practicing the running and back stitches.

Love Crochet
Fall in love with crochet. From your first stitch to creating garments, accessories and toys, you’ll love crochet.

Let’s Crochet Level 1
Orlando Public Library  Tuesday, February 4, 6–7:30 p.m.
North Orange Branch  Wednesday, February 5, 10:30 a.m.–Noon
Fairview Shores Branch  Friday, February 7, 2:15–3:45 p.m.
Start crocheting today. Learn to chain and single crochet stitch to create a bookmark perfect for your favorite books.

Let’s Crochet Hearts
Orlando Public Library  Sunday, February 9, 1:30–3 p.m.
Washington Park Branch  Thursday, February 13, 5:30–7 p.m.
Winter Garden Branch  Friday, February 14, 2–3:30 p.m.
Crochet adorable hearts for decoration or as a special gift for your Valentine. Learn how to work the magic circle and surface slip stitches, while practicing basic crochet stitches.

Let’s Crochet Amigurumi Love Birds
Orlando Public Library  Sunday, February 23, 1:30–3 p.m.
Winter Garden Branch  Friday, February 28, 2–3:30 p.m.
Crochet cute amigurumi stuffed toys. Learn the basics of amigurumi, including crocheting 3D shapes in the round and embroidering facial features. Students are required to bring tools and yarn.

Wrap Up Winter
Wrap up in warmth this winter with cozy scarves. Whether you crochet, knit or sew there’s a project perfect for you.

Let’s Knit Ribbed Scarves
Orlando Public Library  Monday, February 3, 6–7:30 p.m.
Washington Park Branch  Thursday, February 27, 5:30–7 p.m.
Stretchy and snugly ribbed scarves are sure to keep you warm on even the coldest day. Learn how to cast on with the long tail method and how to use a stretchy bind off in this class.
Let’s Crochet Ribbed Scarves
Orlando Public Library  
*Tuesday, February 18, 6–7:30 p.m.*
Create the look of a classic knit ribbed scarf with crochet! Learn how to work through the back loop only and how to add fringe to your finished scarf in this beginner crochet class.

Sewing: Infinity Scarf
Orlando Public Library  
*Thursday, February 20, 10 a.m.–Noon*
Create a classic infinity scarf. Turn a simple rectangle of fabric into a stylish accessory. Students are required to bring thread and fabric.

Sewing: Introduction to the Sewing Machine
Washington Park Branch  
*Tuesday, February 4, 5:45–7:45 p.m. & Saturday, February 8, 2–4 p.m.*
Ever wanted to make your own custom clothes, home decor, costumes or accessories? Join us in this basic sewing class and learn about sewing safety, basic sewing machine skills and stitching seams.

TEC-Technology
Live Life in 3D
Change your prints, games and entertainment from 2D to 3D. From 3D printing to exploring virtual reality, fun classes and experiences await you at your library.

Introduction to 3D Design Level 1
South Creek Branch  
*Saturday, February 1, 10:15 a.m.*
Chickasaw Branch  
*Tuesday, February 4, 6:15 p.m.*
Winter Garden Branch  
*Tuesday, February 11, 4:15 p.m.*
Create basic shapes and objects with a free and easy to use 3D design software. Learn to add objects, rotate, scale and snap shapes together.

Introduction to 3D Design Level 2
South Creek Branch  
*Saturday, February 1, 11:45 a.m.*
Chickasaw Branch  
*Tuesday, February 4, 7:30 p.m.*
Winter Garden Branch  
*Tuesday, February 11, 5:25 p.m.*
Create a 3D design using the Polyline and Revolve tools. Then take it to the next level and manipulate multiple objects. Give your 3D designs a realistic look and texture.

Tech Exploration: Virtual Reality
Fairview Shores Branch  
*Monday–Wednesday, February 3–5, 3 & 5 p.m.*
Chickasaw Branch  
*Saturday, February 15, 2:30 p.m.*
North Orange Branch (Ages 9–12)  
*Saturday, February 22, 2 p.m.*
Take a trip into virtual reality. Put on a VR headset to explore outer space, chase dinosaurs, play games with droids or ride a roller coaster.

Introduction to 3D Design Level 3
Chickasaw Branch  
*Tuesday, February 11, 6:15 p.m.*
Winter Garden Branch  
*Tuesday, February 11, 6:35 p.m.*
Take 3D design to the next level using the Pattern and Loft tools. Create a complex 3D objects by combining multiple shapes.

Digital 3D Sculpting
Chickasaw Branch  
*Tuesday, February 11, 7:30 p.m.*
Create detailed sculptures in a digital environment. Learn to use Sculptris and the intuitive brushes and tools to create amazing artwork which can be 3D printed.
iHeart iPads
Whether you have a new iPad or are looking to fall in love with your older model all over again, our iPad classes turn you into a pro in no time.

iPad and iPhone: Basics
Fairview Shores Branch Tuesday & Wednesday, February 4 & 5, 11 a.m.
Herndon Branch Thursdays, February 6 & 27, 10:30 a.m. & Saturday, February 15, 10:30 a.m.
Washington Park Branch Thursday, February 6, 2:30 p.m.
Orlando Public Library Friday, February 7, 10 a.m.
Learn how to navigate an iPad and iPhone using gestures, install and organize apps, modify general and privacy settings and more.

iPad and iPhone: Camera
Orlando Public Library Friday, February 7, 1 p.m.
Fairview Shores Branch Tuesday & Wednesday, February 11 & 12, 11 a.m.
Learn about the camera options and modes and how to use them to take amazing photos. Perform simple edits to clean up your images.

iPad and iPhone: Organize and Edit Photos
Orlando Public Library Friday, February 7, 2:15 p.m.
Fairview Shores Branch Tuesday & Wednesday, February 18 & 19, 11 a.m.
Learn to organize photos into albums, moments and collections. Edit photos with filters and exposure tools to enhance your images.

iPad and iPhone: Productivity
Orlando Public Library Friday, February 7, 11:15 a.m.
Fairview Shores Branch Tuesday & Wednesday, February 25 & 26, 11 a.m.
Learn to create and edit events, reminders, lists and notes with the Calendar, Reminders and Notes apps.

STEAM Exploration Day
Orlando Public Library Monday, February 17, 11 a.m.–2 p.m.
Take a break from the everyday and explore what’s new in tech at the library. Try out drones, robotics, and virtual reality headsets in interactive sessions great for the whole family.

Theme
African American Film Festival
Orlando Public Library, Albertson Room Wednesdays, February 5–26, 2 –4 p.m.
A series of films by black directors and actors from all across the genre spectrum.
2/5: Shaft (2019) (R)
2/26: Get Out (2018) (R)

Multicultural Hair-Care Management for Textured Hair
West Oaks Branch Sunday, February 9, 4 p.m.
Explore how to properly detangle tresses, with and without hair tools, and learn about moisturizing for those with curly, coily and kinky tresses. Registration required.

Cuisine Corner: Okra Stew
Orlando Public Library, Cypress Room Wednesday, February 12, 6:30 p.m.
Chef Karen Ross will demonstrate how to make okra, corn and tomato stew. Seating is limited. Registration required.
Rock The Wrap: Headwrap Styling Workshop
Hiawassee Branch  Thursday, February 13, 6 p.m.
Alafaya Branch  Wednesday, February 19, 6:30 p.m.
South Trail Branch  Saturday, February 22, 11 a.m.
An educational and interactive experience that provides step-by-step instruction of headwrap styling techniques. Learn about the significance and history of headwrapping. Registration required.

African American Read-In
Orlando Public Library, Library Central  Sunday, February 16, 2 p.m.
Celebrate African American literature in poetry, story, and song, performed by local luminaries in conjunction with the 30th Annual National African American Read-In. For more information, visit ocls.info/readin.

The Dances of Beyoncé
Fairview Shores Branch  Tuesday, February 18, 4:30 p.m.
Eatonville Branch  Wednesday, February 19, 3:30 p.m.
Who run the world? Girls! Embrace your inner Beyoncé through dance and learn the iconic moves from some of Beyoncé’s most popular songs. Recommended for tweens and teens.

Cuisine Corner: Black-Eyed Peas
Fairview Shores Branch  Tuesday, February 18, 6:30 p.m.
Chef Karen Ross will make a healthy black-eyed pea salad. Seating is limited. Registration required.

Hair Styling 101
South Creek Branch  Sunday, February 23, 2 p.m.
Learn how to easily braid and twist your child’s natural hair into a protective style. Explore healthy braiding techniques for textured hair. Get advice on the best hair tools for textured hair. Registration required.

Scoop!
Herndon Branch  Saturday, February 1, 2 p.m.
Hiawassee Branch  Tuesday, February 4, 6:30 p.m.
Eatonville Branch  Tuesday, February 11, 3:30 p.m.
Winter Garden Branch  Wednesday, February 12, 3:30 p.m.
Orlando Public Library  Wednesday, February 19, 2:15 p.m.
North Orange Branch  Monday, February 24, 11 a.m.
Southwest Branch  Wednesday, February 26, 3 p.m.
Get the scoop on African American inventors and discover common household items invented to make our lives easier, including Alfred L. Crallé’s ice cream scoop! Recommended for lower and upper elementary.

Music Events
Swing It Like Ella!
Alafaya Branch  Saturday, February 8, 11 a.m.
Ready to listen and learn about the history of women in jazz music? Sit back and tap your toes to your favorite jazz standards while exploring the lives of some of the greatest singers of all time.

This Lady Sings the Blues
West Oaks Branch  Sunday, February 9, 1:30 p.m.
Join Dr. Naima J. Bush for a musical adventure as she delves into the history of women and blues music. Discover the stories of struggle, betrayal and heartbreak that gave birth to this genre of music.

Music in the Library: Wassalou
Orlando Public Library, Library Central  Sunday, February 9, 2 p.m.
Wassalou is an Afropop band that presents a unique talent to the North American cultural landscape. Bringing language, colorful traditional costuming and dance straight out of Africa.
Music in the Library: Nathi Gcabashe
Alafaya Branch    Sunday, February 23, 2 p.m.
Eatonville Branch Tuesday, February 25, 6 p.m.
Southwest Branch Saturday, February 29, 11 a.m.

Hear Grammy-nominated musician Nathi Gcabashe. Nathi is a singer, songwriter, guitarist and record producer from Durban, South Africa.

Writers Corner
Master the Elements of Suspense, Keep Readers Turning Pages
Orlando Public Library, Albertson Room    Tuesday, February 4, 6:30 p.m.

Learn how to use internal and external conflict and increasing stakes to keep your characters in the pressure cooker and your readers on the edge of their seats. Presented by author Carol J. Post.

How to Get and Use Book Reviews as an Author
Orlando Public Library, Albertson Room    Saturday, February 8, 2 p.m.

Book reviews are one of an author’s most powerful publicity tools. Author Kiernan Kelly will discuss how you can get reviews for your published book and how to use those reviews in your book publicity.

OCLS Writers Group
Orlando Public Library, Magnolia Room    Sunday, February 9, 4 p.m.

Join your fellow writers for critique, discussion and camaraderie. Writers of all genres and experience are welcome. Please attend one meeting before submitting a piece for critique.

Writing Wednesday
Southwest Branch    Wednesday, February 19, 7–8:30 p.m.

Structured writing time and light refreshments in our reading area. Writers of all types and levels are encouraged to attend.

YS-Children
Database:
Miss Humblebee’s Academy
Attention parents, teachers and homeschoolers! Miss Humblebee’s Academy is an award-winning curriculum that helps set kids up for success in early education. Log on from your computer or smart device and get access to: cognitive skills assessments, kindergarten readiness development checklist, weekly progress reports and augmented reality lessons.

Angel Paws to Read
Herndon Branch    Saturday, February 1, 11 a.m.
North Orange Branch Saturday, February 8, 11 a.m.
Orlando Public Library Saturday, February 8, 11:30 a.m.
Windermere Branch Saturday, February 8, 11:30 a.m.
Alafaya Branch Saturday, February 22, 11:30 a.m.
West Oaks Branch Saturday, February 22, 11:30 a.m.

Practice your reading skills by reading aloud to a lovable, furry listener. Be An Angel Therapy Dogs Ministry presents this reading program for children featuring certified therapy dogs.

Tails with Tales
Winter Garden Branch    Saturday, February 1, 11:45 a.m.

Come practice your reading skills by reading aloud to a sweet, furry friend. Expanding Intelligence Dog Training LLC presents this reading program with their certified therapy dogs.
**Steven Universe Spectacular**
Southwest Branch  
*Saturday, February 1, 2:30 p.m.*
Snacks, music, crafts and more inspired by the world of Steven Universe and the Crystal Gems. Recommended for all ages.

**The REP Readers Featuring: Anne of Green Gables**
Winter Garden Branch  
*Saturday, February 1, 2:30 p.m.*
Alafaya Branch  
*Saturday, February 8, 2 p.m.*
Discover theater in a whole new way through this unique, interactive workshop! Participants will receive a voucher to attend an upcoming performance of *Anne of Green Gables* at Orlando Repertory Theatre.

**Cookie Decorating**
North Orange Branch  
*Monday, February 3, 11 a.m.*
Frosting, sprinkles, candy and cookies … what more could you want? Stop in and express your creativity by decorating a sugary treat. Then enjoy the best part of all, eating it!

**Southwest Homeschool Club: Desert Biomes**
Southwest Branch  
*Monday, February 3, 1 p.m.*
Students will identify and locate the world’s deserts and learn about the wildlife that live there. Recommended for upper elementary.

**Cuisine Corner Junior: Edna Lewis’ Apple Crisp**
Fairview Shores Branch  
*Monday, February 3, 4:30 p.m.*
Hiawassee Branch  
*Wednesday, February 12, 4 p.m.*
South Trail Branch  
*Monday, February 17, 4:30 p.m.*
Discover the life of Southern chef Edna Lewis and create a no-bake apple crisp inspired by her farm to table recipe. Recommended for upper elementary, tweens and teens. Registration required.

**Science of Love**
South Trail Branch  
*Monday, February 3, 4:30 p.m.*
Orlando Public Library  
*Friday, February 7, 3 p.m.*
Fairview Shores Branch  
*Monday, February 10, 4:30 p.m.*
West Oaks Branch  
*Tuesday, February 11, 5 p.m.*
Windermere Branch  
*Wednesday, February 12, 2 p.m.*
Eatonville Branch  
*Thursday, February 13, 3:30 p.m.*
We may not be making love potions, but this event is sure to get your heart beating with fun science experiments and STEAM challenges.

**Alma Thomas Art**
Washington Park Branch  
*Monday, February 3, 4:30 p.m.*
Southwest Branch  
*Wednesday, February 5, 3 p.m.*
Orlando Public Library  
*Saturday, February 8, 3:30 p.m.*
Fairview Shores Branch  
*Thursday, February 13, 4:30 p.m.*
South Creek Branch  
*Saturday, February 22, 10:30 a.m.*
Winter Garden Branch  
*Saturday, February 22, 10:30 a.m. & Tuesday, February 25, 6:30 p.m.*
West Oaks Branch  
*Tuesday, February 25, 5 p.m.*
Herndon Branch  
*Friday, February 28, 2 p.m.*
Honor African American artist Alma Thomas and create your own colorful abstract work of art.

**Library Escape Room**
Fairview Shores Branch  
*Tuesday, February 4, 4:30 p.m.*
Can you discover all of the clues hidden by the wacky librarian? Use your best detective skills to find the hidden treasure! Recommended for upper elementary.
You Are What You Eat  
South Trail Branch  *Tuesday, February 4, 4:30 p.m.*  
Body builders, bug busters, energy boosters. Food is amazing stuff. Get the scoop on the foods you eat, from the disgusting facts to the healthy benefits.

Hearts of Harlem  
West Oaks Branch  *Tuesday, February 4, 5 p.m.*  
Learn about artists from Harlem, New York and how their love for the arts contributed to one of America’s greatest movements, The Harlem Renaissance.

Look, See, Create!: Afternoon Art  
Herndon Branch  *Wednesdays, February 5–26, 3:30 p.m.*  
Explore various styles of art found in the Cornell Fine Arts Museum and The Alfond Inn at Rollins College. Participants will create their own masterpieces inspired by the museum’s permanent collection.

Homeschool Math Club  
Alafaya Branch  *Friday, February 7 & 21, 12:30–2:30 p.m.*  
Meet to explore exciting topics in math such as Mobius strips, giant polyhedra, flexagons, fractals and logic puzzles. After an activity and group discussion we will play math games together!

Crafternoons  
South Trail Branch  *Fridays, February 7 & 14, 4 p.m.*  
Southeast Branch  *Saturday, February 22, 3 p.m.*  
An hour of crafting fun with friends celebrating Black History Month.

Southwest Homeschool Club: Invasive Species  
Southwest Branch  *Monday, February 10, 1 p.m.*  
Students will learn about invasive species and their effect on an ecosystem. Recommended for upper elementary.

Building Challenge  
Alafaya Branch  *Monday, February 10, 4:30 p.m.*  
Different building challenges each month, using things like LEGO, K’Nex, Keva blocks and more! Recommended for upper elementary, tweens and teens. Space is limited. Registration required.

Alafaya Homeschool Academy  
Alafaya Branch  *Tuesday, February 11, 1:30 p.m.*  
Inviting all homeschoolers to come and experience an education adventure! Meet new people, learn a something along the way, plus engage in lively conversations. Registration required. Recommended for lower and upper elementary, tweens and teens.

LEGO Block Party  
Fairview Shores Branch  *Tuesdays, February 11 & 25, 4:30 p.m.*  
Is there anything you can’t build with LEGO? Let’s find out! LEGO bricks will be provided but cannot go home with you.

Food Discovery  
South Trail Branch  *Wednesday, February 12, 4:30 p.m.*  
Explore the making of chocolates and other sweet treats with Food Discovery! Supplies are limited. Registration required.
Sunshine State Jr. Book Club!
Alafaya Branch  Thursday, February 13, 4:30 p.m.
Join us monthly as we read one of the K–2 Sunshine State Jr. books and enjoy a related activity and craft. This month we’re reading *The Little Red Fort* by Brend Maier.

Mayor Buddy’s Book Club Discussion Group
Orlando Public Library  Thursdays, February 13 & 27, 4:30 p.m.
Mayor Buddy’s Book Club is a discussion group to talk, meet other book club members, share experiences and have fun. Recommended for upper elementary, tweens and teens.

Central Florida Homeschool Board Gamers
Alafaya Branch  Friday, February 14, 12:30–2:30 p.m.
Bring your own board and card games to share or play some of ours. Parents are welcome to play too and must stay with their kids throughout the meeting.

Youth Art Show Reception
Orlando Public Library, Library Central  Saturday, February 15, 3:30 p.m.
View artwork created by local K–12 students. Enjoy these masterpieces and converse with other art enthusiasts. Awards will be presented to the Youth Art Contest winners by age group.

Get Your Cape On
Alafaya Branch  Sunday, February 16, 1:30 p.m.
Hone your superpowers and celebrate your favorite superheroes with games and crafts. Costumes welcome! Recommended for lower and upper elementary and families.

Southwest Homeschool Club Jr.: What is a Habitat?
Southwest Branch  Monday, February 17, 1 p.m.
Students will learn about habitats and understand how changes in habitats affect living things. Recommended for lower elementary.

Cuisine Corner Junior: I Dip, You Dip, We Dip
Fairview Shores Branch  Monday, February 17, 4:30 p.m.
West Oaks Branch  Tuesday, February 18, 5 p.m.
Orlando Public Library  Thursday, February 20, 3:15 p.m.
South Creek Branch  Saturday, February 22, 2:30 p.m.
Winter Garden Branch  Wednesday, February 26, 3:30 p.m.
Experience fondue fun while getting creative with chocolate covered treats! Recommended for upper elementary, tweens and teens.

Comic Book Bracelets
Alafaya Branch  Tuesday, February 18, 4 p.m.
Join us to make Shrinky Dink comic action word bubble bracelets!

Masai Animal Masks
Southwest Branch  Wednesday, February 19, 3 p.m.
Listen to a story and create original artwork based on Masai tribal costume masks.

Something About Presidents
Orlando Public Library  Friday, February 21, 3 p.m.
Celebrate Presidents’ Day by learning all about who they are, what the great ones accomplished and who got their faces on our money.
Meet the Author: Drew Brockington
Alafaya Branch    Saturday, February 22, 10:30 a.m.–Noon
Winter Garden Branch    Saturday, February 22, 2:30 p.m.

I Have a Dream
South Trail Branch   Monday, February 24, 4:30 p.m.
Celebrate the life and dreams of Martin Luther King Jr. by making crafts inspired by your own dreams, the importance of peace and togetherness.

Homeschool: Bite Out of History: Victorian Tea Party
Windermere Branch    Wednesday, February 26, 2 p.m.
Step back in time to the Victorian Era with this one-of-a-kind tea experience. Bust out the china and put the kettle on because it is time for tea. Recommended for upper elementary.

Mayor Buddy’s Book Club Celebration
Orlando Public Library    Wednesday, February 26, 4 p.m.
Celebrate the completion of our latest book, win prizes and hear the next book title announced.

Black History Science Smart
Chickasaw Branch  Friday, February 28, 3:30 p.m.
Orlando Public Library  Saturday, February 29, 3:30 p.m.
A look at African American scientists and inventors who’ve made us change the way we look at the world. Enjoy facts, trivia and challenges.

YS-Early Learning-Baby
Baby Games
Herndon Branch    Monday, February 3, 11 a.m.
Southwest Branch    Wednesday, February 26, 10:30 a.m.
Support your baby’s physical, social and emotional learning through play and build thinking, communication and language skills.

Baby Bookworms
Southwest Branch    Wednesday, February 5, 10:30 a.m.
Read! Learn! Play! Introduce your baby to important literacy practices that encourage learning and developmental growth.

Baby’s First Valentine’s Day!
South Creek Branch   Thursday, February 6, 10:30 a.m.
Orlando Public Library    Monday, February 10, 10 a.m.
Herndon Branch    Monday, February 10, 11 a.m.
Southwest Branch    Wednesday, February 12, 10:30 a.m.
Fairview Shores Branch   Friday, February 14, 10:30 a.m.
Explore sensory activities made with love and help baby develop fine and gross motor skills.

Mother Goose on the Loose
Fairview Shores Branch  Friday, February 7, 10:30 a.m.
Southwest Branch  Wednesday, February 19, 10:30 a.m.
Fairview Shores Branch   Friday, February 21, 10:30 a.m.
Fairview Shores Branch   Friday, February 28, 10:30 a.m.
Using rhymes, songs, puppets, musical instruments and more, we will be interacting together to help develop important pre-literacy skills in our littlest ones!

**Baby Bash**
Herndon Branch  
*Monday, February 17, 11 a.m.*
Bring your baby to our fun series where we will sing, play and work on developing motor skills.

**My Gym Mobile Mommy & Me**
Alafaya Branch  
*Wednesday, February 19, 10:15 a.m.*
My Gym Mobile Mommy & Me is a parent participation class that combines music, movement and basic gymnastic skills. We make fitness fun!

**Shake, Rattle & Roll**
Herndon Branch  
*Monday, February 24, 11 a.m.*
Encourage your baby’s movement and hand-eye coordination by exploring shapes, shakers and sounds.

**YS-Early Learning-Preschool**
*Preschool*
**Animal Storytime Presented by the Central Florida Fair**
Alafaya Branch  
*Saturday, February 1, 11:30 a.m.*
Hiawassee Branch  
*Saturday, February 1, 2 p.m.*
Chickasaw Branch  
*Monday, February 3, 11 a.m.*
Herndon Branch  
*Saturday, February 8, 10:30 a.m.*
Winter Garden Branch  
*Saturday, February 8, 2:30 p.m.*
South Trail Branch  
*Monday, February 10, 10:15 a.m.*
Southeast Branch  
*Saturday, February 15, 3 p.m.*
Hear a furry tale followed by an animal meet and greet! Visiting animals will vary by location.

**J is for Jazz**
Alafaya Branch  
*Monday, February 3, 10:30 a.m.*
South Trail Branch  
*Tuesday, February 4, 10:15 a.m.*
Herndon Branch  
*Wednesday, February 5, 10:30 a.m.*
Eatonville Branch  
*Wednesday, February 12, 10:30 a.m.*
South Creek Branch  
*Thursday, February 13, 10:30 a.m.*
Chickasaw Branch  
*Thursday, February 13, 11 a.m.*
West Oaks Branch  
*Tuesday, February 18, 11 a.m.*
Winter Garden Branch  
*Thursday, February 20, 10:30 a.m.*
North Orange Branch  
*Thursday, February 27, 11 a.m.*
Hiawassee Branch  
*Friday, February 28, 11 a.m.*
Learn about the lively rhythms and improv sound of jazz music through melodic stories, instrument play and more.

**Alphabet Adventures**
Alafaya Branch  
*Tuesday, February 4, 10:30 a.m.*
Southwest Branch  
*Friday, February 28, 10:30 a.m.*
Learn the alphabet with exciting stories and fun activities.

**Lunar New Year**
South Creek Branch  
*Friday, February 7, 11 a.m.*
North Orange Branch  
*Monday, February 17, 11 a.m.*
In Chinese culture, the Lunar New Year is one of the most important times of the year. Celebrate with us as we learn about traditions and customs while enjoying a snack. Presented by Panda Express.
Little Chef: Strawberry Yogurt Parfait
South Creek Branch  Wednesday, February 5, 10:30 a.m.
You’re never too young to get your start in the kitchen. Can apples and marshmallows turn into ice and igloos? Join us in the kitchen to find out. Registration required.

R is for Robot
Chickasaw Branch  Wednesday, February 5, 11 a.m.
Shapes, sorting and early math concepts will inspire STEM learning for your little one. Robot fun with crafts, activities and stories.

Cuentame un Cuento
Chickasaw Branch  Friday, February 7, 11 a.m.
An interactive storytime with crafts in English and Spanish suitable for speakers of either languages.

Valentine Surprise
Fairview Shores Branch  Tuesday, February 11, 10:30 a.m.
Winter Garden Branch  Tuesday, February 11, 10:30 a.m.
West Oaks Branch  Tuesday, February 11, 11 a.m.
Orlando Public Library  Wednesday, February 12, 10:30 a.m.
South Creek Branch  Wednesday, February 12, 10:30 a.m.
Chickasaw Branch  Friday, February 14, 11 a.m.
Hiawassee Branch  Friday, February 14, 11 a.m.
North Orange Branch  Friday, February 14, 11 a.m.
Create heart-shaped valentine crafts to surprise the special people in your life. Listen to stories and play games to fill your heart with love.

Tooth Tales
North Orange Branch  Tuesday, February 11, 11 a.m.
Show us your smile! Let’s get together and enjoy crafts, songs and stories all designed to help us learn how to keep those grins grand.

Little Picasso
Herndon Branch  Wednesday, February 12, 10:30 a.m.
Calling all preschoolers to freely and creatively explore and express themselves. Let your imagination and little hands run wild with color, texture and more.

Little Chef: Ladybug Cupcakes
Orlando Public Library  Friday, February 14, 10:30 a.m.
Bring your little one to create a treat with lots of love. Learn to pipe frosting and layer toppings to make a cute lady bug. Registration required.

Storybook STEAM
Southwest Branch  Friday, February 14, 10:30 a.m.
Listen to a story and complete a STEAM challenge. Challenges will invite preschoolers to imagine, plan, create and improve upon a story-related project.

Little Chef: Red Light, Green Light
Winter Garden Branch  Tuesday, February 18, 10:30 a.m.
North Orange Branch  Tuesday, February 18, 11 a.m.
Herndon Branch  Thursday, February 20, 10:30 a.m.
Windermere Branch  Tuesday, February 25, 10:30 a.m.
Red means stop, green means go! Learn about African American inventor Garrett Morgan and his creation of the traffic light through food. Registration required.
Monkey See, Monkey Do
Herndon Branch  Wednesday, February 19, 10:30 a.m.
Go bananas with monkey related stories, games and crafts.

Rough Tough Trucks
Orlando Public Library  Wednesday, February 19, 10:30 a.m.
Beep beep! Vroom vroom! Let’s zoom together to the world of rough and tough trucks with songs, stories and crafts.

Look, I’m a Scientist: Liquids and Solids
North Orange Branch  Thursday, February 20, 11 a.m.
You don’t need a white coat and a fancy lab to be a scientist. You already have all you need: your brain and amazing senses.

Move It! Move It! Move It!
Herndon Branch  Wednesday, February 26, 10:30 a.m.
Come play with us! Kids will have fun and parents will learn how simple play contributes to a young child’s cognitive, physical, social and emotional well-being.

REP Readers Featuring: Pete the Cat
Winter Garden Branch  Thursday, February 27, 10:30 a.m.
Discover theater in a whole new way through this unique, interactive workshop! Recommended for preschoolers and lower elementary.

Tea Rex Party
Orlando Public Library  Friday, February 28, 10:30 a.m.
Stomp on in for a dinosaur party! We’ll enjoy stories and songs before moving on to “tea,” treats and crafts. Fancy, whimsical and/or prehistoric attire is encouraged.

YS-Early Learning-Toddler

Bubble Playtime
Alafaya Branch  Sat., February 1, 10:30 a.m. & Wed., February 5, 10:15 a.m. & 10:45 a.m.
Winter Garden Branch  Tuesday, February 4, 10:30 a.m.
Fairview Shores Branch  Thursdays, February 6, 20 & 27, 10:30 a.m.
Herndon Branch  Friday, February 7, 10:30 a.m.
Hiawassee Branch  Friday, February 17, 11 a.m.
Southwest Branch  Monday, February 17, 10:30 a.m.
Help your child with their motor-development skills in this interactive bubble class. Recommended for toddlers and preschoolers.

I Love You to the Moon and Back
South Creek Branch  Saturday, February 1, 10:30 a.m.
Windermere Branch  Monday, February 3, 10:30 a.m.
Eatonville Branch  Tuesday, February 4, 10:30 a.m.
North Orange Branch  Friday, February 7, 11 a.m.
Chickasaw Branch  Wednesday, February 12, 11 a.m.
Fairview Shores Branch  Tuesday, February 18, 10:30 a.m.
Herndon Branch  Thursday, February 27, 10:30 a.m.
Share a story and create activities and crafts dedicated to love, family and friendship. Recommended for toddlers and preschoolers.
Toddler Playground
Southwest Branch  Monday, February 3, 10:30 a.m.
Toddlers use unstructured play to advance their physical and cognitive development and to have fun!

A Trip to Africa
Fairview Shores Branch  Tuesday, February 4, 10:30 a.m.
Orlando Public Library  Wednesday, February 5, 10:30 a.m.
Windermere Branch  Wednesday, February 5, 10:30 a.m.
Herndon Branch  Thursday, February 6, 10:30 a.m.
North Orange Branch  Thursday, February 6, 11 a.m.
Southwest Branch  Friday, February 7, 10:30 a.m.
Southeast Branch  Saturday, February 8, 3 p.m.
South Creek Branch  Wednesday, February 19, 10:30 a.m.
Hiawassee Branch  Friday, February 21, 11 a.m.
South Trail Branch  Tuesday, February 25, 10:15 a.m.
West Oaks Branch  Tuesday, February 25, 11 a.m.
Chickasaw Branch  Wednesday, February 26, 11 a.m.
Discover African culture through interactive stories and activities. Get creative with color as we play with shapes and patterns to make paper kente cloth.

Count on Me
West Oaks Branch  Tuesday, February 4, 11 a.m.
North Orange Branch  Friday, February 21, 11 a.m.
How much do I love you? Let’s count the ways! Use simple math counting exercises to show what’s in your heart. Recommended for toddlers and preschoolers.

Storytime Crafts
North Orange Branch  Wednesdays, February 5–26, 10:30 a.m.–Noon
Drop-in before and after storytime to create a make-and-take craft. Recommended for toddlers and preschoolers.

Puppy Love
Chickasaw Branch  Thursday, February 6, 11 a.m.
Orlando Public Library
Wednesday, February 26, 10:30 a.m.
Share your love for our forever friends with stories and activities. Plush puppies are welcome.

Toddler G.A.M.E.S.
South Creek Branch  Friday, February 7–28, 2 p.m.
Growing, Active, Musical, Educational, Silly – join us for a super fun interactive event for your little ones.

Love Bugs
Southwest Branch  Monday, February 10, 10:30 a.m.
South Trail Branch  Tuesday, February 11, 10:15 a.m.
Fairview Shores Branch  Thursday, February 13, 10:30 a.m.
Herndon Branch  Thursday, February 13, 10:30 a.m.
Winter Garden Branch  Thursday, February 13, 10:30 a.m.
North Orange Branch  Thursday, February 13, 11 a.m.
South Creek Branch  Saturday, February 15, 10:30 a.m.
Chickasaw Branch  Thursday, February 20, 11 a.m.
Use heart-shaped cut outs to create sweet little love bugs with your love bug! Bug-themed activities and stories will also be included.
Sensory Playtime  
Alafaya Branch  Monday, February 10, 10:30 a.m.  
Drop in to play and explore a variety of sensory and gross motor activities and toys.

Guitar Sing-A-Long  
Alafaya Branch  Wednesday, February 12, 10:30 a.m.  
A brief sing-a-long to familiar songs along with live guitar for you and your toddler.

Superhero Storytime  
Alafaya Branch  Monday, February 17, 10:30 a.m.  
Pow! Bam! Wow! A storytime celebrating superhero favorites!

Snail Tales  
Chickasaw Branch  Monday, February 17, 11 a.m.  
Follow the shiny and slimy snail trail to stories, activities and crafts. Recommended for toddlers and preschoolers.

You Are My Sunshine  
South Trail Branch  Tuesday, February 18, 10:15 a.m.  
Celebrate a positive mindset and sunshiny moments by singing songs, reading stories and completing crafts and activities sure to make your little one smile! Recommended for toddlers and preschoolers.

Super STEAM Playground  
Alafaya Branch  Tuesday, February 18, 10:30 a.m.  

My Gym Mobile Fun & Fitness  
Alafaya Branch  Wednesday, February 19, 11 a.m.  
My Gym Mobile Fun & Fitness is a parent participation class that combines music, movement, games/relays and basic gymnastic skills.

Under the Sea  
Chickasaw Branch  Wednesday, February 19, 11 a.m.  
Travel under the sea and discover all the treasures therein with activities, crafts and more. Recommended for toddlers and preschoolers.

Literacy & Locomotion  
Southwest Branch  Friday, February 21, 10:30 a.m.  
Chickasaw Branch  Thursday, February 27, 11 a.m.  
Help your child learn by playing as we weave early literacy practices into fun interactive stories, songs, rhythm and dance. Recommended for toddlers and preschoolers.

Painting With Nature  
Chickasaw Branch  Friday, February 21, 11 a.m.  
Let nature be the inspiration for your toddler! We will create art using tools from the environment to explore the textures and patterns of the great outdoors.

Parachute Play  
Southwest Branch  Monday, February 24, 10:30 a.m.  
Winter Garden Branch  Tuesday, February 25, 10:30 & 11 a.m.  
Bring your toddlers for a special parachute playtime. Enjoy rhymes, songs and tons of parachute fun. Registration recommended.
Tall as a Giraffe  
Chickasaw Branch     Monday, February 24, 11 a.m.  
North Orange Branch  
  Friday, February 28, 11 a.m.  
Have fun comparing and grouping with basic math concepts like short, tall, big and small.

Stories & Stretches  
Fairview Shores Branch     Tuesday, February 25, 10:30 a.m.  
Calling all little yogis and wiggleworms! This special movement storytime focuses on motor development and is filled with stories, songs and fun. Recommended for toddlers and preschoolers.

Relaxation Stations  
Chickasaw Branch     Friday, February 28, 11 a.m.  
Introduce relaxation to your little one. Although it may not be a quiet event, you will enjoy a calming time with soothing activities and stations.

YS-Family  
ArtMazing  
South Creek Branch     Saturday, February 1, 2:30 p.m.  
Unleash your inner artist and discover your creative side in this monthly all ages event. Inspiration is a must!

OrisiRisi African Folklore  
Southeast Branch     Saturday, February 1, 3 p.m.  
Valencia College, Lake Nona Campus, Room 148  
12350 Narcoossee Rd.  
Fairview Shores Branch     Saturday, February 8, 10:30 a.m.  
Alafaya Branch     Sunday, February 9, 2:30 p.m.  
Southwest Branch     Saturday, February 15, 10:30 a.m.  
Herndon Branch     Saturday, February 22, 1 p.m.  
Winter Garden Branch     Saturday, February 29, 2:30 p.m.  
Share the beauty of African life and culture through a unique folkloric performance filled with drumming, dance and storytelling.

Motown Movin’  
Orlando Public Library     Saturday, February 1, 3:30 p.m.  
Southwest Branch     Wednesday, February 12, 3 p.m.  
Herndon Branch     Saturday, February 15, 2 p.m.  
Winter Garden Branch     Wednesday, February 19, 3:30 p.m.  
Eatonville Branch     Monday, February 24, 6 p.m.  
Washington Park Branch     Wednesday, February 26, 4 p.m.  
Bring your family on down to Motown! Move and groove together with drop-in activities related to the first black-owned record company in the U.S.

Pajama Party  
Alafaya Branch     Monday, February 3, 6 p.m.  
Put on your PJs and join us for a nighttime storytime. Enjoy stories and songs for the whole family.

To Be a Drum Celebration  
North Orange Branch     Tuesday, February 4, 11 a.m.  
Orlando Public Library     Friday, February 7, 10:30 a.m.  
Waterleigh Community Clubhouse     Saturday, February 8, 10:30 a.m.  
16150 Pebble Bluff Loop  
Chickasaw Branch     Monday, February 10, 11 a.m.
Be inspired by dancing and drumming as we hear the rhythm of the Earth through a storytelling performance of *To Be a Drum* by Evelyn Coleman.

**Freedom Quilt**
- Washington Park Branch, *Wednesday, February 5, 4 p.m.*
- Winter Garden Branch, *Saturday, February 8, 10:30 a.m.*
- South Creek Branch, *Saturday, February 8, 2:30 p.m.*
- South Trail Branch, *Monday, February 10, 4:30 p.m.*
- Hiawassee Branch, *Tuesday, February 18, 6:30 p.m.*
- Windermere Branch, *Saturday, February 22, 11 a.m.*
- Fairview Shores Branch, *Saturday, February 22, 2 p.m.*
- Eatonville Branch, *Tuesday, February 25, 3:30 p.m.*
- Southeast Branch, *Saturday, February 29, 3 p.m.*

Learn how quilt patterns became messages that may have helped slaves travel the Underground Railroad and create your own patchwork square.

**Pajama Tales**
- Fairview Shores Branch, *Wednesdays, February 5–19, 6:30 p.m.*

Get comfy and cozy! Wear your jammies, bring your favorite stuffed animal and join us for an evening of stories, rhymes and songs.

**Prime Time Family Reading Time**
- Winter Garden Branch, *Thursdays, February 6–27, 6–8 p.m.*

A six-week reading and discussion program that inspires thought and conversation between children and families. Meals will be provided. Registration required.

**African American Collage Art**
- Washington Park Branch, *Wednesday, February 12, 4 p.m.*
- Southeast Branch, *Thursday, February 13, 6:30 p.m.*
- Orlando Public Library, *Saturday, February 22, 3:30 p.m.*

Study the works of famous African American artists like Romare Bearden then recreate art in the same style.

**Cookies and Milk With a Cop**
- North Orange Branch, *Saturday, February 15, 11 a.m.*

Meet an Apopka Police Officer, hear them read stories and have cookies and milk with them!

**Family Craft Night**
- Alafaya Branch, *Monday, February 17, 6 p.m.*

Craft together making comic book art. Intended for families with children ages 5 and up. Registration required, please register each family member attending.

**Family Gras**
- Herndon Branch, *Friday, February 21, 2 p.m.*
- South Trail Branch, *Saturday, February 22, 2:30 p.m.*
- Washington Park Branch, *Monday, February 24, 4:30 p.m.*
- North Orange Branch, *Tuesday, February 25, 11 a.m.*

Get jazzy with us as we celebrate Mardi Gras, family style! Recommended for toddlers and preschoolers.
Frugal Feasts  
South Trail Branch  Thursday, February 27, 5 p.m.  
Learn to make cheap, healthy and filling meals for your family. Supplies are limited. Registration required.

YS-Teen-Tween  
Afterschool Adventures with Hero Spark  
Chickasaw Branch  Mondays–Thursdays, 3:30–5:30 p.m.  
Orlando Public Library  Mondays–Thursdays, 3:30–5:30 p.m.  
South Trail Branch  Mondays–Thursdays, 3:30–5:30 p.m.  
Gaming and homework help collide at the library. Complete your homework with the help of a tutor and then join your peers for awesome gaming adventures.

Valentine’s Origami  
Winter Garden Branch  Wednesday, February 5, 3:30 p.m.  
Cut, fold and paste your way to the cutest valentines ever!

Harlem Renaissance Music Hour  
Eatonville Branch  Thursday, February 6, 3:30 p.m.  
Southwest Branch  Monday, February 17, 3:30 p.m.  
Chickasaw Branch  Friday, February 21, 3:30 p.m.  
South Trail Branch  Friday, February 21, 4 p.m.  
Herndon Branch  Saturday, February 22, 11 a.m.  
Relive the intellectual, social and artistic movement of the Harlem Renaissance through music, poetry and art!

Mermania  
Fairview Shores Branch  Thursday, February 6, 4:30 p.m.  
Have you ever wanted to become a mermaid? Construct crafts and activities all about these underwater wonders.

Teen Art Adventures: Scraffito  
Chickasaw Branch  Friday, February 7, 3:30 p.m.  
Washington Park Branch  Thursday, February 13, 4:30 p.m.  
Herndon Branch  Saturday, February 15, 3:30 p.m.  
Fairview Shores Branch  Thursday, February 20, 4:30 p.m.  
South Trail Branch  Friday, February 28, 4 p.m.  
Scratch your way to being an artist using an art technique inspired by African American artist Lois Mailou Jones.

To All the Scrunchies I’ve Lost Before  
Orlando Public Library  Tuesday, February 11, 3:15 p.m.  
Channel your inner Lara Jean as we count down to the release of P.S. I Still Love You while making a no-sew scrunchie. Supplies are limited. Registration required.

Kindness Counts  
Winter Garden Branch  Tuesday, February 11, 6:30 p.m.  
What are you thankful for this year? Find out how random acts of kindness can make a difference as we show our appreciation and pay it forward.

Squad Goals  
Chickasaw Branch  Friday, February 14, 3:30 p.m.  
Washington Park Branch  Wednesday, February 19, 4 p.m.  
Herndon Branch  Saturday, February 29, Noon
Is your squad one that has been friends forever or are you taking applications? Strengthen your BFF relationships with games and activities. Recommended for tweens.

**Teen Art Adventures: Colorburst Coasters**  
Fairview Shores Branch  
*Saturday, February 15, 2 p.m.*  
Construct your very own coaster using simple materials. The more colorful, the better!

**Comics Collage**  
Alafaya Branch  
*Wednesday, February 19, 6 p.m.*  
Create an artistic collage out of comic book pages.

**Meet the Author: Victoria Jamieson**  
Southwest Branch  
*Saturday, February 22, 10:30 a.m.*  
Alafaya Branch  
*Saturday, February 22, 3–4:30 p.m.*  
Meet Victoria Jamieson, author and illustrator of the Newbery honor book *Roller Girl* and the Sunshine State-award winning book *All’s Faire in Middle School*. Book signing to follow.

**Back in the Day: ‘80s Edition**  
Orlando Public Library  
*Thursday, February 27, 3:15 p.m.*  
Hop in your Delorean, because it’s time to flashback to the ‘80s with a craft and trivia. Radical, dude!  
Registration recommended.

**Teen Art Adventures: Felt Art**  
Fairview Shores Branch  
*Thursday, February 27, 4:30 p.m.*  
Discover a variety of beautiful creations made entirely of felt.
Orange County Library System
Board of Trustees Meeting
February 13, 2020

Public Comment:
Non-Agenda Items