

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

December 8, 2022 ~ 6:00 p.m.

Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801

Library Board Present: Crockett Bohannon (12/0); Nicole Benjamin (3/0 – City);
Richard Maladecki (12/2); Lizannette Tam (12/1)

Library Board Absent: Danielle Levien (3/1 - City)

Administration Present: Steve Powell; Kris Shoemaker; Danielle King; Bethany Stone;
Yvonne Hartley; Erin Sullivan; Lynette Schimpf;
Milinda Neusaenger

- 22-163 I. **Call to Order**
President Bohannon called the meeting to order at 6:00 p.m.
- 22-164 II. **Public Comment Policy & Procedures**
- 22-165 III. **Approval of Minutes: Library Board of Trustees Meeting – October 13, 2022**
Vice President Benjamin, seconded by Trustee Maladecki, moved to approve the minutes for the October 13, 2022 Library Board of Trustees Meeting. Motion carried 4-0.
- 22-166 IV. **Staff Presentations:**
➤ **OCLS Social Workers - Matthew Cavalier, Vanessa Neblett and Adrian Grant**
- 22-167 V. **Financial Statements and Summaries:**
➤ **FY 2022 Final Financials**
➤ **October 2022 Reports**
➤ **November 2022 Reports**
CFO Shoemaker reviewed the FY 2022 financial reports as well as the monthly November 2022 reports. He further reported that funds are ready for the Horizon West project.
- 22-168 VI. **Dashboard: November 2022 – Bethany Stone**
COO Stone reported that attendance at programs and events is up. Last month, 26,646 individuals attended a program and over 1,200 took a fiber arts class. Fifty-eight children and caregivers participated in mindful yoga at Eatonville. The BattleBots event at the Main Library was a big success with 120 in attendance. She further reported that since going fine-free, there are now 32,000 cardholder accounts that were unblocked, over 7,500 have used their cards again and 583 of those users renewed their expired cards. Notices were sent out to customers with active overdue items and 696 overdue items were returned with the value of just over \$15,000.
- 22-169 VII. **Action Items:**
- 22-170 **Resolution to Honor Board Member Richard Maladecki**
Whereas Richard Maladecki has dedicated eight years faithfully serving on the Orange County Library System Board of Trustees from January 2015 to December 2022;

Whereas Richard Maladecki served as President of the Library Board of Trustees from November 2019 to October 2020;

Whereas Richard Maladecki provided wise counsel and strong leadership as the Library System grew and developed;

Whereas Richard Maladecki strongly supported the Library System's programs and services with ideas, suggestions and advice;

Whereas Richard Maladecki never failed to make his many decisions solely for the community's benefit;

And whereas his legacy is one of service and commitment;

Now be it resolved that the Orange County Library System Board of Trustees publicly recognize, honor, thank and congratulate Richard Maladecki for his excellent and amazing service to the Orange County Library System. Vice President Benjamin, seconded by Trustee Tam moved to approve the resolution. Motion carried 4-0.

President Bohannon stated that OCLS is a better place because of Trustee Maladecki's support and he hopes the rest of the Board will have the same impact that he has had on the Library. Trustee Maladecki thanked everyone and said the library has always been a part of his life, since childhood. He stated that he has watched OCLS evolve and grow into an integral community resource. He also said that he has arranged in his will for \$25,000 to be bequeathed to the Friends of the Library.

22-171 **Director's Evaluation & Personnel Committee Meeting: Evaluation and Minutes Approval: Danielle Levien**

This action item was tabled since Trustee Levien was not in attendance.

22-172 **Melrose Photo Lab: Kristopher Shoemaker**

Trustee Maladecki, seconded by Trustee Tam moved to approve the OCLS Photo Lab Enhancements Project and to approve Johnson-Laux as the vendor to perform the service with a not-to-exceed budget of \$126,000 and to authorize staff to issue purchase order for the service. Motion carried 4-0.

22-173 **Windermere Expansion: Kristopher Shoemaker**

Trustee Maladecki, seconded by Vice President Benjamin, moved to approve the OCLS Windermere Branch Addition Project and to approve Gomez Construction and Ruby Builders as the vendors to perform the service with a not-to-exceed budget of \$1,100,000 and to authorize staff to issue purchase order(s) for the service. Motion carried 4-0.

22-174 VIII. **Discussion and Possible Action Items**

22-175 **Naming Opportunity: Board of Trustees**

President Bohannon indicated that the Board would like to name something in honor of retired Director, Mary Anne Hodel. Trustee Maladecki stated that it would be fair to honor someone who served OCLS for 20 years. Director Powell said that the Friends of the Library are 100% on board with renaming the Friends Bookstore after her, as it is one of her favorite places. Trustee Maladecki stated that it would be nice to install a plaque in her honor as well, so future visitors will know about her. The Board left the naming verbiage for Staff to decide. Vice President Benjamin, seconded by Trustee Tam, moved to approve naming the Friends Bookstore after Mary Anne Hodel. Motion carried 4-0.

22-176 IX. **Information**

22-177 **Director's Report**

I'd like to congratulate Sara Gonzalez and Leasha Tavernier on their new roles with OCLS. Leasha, who was the manager of the Washington Park Branch, has been named our new

Chief Branch Officer, filling the role vacated by Bethany Stone when she was named the library's Chief Operating Officer. Sara, who was the manager of our Southwest Branch, is our new Chief of Lifelong Learning, filling the spot vacated by Lynette Schimpf, who has recently been named our Chief Project Officer. We're looking forward to seeing the contributions Sara and Leasha will make as members of the library's Admin team.

We are in the midst of our annual appeal for the Friends of the Orange County Library System. Every year, we initiate a giving campaign to urge the community to consider making a tax-deductible donation to support the Friends. Our goal this year is to raise \$25,000, and just two weeks into the campaign, we have already raised more than \$12,000. The campaign continues through December.

COO Stone mentioned BattleBots earlier and I just want to add that this BattleBots program is made possible thanks to a grant from the city of Orlando's Mayor's Matching Grant program.

On November 5, the Orlando Public Library hosted the Asian American Heritage Council's Scholastic Award Ceremony, where 195 attendees recognized local Asian-American students for their excellence in academia, community service, and preservation of culture and language.

As part of a continued partnership between OCLS and Orange County Parks and Recreation, the Southwest Branch used Shadow Bay Park for two events for adults in October: Take a Soundwalk and Nature Walk Book Talk. Take a Soundwalk featured Eve Payor, a musician and soundscape artist working as an arts administrator for Atlantic Center for the Arts in New Smyrna Beach, and participants explored the sounds and rhythms of our urban and natural worlds by taking a silent, focused walk and then discussing their experiences with other participants afterward. During Nature Walk Book Talk, participants enjoyed a walk followed by a discussion of a book. This month the featured title was *The Island of Missing Trees*.

After months of emails and phone calls with the Orange Regional Juvenile Detention Center, a Youth Program Specialist held the first visit at the center to talk about the library and present a story from library storyteller Crystal Sullivan. She presented to 16 residents and six staff. We received excellent feedback following the visit. Detention Center staff said that they wished someone from the library could visit every week, and they were "SCREAMING" because the visit went so well. Staff will continue to look for opportunities to build this relationship that helps bring programming to this often-underserved community of children and teens.

As we near the end of the year, we are often named as one of the libraries that has made it to OverDrive's One Million Checkout Club. The ebook provider recognizes libraries that have had at least one million checkouts through their digital platform, and this year we have well surpassed the million mark. OverDrive celebrates this accomplishment with a press release recognizing all libraries that have reached the checkout milestone.

22-178

Public Comment: Non-Agenda Items

X. **Adjournment**

Trustee Maladecki, seconded by Vice President Benjamin, moved to adjourn the meeting. Motion carried 4-0. President Bohannon adjourned the meeting at 6:51 p.m.

Next Meeting Dates:

January 12, 2023 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- February 9, 2023 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.