

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

December 7, 2017 ~ 6:00 p.m.

Orlando Public Library
101 East Central Boulevard
Orlando, Florida 32801
407.835.READ (7323)

Library Board Present: Lisa Franchina (12/0); Marucci Guzmán (12/2);
Ted Maines (3/0 - City); Wilbert Vancol (3/1 - City)

Library Board Absent: Richard Maladecki (12/3);

Administration Present: Mary Anne Hodel; Robert Tessier; Craig Wilkins;
Debbie Tour; Steve Powell; Ricardo Viera; Danielle King;
Milinda Neusaenger

Administration Absent: Debbie Moss

17-158

I. Call to Order

President Franchina called the meeting to order at 6:03 p.m.

II. Public Comment Policy & Procedures

17-159

**III. Approval of Minutes: Library Board of Trustees Meeting ~
November 9, 2017**

Trustee Maines, seconded by Trustee Vancol, moved to approve the minutes for the
November 9, 2017 Library Board of Trustees Meeting. Motion carried 3-0.

Vice President Guzmán joined the meeting at 6:04 p.m.

17-160

IV. Staff Presentations:

➤ **Staff Development Day 2017 ~ Kim Bennett**

➤ **Children's Business Fair ~ Tony Orengo & Claude Tido**

17-161

V. Financial Statements and Summaries: November 2017

Comptroller Tessier gave a brief summary of the November financial reports.

17-162

VI. Statistics and Summaries: November 2017

17-163

VII. Action Items:

17-164

**General Contractor for the Main Library Fifth Floor Renovation Project:
Steve Powell**

Facilities & Operations Department Head Powell gave the Board an overview of the
ranking process in order to choose a general contractor for the Fifth Floor renovation
project. Brief discussion ensued. Vice President Guzmán, seconded by Trustees
Maines, moved to approve the following ranking of contractors for the Main Library
Fifth Floor Renovation Project and authorize staff to attempt to negotiate a Stipulated
Sum contract with Johnson-Laux Construction, LLC. Motion carried 4-0.

1. Johnson-Laux Construction, LLC
2. Gomez Construction Company
3. Mulligan Constructors, LLC

17-165

Stipulated Sum Contract for the North Orange Library Parking Expansion

Project: Steve Powell

Facilities & Operations Department Head Powell summarized the project and contract. Brief discussion ensued Trustee Maines, seconded by Trustee Vancol, moved to approve the following:

1. the \$552,893 Stipulated Sum contract with Cathcart and authorize staff to approve individual change orders with Cathcart for amounts less than \$100,000.
2. the project budget of \$665,000.
3. to authorize the Director/CEO to execute the Stipulated Sum contract.

Motion carried 4-0.

17-166

License to Learn Contest ~ Drawing of the Winners: Bethany Stone

Youth Services Manager Stone briefed the Board about the License to Learn Initiative and Contest which ended November 18, 2017. The Board randomly drew the following ten teachers as License to Learn Winners:

Lindsay Gray	Windermere Elementary
John Harrison	Endeavor Elementary
Lisa Wright	Wyndham Lakes Elementary
Christina Kelley	Windereme Elementary
Elizabeth Pereira	Endeavor Elementary
Chelsey Davis	Independence Elementary
Yessica Gassman	Endeavor Elementary
Gladys Ayala-Guzmán	Wyndham Lakes Elementary
Sharon Khazer	Endeavor Elementary
Mireya Pabon	Endeavor Elementary

17-167 VIII.

Discussion and Possible Action Items

17-168 IX.

Information

17-169

Director’s Report

The Library is honored to have Michael Donohue of Community Relations be invited to serve on the committee for the Youth Empowerment Summit. This is an annual event presented every year as part of a partnership with the City of Orlando, the Zebra Coalition, Commissioner Patty Sheehan’s office and other groups. It’s an event that invites Florida LGBTQ youth to hear keynote speakers, attend workshops and learn how to be effective leaders. Members of the committee include:

- Heather Wilkie - Zebra Coalition Executive Director
- Emily Wray - Full Sail University, Media & Communications
- Codie Frank - UCF LGBTQ+ Services Coordinator
- Karen Morrison - UCF Diversity and Inclusion
- Adrian Kierluf - Special Assistant to Orange County Mayor Teresa Jacobs
- Cody Kennedy - Board Member Orlando Youth Alliance
- Ginger Malcom - Board Chair GLSEN
- Luis Martinez - City of Orlando’s Director of Multicultural Affairs

17-170

Public Comment: Non-Agenda Items

X.

Adjournment

President Franchina adjourned the meeting at 6:42 p.m.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.