

ORANGE COUNTY LIBRARY DISTRICT

BUDGETS

Fiscal Year Ending September 30, 2017

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Director's Message

DATE: July 6, 2016

TO: Lisa Franchina, President
Marucci Guzmán, Vice President
Ted Maines, Trustee
Hernan Tagliani, Trustee
Richard Maladecki, Trustee

FROM: Mary Anne Hodel, Director/Chief Executive Officer

SUBJECT: Budgets for the Fiscal Year Ending September 30, 2017

FY 17 Will Be a Year of Capital Projects

4th Floor Renovation

The Main Library in downtown Orlando opened in 1985, so it's over 30 years old. Due to its age, a number of the building systems have been replaced. Additionally, the first three floors have been remodeled. Prior to the relocation of the public computers from the second floor to the fourth floor, next year's budget includes funding to renovate the fourth floor, including the restrooms. Some of the enhanced features of the new space are as follows:

Public computers: While rather cramped on the second floor, the new layout on the fourth floor will allow more space for patrons who use our public computers. The relocation of the public computers will supplement the Business & Career Center currently located on the fourth floor.

Study rooms: Based on our usage statistics, we know that study and collaboration spaces are popular. Three new study rooms will be created. The walls between these rooms will be flexible, so the space can be configured in multiple ways. The walls will also have special panels to allow groups to use dry erase boards for collaboration.

Assisted devices: Five separate rooms will be created, each with a different assisted device. For example, one room will have JAWS, which is a program that converts text on a screen to an audible format. Sorenson is a video relay service which enables a person to make a phone call using a certified sign interpreter.

Open configuration: The existing wall directly adjacent to the elevator lobby creates both a confining and dark environment. The elimination of this wall will create an open configuration and allow in natural light. Much of the existing "coffered" ceiling will also be removed to further open up the space.

In addition to the above features, the renovation will include an ADA compliant family restroom, remodeled public restrooms, a new information desk as well as new flooring and lighting. While the project will begin in the current fiscal year, it will not be completed until next year. Of the total \$1,823,000 estimated cost of the project, \$966,000 has been included in the FY 17 budget.

Basement Drainage System

As the Main Library building ages, key building systems come to the end of their useful lives and need to be replaced. Over a period of several years, the Library has proactively replaced/remodeled many of these systems, including the roof, chillers, and elevators, before any turned into an emergency situation. Unfortunately, some systems are not nearly as visible, but are still subject to failure and replacement. A system of under drains removes ground water from under the building. This system is at the end of its useful life and is failing. The result is moisture is coming through the floor in the basement. The construction project to replace this system of under drains will be both challenging and expensive, but nonetheless must be done. \$750,000 has been included in next year's budget for this project although that amount is only an estimate. The actual pricing received from a contractor could end up being much higher. The intent is to begin construction once the rainy season ends in the fall.

North Orange Branch Parking

While the North Orange Branch is popular, parking has been an ongoing problem. With only 61 parking spaces, it's not nearly enough. Through a legal process called Adverse Possession Without Color of Title, we have acquired two very thin parcels of land adjacent to the existing parking. The owner of these parcels died in 1964. As part of the probate process, all of her known assets were sold and distributed to the beneficiaries of her will. However, the two parcels of land were not sold, nor were they listed in the inventory of her assets. Our engineer has designed a layout for 16 additional parking spaces on the two thin parcels of land. This additional parking would be a tremendous benefit. In addition to the parking component, the construction project would also include connecting the building to the City of Apopka sewer system. Currently, the Branch is connected to a septic tank, which must be pumped quarterly. \$400,000 has been included in next year's budget for this project.

Gates & Fencing

The Main Library has a number of emergency exits around the building. In the portion of the building constructed in 1966, these exits terminate in "garden" areas. In the newer portion of the building, the exits terminate near the sidewalks, but below street level. All of these areas are either mostly or partially hidden from the street. While garden and similar areas may have been attractive when Orlando was much smaller, they are problematic in a large urban environment. The purpose of this project is to still allow egress from the building during an emergency, but prevent people on the sidewalk from accessing these areas. The project will include a combination of gates, fencing, and removal of walls, namely around the building constructed in 1966. \$400,000 has been included in next year's budget for this project.

Branch Development Plan

For the current year's budget, \$700,000 was included for future branch development. In next year's budget, we have increased this allocation to \$1,000,000. As we have been doing, we will continue to monitor growth and evaluate the need for future branch libraries. Likely first locations based on current projections are Lake Nona and Horizon West.

Second Donation from Mr. Kendrick Melrose

In 2012, Mr. Kendrick Melrose, former CEO of the Toro Corporation, donated \$1,000,000 to the Library to honor his mother Dorothy Melrose, who participated in the planning of the 1966 Orlando Public Library building. A combination of Mr. Melrose's donation and Library funds were used to construct the Dorothy Lumley Melrose Center for Technology, Innovation & Creativity (Melrose Center), which opened in February 2014. The 26,000 sq. ft. Melrose Center offers sophisticated equipment, professional grade software, expert support, and events to inspire and invigorate creativity and innovation.

In a visit to the Melrose Center in September 2015, Mr. Melrose surprised the Library with a second donation in the amount of \$500,000. Per the terms of the Donation Agreement, the corpus is to remain intact while the investment earnings are to be used for upgrades to the Melrose Center. Once again, the Library is very appreciative of Mr. Melrose's generous donation. A Permanent Fund has been included in next year's budget for the purpose of accumulating the investment earnings and \$10,000 has been budgeted for possible equipment upgrades to the Melrose Center.

RECOMMENDATIONS

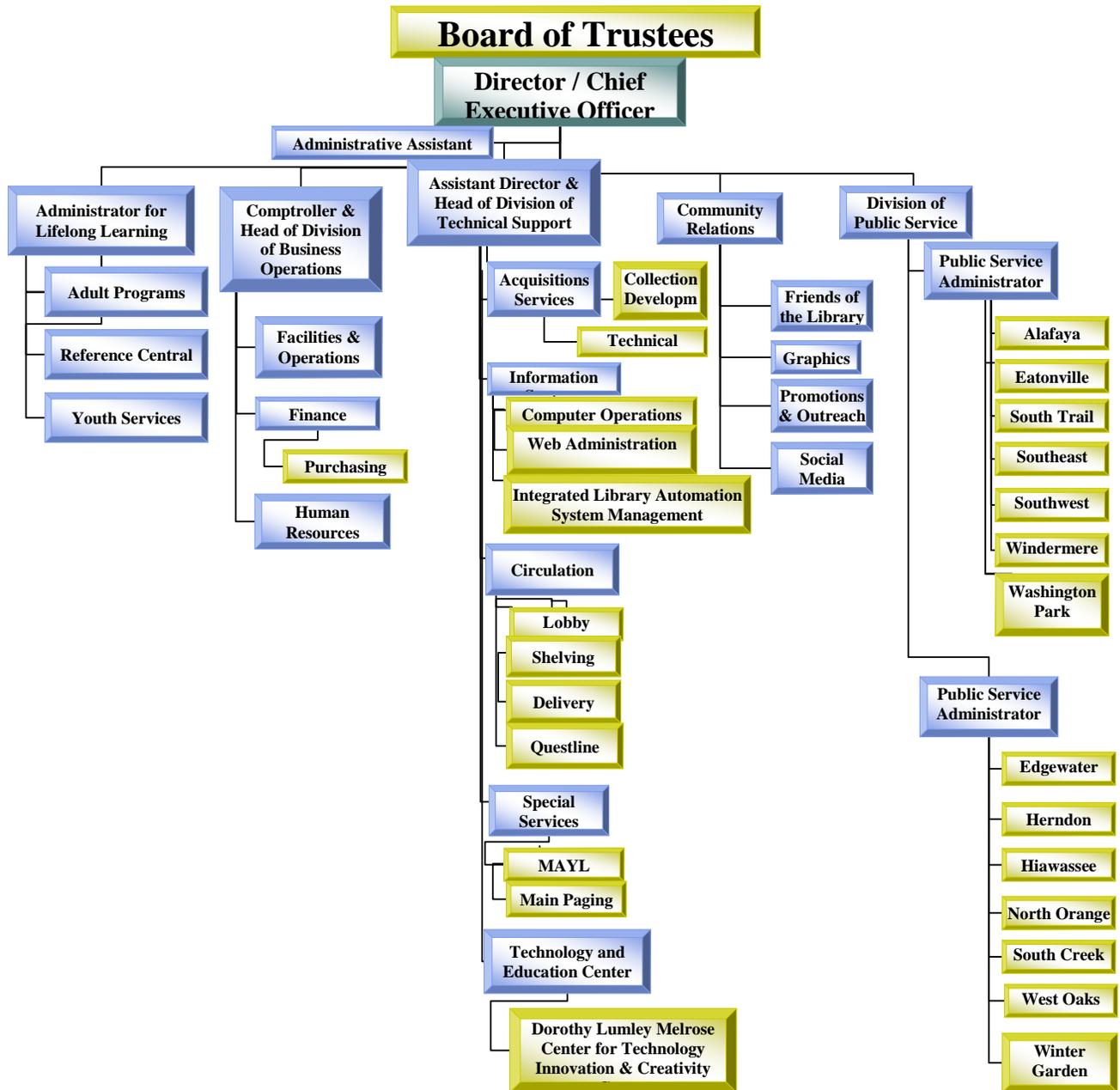
Staff recommends the Library Board of Trustees take the following actions:

- Approve FY 17 Operating, Capital Projects, Sinking, and Permanent Fund budgets.
- Recommend to the Governing Board that the Library District's millage rate be maintained at .3748 for FY 17.

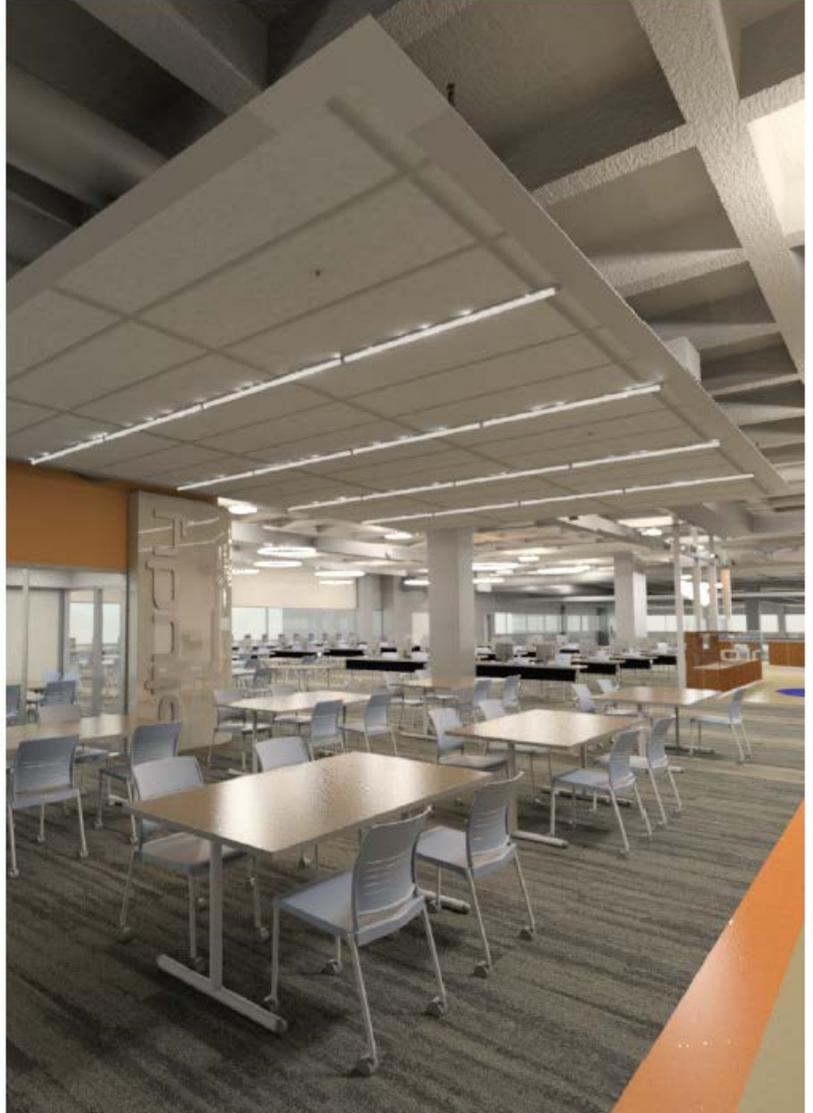
cc: Teresa Jacobs, Library District Governing Board Mayor
S. Scott Boyd
Bryan Nelson
Pete Clarke
Jennifer Thompson
Ted Edwards
Victoria Siplin
Ana Palenzuela

Kurt Petersen (Manager, Office of Management & Budget)
Martha Haynie (Orange County Comptroller)

Organizational Chart



Fourth Floor Renovation Project



Orange County Library System:
Downtown Branch 4th Floor Renovation
Orlando, Florida



Tax Calculation Example

Assessed Value	\$250,000
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Homestead Exemption	(\$50,000)
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Taxable Value	<hr/> \$200,000
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Millage Rate (per \$1,000 of Taxable Value)	.3748
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Library Tax	
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\$75

Operating Fund Revenues



Taxes
88%

Reserves
5%

Intergovernmental
3%

Fines
2%

Charges for
Services / Misc
2%

Operating Fund Expenditures



Salaries & Benefits
54%

Operating
24%

Materials
11%

Capital Outlay
11%

Operating Fund Budget Revenues

REVENUES	FY 16 BUDGET	INCREASE (DECREASE)	% CHANGE	FY 17 BUDGET
AD VALOREM TAXES	33,611,022	2,860,891	8.5%	36,471,913
INTERGOVERNMENTAL				
State Aid	960,000	(9,000)	-0.9%	951,000
CHARGES FOR SERVICES				
Fee Cards	20,000	1,000		21,000
PC Pass	6,000	1,000		7,000
PC Express	13,000	(1,000)		12,000
Classes	10,000	(3,000)		7,000
Meeting Rooms	40,000	-		40,000
Faxes	45,000	-		45,000
Bag Sales	7,000	(1,000)		6,000
Ear Bud & Jump Drive Sales	8,000	(1,000)		7,000
Scans	8,000	2,000		10,000
Reference Charges	1,000	-		1,000
Replace Library Cards	50,000	(2,000)		48,000
Special Events	3,000	-		3,000
Copy and Vending	220,000	-		220,000
	431,000	(4,000)	-0.9%	427,000
FINES				
Fines and Lost Materials	1,000,000	(300,000)	-30.0%	700,000
MISCELLANEOUS				
Investment Earnings	45,000	25,000		70,000
Contributions - FOL	63,000	(2,000)		61,000
Contributions - Other	20,000	-		20,000
Miscellaneous	20,000	-		20,000
Phone Discount	360,000	(209,000)		151,000
	508,000	(186,000)	-36.6%	322,000
TRANSFER FROM PROPERTY APPRAISER	18,000	2,000	11.1%	20,000
TRANSFER FROM TAX COLLECTOR	268,000	7,000	2.6%	275,000
RESERVES	1,644,978	435,109	26.5%	2,080,087
TOTAL REVENUES	38,441,000	2,806,000	7.3%	41,247,000

Operating Fund Budget Expenditures

EXPENDITURES	FY 16 BUDGET	INCREASE (DECREASE)	% CHANGE	FY 17 BUDGET
SALARIES & BENEFITS				
Salaries	15,272,000	590,000		15,862,000
Medicare Taxes	222,000	8,000		230,000
Defined Contribution Pension Plan	1,146,000	44,000		1,190,000
Defined Benefit Pension Plan	611,000	262,000		873,000
Money Purchase Pension Plan	586,000	135,000		721,000
Life and Health Insurance (Employees)	2,039,000	193,000		2,232,000
Retiree Health Care (OPEB)	564,000	127,000		691,000
Worker's Compensation	84,000	3,000		87,000
Unemployment Compensation	24,000	-		24,000
Parking and Bus Passes	211,000	4,000		215,000
	20,759,000	1,366,000	6.6%	22,125,000
OPERATING				
Professional Services	250,000	(10,000)		240,000
Other Contractual Services	1,400,000	175,000		1,575,000
Other Contract. Serv.- Janitorial	340,000	-		340,000
Training and Travel	75,000	-		75,000
Telecommunication	300,000	-		300,000
Delivery and Postage	1,080,000	(42,000)		1,038,000
Utilities	1,032,000	(2,000)		1,030,000
Rentals and Leases	1,091,000	24,000		1,115,000
Insurance	350,000	(30,000)		320,000
Repairs and Maintenance	1,025,000	-		1,025,000
Repairs and Maint.-Hardware/Software	550,000	50,000		600,000
Copying/Printing	200,000	-		200,000
Property Appraiser's Fee	260,000	6,000		266,000
Tax Collector's Fee	672,000	58,000		730,000
Supplies	520,000	-		520,000
Supplies-Hardware/Software	350,000	-		350,000
Memberships	20,000	-		20,000
	9,515,000	229,000	2.4%	9,744,000
CAPITAL OUTLAY				
Building and Improvements	1,725,000	850,000		2,575,000
Equipment and Furniture	190,000	160,000		350,000
Hardware/Software	800,000	(100,000)		700,000
	2,715,000	910,000	33.5%	3,625,000
LIBRARY MATERIALS				
Materials - Restricted Contributions	2,000	1,000		3,000
Materials - Other	4,750,000	-		4,750,000
	4,752,000	1,000	0.0%	4,753,000
TRANSFER TO CAPITAL PROJECTS FUND				
	700,000	300,000	42.9%	1,000,000
TOTAL EXPENDITURES				
	38,441,000	2,806,000	7.3%	41,247,000

Operating Fund Revenue Highlights

Ad Valorem Taxes (\$36,471,913)

Based on the information provided by the Property Appraiser's Office, property values are up 8.5%. With this increase and no change in the millage rate of .3748, tax revenues are up \$2,860,891.

State Aid (\$951,000)

As has been our practice, the amount included in next year's budget reflects the funding level received for the current fiscal year.

Fines & Lost Materials (\$700,000)

The \$300,000 reduction in the budget reflects the decline in circulation of physical materials.

Investment Earnings (\$70,000)

Rates have been rising slowly and that is reflected in higher investment earnings. The budget for this account was increased by \$25,000.

Phone Discount (\$151,000)

The Universal Service Schools and Libraries Program, which is a Federal program commonly known as "E-Rate," provides rebates up to 80% of qualified telecommunication and Internet access charges to assist schools and libraries in the United States obtain affordable telecommunications and Internet access. The Library receives rebates on Internet, wide area network, and Voice Over Internet Protocol (VOIP) services. There are two main reasons for the \$209,000 decrease in revenue for this account. As we have obtained lower priced contracts for the services subject to E-Rate, this also means the actual rebates end up being lower. Also, the rebate for VOIP is being lowered from 60% to 40% of what we spend for this service.

Operating Fund Expenditure Highlights

Salaries & Benefits

Salaries (\$15,862,000)

- The FY 17 budget includes 252 full time and 168 part time positions, which represents an increase of 12 full time and a decrease of 9 part time positions.
- The FY 17 Budget Guidelines from Mayor Jacobs include a 3.5% salary increase for County staff. Accordingly, most Library staff will receive a 3.5% increase in October 2016. The Library provides a merit component to higher performers through additional vacation or part time leave and staff have the option of cashing out this leave at the time of their annual performance evaluation.

Defined Contribution Pension Plan (\$1,190,000)

Library employees have not participated in Social Security since shortly after the District was formed in September 1980. Instead, a defined contribution pension plan was established for all staff. The Plan requires that the Library contribute 7.5% of each employee's bi-weekly salary. Vesting is immediate and benefits are payable in a lump sum at termination/retirement. The \$44,000 increase in this account is due to higher budgeted salaries.

Defined Benefit Pension Plan (\$873,000)

This Plan is a traditional retirement plan covering full time employees hired prior to January 1, 2007. The normal retirement benefit (2% of employee's final average earnings multiplied by years of service) is calculated at age 65. Employees who are vested and have at least 10 years of service may retire as early as 55 at a reduced benefit: 5% reduction for each year prior to age 65.

Contributions to the Plan are actuarially determined at the beginning of each calendar year. The \$262,000 increase in projected contributions for next fiscal year is largely due to new mortality tables mandated by the State of Florida, coupled with a lowering of the investment assumption from 7% to 6.75%. This Plan closed to new employees starting in January 2007.

Money Purchase Pension Plan (\$721,000)

Effective January 1, 2007, new full time hires no longer participate in the Defined Benefit Pension Plan, but instead are enrolled in this Plan. The Plan requires that the Library contribute 9% of each employee's bi-weekly salary. The vesting period is one year and benefits are payable in a variety of forms, including lump sum and installments. The \$135,000 increase is due to higher budgeted salaries and the fact that every new full-time hire is enrolled in this plan.

Life and Health Insurance (\$2,232,000)

The Library pays the medical and dental premiums for each full time employee and the employee is responsible for the cost of any dependent coverage: spouse, children, or family. In accordance with the Affordable Care Act (ACA), the Library also provides health care coverage to part time employees who are paid, on average, 30 hours or more per week. Next year's budget does not include an increase over the current medical premiums.

Since the Library implemented self funding in 2007, more reserves have accumulated than what was necessary to keep the fund financially sound. After considering options with our benefits consultant, Robinson Bush, the most prudent approach to reduce the reserves was to provide a premium holiday during which the Library will not contribute any premiums. For the first time, a three month premium holiday was implemented during FY 16. As a result of this premium holiday, reserves were reduced, but only slightly. Accordingly, another premium holiday is planned for next fiscal year, but this time only a two month premium holiday will be implemented. The main reason for the \$193,000 increase is the reduction in the premium holiday from three months to two.

Retiree Health Care (\$691,000)

Local governments are required to reflect the true cost of retiree healthcare during the employee's tenure rather than the "Pay as You Go" system that was common up until 2007. A trust fund was established in 2007 and the Library has since been funding this benefit in a fashion similar to a pension. Contributions to the Plan are actuarially determined. The January 1, 2016 actuarial report was used to determine the funding level for next fiscal year. The \$127,000 increase in the contribution level is primarily due to lowering the investment assumption from 7% to 6.5% and providing the same level of retiree health care benefits to former bargaining unit members that non bargaining unit members have been receiving.

Parking and Bus Passes (\$215,000)

For Main Library employees, the Library leases approximately 150 parking spaces in the City of Orlando garage across from the Main Library. In recent years, our staffing levels have increased and thus, we increased the number of spaces leased from the City. The Library also offers LYNX bus passes in lieu of parking at the employee's choice. The budget for this account has increased \$4,000. Branches have free parking.

Overall, salaries and benefits for next fiscal year are up \$1,366,000 or 6.6%.

Operating

Professional Services (\$240,000)

Examples of services charged to this account include the following:

- ✓ Actuaries (pension, self funding health insurance, retiree health care)
- ✓ Auditors
- ✓ Attorneys (general counsel, labor, construction, pension)
- ✓ Insurance brokers
- ✓ Benefits and compensation consultants

Given the healthy reserves in our Self Insurance Fund, we are charging some recurring expenses, including payments to our benefit's consultant directly to that Fund, and thus the reason for the \$10,000 reduction in the budget for this account.

Other Contractual Services (\$1,575,000)

Examples of services charged to this account include the following:

- ✓ Off duty police officer coverage (Main Library, South Trail, Hiawassee, and Washington Park and Herndon Branches)
- ✓ Collection agency (collection services and renewal notices)
- ✓ Marketing
- ✓ Programming
- ✓ Branch deliveries
- ✓ Bank & debit/credit card charges
- ✓ Advertising for legal notices
- ✓ OCLC (provider of bibliographic information for cataloging)
- ✓ Armored car pickup service for all locations
- ✓ Moving services
- ✓ Pre employment background checks
- ✓ Exterminating services

The FY 16 budget included \$250,000 for a marketing campaign, but no money for general marketing. The budget for FY 17 includes \$200,000 for the marketing campaign and an additional \$150,000 for general marketing. The cost of off duty police coverage is increasing \$75,000 due to increases in the off duty hourly rates, which have not increased in several years, and the addition of police coverage at the Herndon Branch. Based on the additional dollars for marketing and the off duty police coverage, the budget for this account is up \$175,000.

Other Contractual Services – Janitorial (\$340,000)

At the Main Library, the custodians are Library employees but in the branches, we contract with a private vendor, Florida Cleaning System, for janitorial cleaning services. The Library also has contracts with vendors to pressure clean exteriors of the branches, clean the carpets in the branches, and clean the windows in all of our facilities. There is no change in the budget for this account.

Training and Travel (\$75,000)

Charges to this account include:

- ✓ Mileage, parking, and tolls reimbursements to staff
- ✓ Group training
- ✓ Seminars and conferences for individual staff

In addition to travel for grant related projects and select seminars and conferences, charges to this account include reimbursements for mileage, tolls, and parking. There is no change in the budget for this account.

Telecommunication (\$300,000)

Telecommunication services including Internet connections, Metro-Ethernet branch connection, and Voice Over Internet Protocol are charged to this account. There is no change in the budget for this account.

Delivery and Postage (\$1,038,000)

The following are charged to this account:

- ✓ Payments to a vendor, Priority Express Parcel (PEP), for deliveries to patrons for our MAYL program
- ✓ Payments to the Post Office for deliveries to patrons for our MAYL program in areas of the District which are not served by PEP
- ✓ Payments to the Post Office for general mail service
- ✓ Federal Express charges

The \$42,000 decline in the budget is a reflection of the reduction in circulation of physical materials.

Utilities (\$1,030,000)

Included in this account are charges for water, sewer, trash, and electricity for all of our facilities. The budget for this account is down by a nominal \$2,000.

Rentals and Leases (\$1,115,000)

This account reflects the leasing costs of the South Trail, Edgewater, Hiawassee, Southeast, Southwest, Herndon, and Eatonville Branches. We also lease Washington Park and Windermere, but there are no lease charges for those facilities. Most of the leases have annual increases built into the lease agreements. The annual increases, plus the South Trail lease renewal, are the reasons for the \$24,000 increase in this account.

Insurance (\$320,000)

Insurance coverage charged to this account includes the following:

- ✓ General liability
- ✓ Property
- ✓ Public officials
- ✓ Flood
- ✓ Employment practices
- ✓ Fiduciary (pensions)

The \$30,000 budget decrease is a reflection of lower premiums.

Repairs and Maintenance (\$1,025,000)

The Library System consists of the Main Library and 15 branches for a total of 466,000 square feet. Repairs and routine maintenance include the following services:

- ✓ Plumbers
- ✓ Electricians
- ✓ Locksmiths
- ✓ Heating, ventilating, and air conditioning
- ✓ Elevators
- ✓ Painters
- ✓ Handyman
- ✓ Landscaping
- ✓ Roofers
- ✓ Fire alarms, sprinkler systems
- ✓ Building security and camera systems
- ✓ 3M self check systems

The cost to maintain our facilities and equipment is partly a function of our size. Additionally, our facilities and equipment are well maintained and our goal is to keep them in that condition. There is no change in the budget for this account.

Repairs and Maintenance – Hardware/Software (\$600,000)

Examples of items charged to this account include service contracts, application service provider fees wherein the vendor supplies the hardware and software and we access the software through a web interface, and repairs for the following:

- ✓ Library automation system
- ✓ Antivirus software
- ✓ Internet filtering software
- ✓ Employee evaluation software
- ✓ Technology backbone (routers, switches, and firewall)
- ✓ Accounting, payroll, and time and attendance software
- ✓ Vocera (hands free communication system)
- ✓ Citrix software (allows for centralized upgrading of commonly used applications like Microsoft Word)
- ✓ PC reservation, printing, scanning, copying, and faxing
- ✓ Applicant tracking
- ✓ Adobe Cloud Connect

As we continue to add more technology, the costs to maintain this technology increase as well. The Library pays maintenance and service contracts for over 50 software and applications. The budget for this account was increased by \$50,000.

Copying/Printing (\$200,000)

The Library contracts with a vendor, EGP, to provide printers and “all in one” machines (fax, scan, print, copy) throughout the system. We pay EGP for each copy made and they are responsible for providing the machines, service, and supplies excluding the paper. The cost to the Library is 1 cent for each black and white print and 7.5 cents for each color print.

Large print jobs sent to external printers are charged to this account. We contract with Office Depot for the booklets distributed to participants in the computer classes taught throughout the system. There is no change in the budget for this account.

Property Appraiser’s Fee (\$266,000)

The Orange County Property Appraiser determines the value of property for each taxing agency in the County for ad valorem tax purposes. In exchange for providing this service, each taxing agency is charged for a portion of the Appraiser’s budget. The Library has estimated this charge at \$266,000 for next year, which is an increase of \$6,000 over the current year's budget.

Tax Collector’s Fee (\$730,000)

The Orange County Tax Collector collects taxes from property owners in the County and distributes the tax revenues to the appropriate taxing agencies. The Collector's fee is approximately 2% of the taxes collected. Due to an increase in property tax revenues, the budget for this account is increasing \$58,000.

Supplies (\$520,000)

Most supplies used throughout the system are charged to this account including the following:

- ✓ Office supplies
- ✓ Janitorial supplies
- ✓ Paper
- ✓ RFID tags for self check locations
- ✓ Furniture and equipment items with unit costs less than \$1,000
- ✓ KWIK cases to protect CD's and DVD's

The Library utilizes a direct purchase system through Office Depot for office supplies. Rather than maintain a central inventory, each location orders most supplies online from a standardized list and Office Depot delivers them directly to the Main Library and the branches. The online ordering system is an efficient way to purchase and deliver office supplies throughout the System without the cost of keeping large inventories of supplies on hand. There is no change in the budget for this account.

Supplies – Hardware/Software (\$350,000)

This account includes technology items with a unit cost of less than \$1,000, which are considered supplies. The proposed budget consists of the following:

✓	Replace desktop workstations	\$175,000
✓	Purchase tablets, software, and other supplies	50,000
✓	Replace printers, barcode scanners, & monitors	50,000
✓	Purchase Office 2016	50,000
✓	Other	25,000

There is no change in the budget for this account.

Overall, operating expenditures for next fiscal year are up \$229,000 or 2.4%.

Capital Outlay

Building and Improvements (\$2,575,000)

The proposed budget includes the following:

✓ Complete remodel of 4th floor -Main Library	\$933,000
✓ Replace basement drainage system - Main Library	750,000
✓ Install gates and fencing - Main Library	400,000
✓ Construct more parking & connect to City sewer - NO	400,000
✓ Design 5th floor remodel - Main Library	25,000
✓ Construct photo studio - Branch TBD	25,000
✓ Design reading garden - South Creek	10,000
✓ Other projects	32,000

Equipment and Furniture (\$350,000)

The following are included in the budget for this account:

✓ New camera & DVR system	\$250,000
✓ Photo studio equipment - Branch TBD	25,000
✓ New furniture	15,000
✓ Other projects	60,000

Hardware/Software (\$700,000)

This account includes technology items with a unit cost of more than \$1,000. The budget includes the following:

✓ E-book lending (ePulp)	\$150,000
✓ Servers/cloud storage	100,000
✓ Evanced replacement	75,000
✓ Website enhancements	75,000
✓ Cloud technology	50,000
✓ Catalog enhancements	50,000
✓ Laptops	50,000
✓ Domain migration	50,000
✓ Melrose equipment	50,000
✓ Digital displays	15,000
✓ Video equipment replacement	15,000
✓ Other projects	20,000

Overall, capital outlay expenditures for next fiscal year are up \$910,000 or 33.5%.

Library Materials – Other (\$4,750,000)

The budget for this account covers the purchase of all materials, whether electronic or physical. There is no change in this budget line.

Transfer to Capital Projects Fund (\$1,000,000)

To support future branch development, \$1,000,000 is being transferred to the Capital Projects Fund. The budget for this account reflects an increase of \$300,000.

The FY 17 budget reflects a \$2,806,000 increase, or 7.3% compared to the current year budget.

Capital Projects Fund

REVENUES	FY 16 BUDGET	INCREASE (DECREASE)	FY 17 BUDGET
Investment Earnings	3,000	5,000	8,000
Transfer from Operating Fund	700,000	300,000	1,000,000
TOTAL REVENUES	703,000	305,000	1,008,000

EXPENDITURES	FY 16 BUDGET	INCREASE (DECREASE)	FY 17 BUDGET
Chickasaw Branch			
Construction Services	150,000	-	150,000
Furniture & Equipment	100,000	-	100,000
	250,000	-	250,000
Reserves	453,000	305,000	758,000
TOTAL EXPENDITURES	703,000	305,000	1,008,000

Sinking Fund

<u>REVENUES</u>	<u>FY 16 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 BUDGET</u>
Investment Earnings	2,000	-	2,000
TOTAL REVENUES	<u>2,000</u>	<u>-</u>	<u>2,000</u>
<u>EXPENDITURES</u>	<u>FY 16 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 BUDGET</u>
Reserves - Building and Improvements	1,100	-	1,100
Reserves - Technology	900	-	900
TOTAL EXPENDITURES	<u>2,000</u>	<u>-</u>	<u>2,000</u>

Permanent Fund

<u>REVENUES</u>	<u>FY 16 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 BUDGET</u>
Investment Earnings	-	10,000	10,000
TOTAL REVENUES	-	10,000	10,000

<u>EXPENDITURES</u>	<u>FY 16 BUDGET</u>	<u>INCREASE (DECREASE)</u>	<u>FY 17 BUDGET</u>
Equipment	-	10,000	10,000
TOTAL EXPENDITURES	-	10,000	10,000
