

**MEETING MINUTES**  
**ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

**December 12, 2018**  
**Orlando Public Library**  
**101 East Central Boulevard**  
**Orlando, Florida 32801**  
**407.835.READ (7323)**

Library Board Present: Lisa Franchina (12/0); Marucci Guzmán (12/1);  
 Ted Maines (3/1 - City); Richard Maladecki (12/1)

Administration Present: Mary Anne Hodel; Robert Tessier; Craig Wilkins; Debbie  
 Tour; Danielle King; Steve Powell; Ricardo Viera;  
 Bethany Stone; Milinda Neusaenger

- 18-144 I. **Call to Order**  
 President Franchina called the meeting to order at 6:00 p.m.
- 18-145 II. **Public Comment Policy & Procedures**
- 18-145 III. **Approval of Minutes: Library Board of Trustees Meeting ~  
 November 8, 2018**  
 Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the minutes for the  
 November 8, 2018 Library Board of Trustees. Motion carried 4-0.
- 18-146 IV. **Staff Presentation: Yarnfitti! ~ Jenny Boniface and Jose Gonzalez Chaves**
- 18-147 V. **Financial Statements and Summaries: November 2018**  
 CFO Tessier announced his retirement as of April 2019. Brief discussion ensued regarding  
 the Fifth Floor Renovation and Main Library Fencing Projects.
- 18-148 VI. **Dashboard: November 2018**
- 18-149 VII. **Action Items:**
- 18-150 **Computer Purchase for the Melrose Center: Ricardo Viera**  
 Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the authorize  
 Library staff to execute the purchase, with GovConnection, Inc, for computer equipment  
 to not exceed the amount of \$125,360. Motion carried 4-0.
- 18-151 VIII. **Discussion and Possible Action Items**
- 18-152 IX. **Information**
- 18-153 **Director's Report**  
 Director Hodel introduced Andrea Ortero, the City of Orlando's nominee for the Library  
 Board of Trustees.
- Community Relations is working with Entravision on an agreement to have regular library  
 coverage and promotion on Univision and Salsa 98.1 FM. Beginning in February,  
 Entravision will feature weekly interviews with library staff and feature library promotions  
 during regular radio and TV broadcasts, as well as on social media and streaming stations.
- Scottie Campbell and Mike Donohue will be giving a behind-the-scenes tour of the library to  
 the Main Street managers group that is coming to the Melrose Center tomorrow to learn how  
 the library can benefit their organizations and members.

Cody Cleek, of the West Oaks Branch is the 2018 Employee of the Year. He was announced the winner at Staff Day.

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The Board briefly discussed the recent communication from a customer and they asked for clarification regarding his request.

18-154

**Public Comment: Non-Agenda Items**

18-155

**Resolution to Honor Craig Wilkins Upon His Retirement**

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando on the 12<sup>th</sup> day of December, 2018, at 6:00 pm, prevailing Eastern Time.

PRESENT: Lisa Franchina; Marucci Guzmán; Ted Maines; Richard Maladecki

1. Whereas Craig Wilkins has dedicated 38 years working with the Orange County Library System and has embodied the values of the System: Creativity, Integrity, Respect, Collaboration, Learning, Excellence and Service;
2. Whereas Craig Wilkins has served in many positions at OCLS, the latest being Chief Branch Officer;
3. Whereas Craig Wilkins has sought to ensure that customers of the Library received the highest quality service;
4. Whereas Craig Wilkins provided steady and sound guidance and strong leadership as the Library system grew and developed over the many years he served it;
5. Whereas Craig Wilkins worked assiduously to enhance the financial position of the Library, having served as one of the pension plan administrators;
6. Whereas Craig Wilkins was the champion of the Mystery Shopper Program, the Spectrum Assistant Managers program, and helped create many innovative programs for the library;
7. Whereas Craig Wilkins made a point of making a personal connection with each employee, was an extraordinary mentor and trainer of many Managers and staff members in the system, and treated every person with respect;
8. Whereas Craig Wilkins demonstrated the library purpose of We Change Lives in his interactions with customers, staff and community members;
9. Whereas his legacy is one of service and commitment both to the Library and to the community;

Now be it resolved that the Orange County Library System Board of Trustees publicly recognizes, honors, thanks, and congratulates Craig Wilkins for his excellent and steadfast service to the Orange County Library System. The Board wishes him well upon his retirement and the next chapter in his life.

AYES: 4

NAYS: 0

X. **Adjournment**

President Franchina adjourned the meeting at 6:36 p.m.

**Next Meeting Dates:** --- January 10, 2019 ~ South Trail Branch Library; 4600 South Orange Blossom Trail; Orlando, Florida 32839 --- February 13, 2018 ~ **WEDNESDAY** ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801

**Florida Statutes section 286.0105:** If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.