Orange County Library System
Board of Trustees Meeting

Board Packet for August 2020
August 7, 2020

To: Richard Maladecki, President
   Marucci Guzmán, Vice President
   Nicole Benjamin, Trustee
   Danielle Levien, Trustee
   Crockett Bohannon, Trustee

cc: The Library Governing Board:
   The Honorable Mayor Jerry Demings, Chairman of the Library Governing Board,
   Members of the Governing Board, Commissioners Betsy VanderLey, Christine Moore,
   Mayra Uribe, Maribel Gomez Cordero, Emily Bonilla, Victoria Siplin, Orange County;
   and Ana Palenzuela, City of Orlando.

From: Mary Anne Hodel, Director

Re: Library Board of Trustees Meeting

The next meeting of the Library Board of Trustees will be at 6:00 p.m. on Thursday, August 13, 2020 via Zoom:

Join Zoom Meeting
https://zoom.us/j/95080205779
Meeting ID: 950 8020 5779
Passcode: 12345
Dial by your location
   +1 646 558 8656 US (New York)
   +1 301 715 8592 US (Germantown)
   +1 312 626 6799 US (Chicago)
   +1 669 900 9128 US (San Jose)
   +1 253 215 8782 US (Tacoma)
   +1 346 248 7799 US (Houston)

If any board member has an item to be brought up for discussion, please call Milinda Neusaenger prior to the meeting, 407.835.7611.

cc: Aurora Realin - Liaison, Nominating Board ~ City of Orlando
AGENDA
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
August 13, 2020 ~ 6:00 p.m.

Join Zoom Meeting
https://zoom.us/j/95080205779
Meeting ID: 950 8020 5779
Passcode: 12345

Dial by your location
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

20-084 I. Call to Order
20-085 II. Public Comment Policy & Procedures
20-086 III. Approval of Minutes: Library Board of Trustees Meeting ~ July 9, 2020
20-087 IV. Staff Presentation: None
20-088 V. Financial Statements and Summaries: July 2020
20-089 VI. Dashboard: July 2020
20-090 VII. Action Items:
20-091 Strategic Plan: FY 2021 – 2023
20-092 Board Meeting Schedule: FY 2021
20-093 North Orange Branch Refresh Contract
20-094 West Oaks Branch Refresh Contract
20-095 VIII. Discussion and Possible Action Items
20-096 IX. Information
20-097 Horizon West Property: Borelli Presentation
20-098 Lake Nona Area
20-099 Director’s Report
20-100 X. Public Comment: Non-Agenda Items


Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.
In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Call to Order
Effective Date: October 1, 2013 (Approved by the Board of Trustees on September 11, 2013)

Objective: The objective of this policy is to establish standard procedures to ensure an opportunity for broad public participation in decision-making.

Policy Statement: It is the intent of this policy that the deliberations and actions of the Board of Trustees of the Orange County Library System (“OCLS”) be conducted and taken openly in order that the public and relevant stakeholders may be fully informed and intelligently advised as to the conduct of public business by the Board of Trustees.

Definitions: For the purpose of this policy, the following definitions shall prevail:

1. A “meeting” is a gathering of a quorum of the membership of the Board of Trustees, or any board or commission of OCLS for the purpose of receiving information relating to public business, or for discussion of public business, or for official action upon a proposition related to public business.

2. A “regular meeting” is a meeting held pursuant to a schedule of such meetings as approved by a board or commission to conduct public business or otherwise discuss or act upon matters of public interest.

3. A “special meeting” is any meeting other than a regular meeting held by a board or commission. A “special meeting” is held for the purpose of addressing matters requiring the immediate attention of a board or commission or for the purpose of addressing matters which the board or commission has determined are best addressed at a special meeting. When a special meeting is called, the presiding officer of the board or commission shall specifically state the purpose of the meeting and the board or commission shall address only those matters for which the meeting was called.

4. A “board or commission” shall refer to the Board of Trustees of OCLS and any other board or commission now existing or created in the future by the Board of Trustees or OCLS.

5. The “presiding officer” shall mean, in the case of the Board of the Directors the chair and in all other cases shall be the chair of a particular OCLS board or commission.

6. “Board of Trustees” shall refer to the Board of Trustees of OCLS.

Meetings:

1. Location. All meetings of the Board of Trustees and any other board or commission shall be held in a suitable location and shall be open to the public as required by law. The only exception to the requirement that meetings be open to the public shall be an executive session scheduled for those purposes expressly recognized by law.

2. Regular Meetings. The Board of Trustees and the other boards and commissions shall hold regular monthly meetings as designated by the Board of Trustees or the other boards and commissions.
Public Notice: OCLS shall give public notice of the schedule of meetings and shall state the dates, times and places for such meetings. Public notice of any special meeting or of any reconvened meeting shall be given before such meeting. Public notice shall be given by posting the date and time of the meetings on the OCLS website, the public bulletin boards at all OCLS locations and the Orange County Administration Building. Notice will also be published in the Orlando Sentinel as required by Section 189.417 of the Florida Statutes.

Conduct of Meetings:

1. The presiding officer shall preserve order and decorum at all meetings.

2. When considering matters upon which the board or commission will take action the presiding officer shall receive comments from the public.

3. During any board or commission meeting, board and commission members shall maintain order and decorum.

4. OCLS staff and citizens must be recognized by the presiding officer before speaking or asking questions. The purpose of this requirement is so that there is order and so that the recording equipment will properly record all comments made by individuals wishing to comment on a specific subject.

5. All comments must be made from the podium which is located in the OCLS meeting room or by other reasonable accommodations in any other location in which a board or commission meeting is held, and shall address the subject of the agenda item. Individuals that appear before any board or commission are required to state their legal name and their actual address for the public record. The purpose of this requirement is so that they are properly reflected in any board or commission minutes and are available for future reference.

6. As a board or commission considers consent agenda items, emergency items, items involving official acts that involve no more than a ministerial act, approval of minutes, ceremonial proclamations and other similar items, the presiding officer may, at his discretion, or at the direction of a majority of the board or commission, accept comments from those in attendance.

Public Participation and Comment: In order to comply with Section 286.0114 of the Florida Statutes, OCLS hereby establishes a Public Comment Policy applicable to all boards and commissions to allow members of the public an opportunity to address boards and commissions. In addition to public hearings, a special time is hereby set aside at all board and commission meetings for the purpose of receiving comments and suggestions from members of the public. All comments made during any Public Comment period shall be subject to the following procedures:

1. OCLS allocates up to 30 minutes at the end of each board or commission meeting for citizens who wish to appear before that board or commission to make a request of that board or commission, voice a complaint or concern, express an opinion, or for some other type of recognition. The presiding officer will divide the time equally between all who have signed up to speak; but in no case may a citizen speak longer than three minutes. A Public Comment period not to exceed 30 minutes will be held during any board or commission meeting. The presiding officer may permit additional time to a given speaker on a case-by-case basis.

2. Public comments of items listed on the agenda will occur just prior to the Board’s discussion and action of the agenda item. Public comments of items not listed on the agenda will occur at the end of the meeting agenda.

3. When a board or commission considers matters during a public meeting upon which it will take action, no action shall be taken until the presiding officer requests and receives comments from the public.

4. Persons who wish to make a statement during the Public Comment period will register on a Notice of Intent to Speak Form which will be available 30 minutes before the start of the meeting. Information included on the Notice of Intent to Speak forms will be included in the Board Meeting Minutes and thus become public record. No one will be allowed to have his or her name placed on the list by telephone request to OCLS staff.

5. Each person who signed up to speak will have up to three minutes to make his or her statement. Speakers will be acknowledged by the presiding officer in the order which the Notice of Intent to Speak Form was received by the Board of Trustee’s administrative assistant. Speakers shall address that board or commission from the podium, and
not approach that board or commission or OCLS staff. Speakers will begin their statement by first stating their legal name and actual address.

6. Statements are to be directed to the board or commission as a whole, and not to individuals. Public comment is not intended to require a board or commission to provide an answer to the speaker. Discussions between speakers and members of the audience will not be allowed.

7. Speakers will be courteous in their language and presentation.

8. Only one speaker will be acknowledged at a time. In the event a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall be designated to express the group’s concerns. Likewise, in the event the number of persons wishing to attend the hearing exceeds the capacity of the meeting place, one or more delegates shall be selected to speak on behalf of each group. If the time period expires before all persons who have signed up get to speak, those names will be carried over to the next Public Comment period, or if the presiding officer consents, these comments can be heard at that meeting.

9. Any action on items brought up during the Public Comment period will be at the discretion of that board or commission. No board or commission will take any action on subject matter for which it has not had the opportunity to fully investigate and gather complete information.

10. These same rules shall apply to all boards and commissions.

**Decorum:** The presiding officer shall preserve strict order and decorum at all meetings.

1. In conducting business, boards and commissions are committed to the principles of civility, honor, and dignity. Individuals appearing before boards and commission are requested to observe the same principles when making comments on items and issues presented to a given board or commission for its consideration.

2. Staff members and citizens are required to use proper language when addressing a board or commission or the audience. Staff members and citizens shall not use profanity or cursing, aggressive or threatening behavior when addressing the board or commission or other participants. All comments are directed to the presiding officer and not to individual members of the board or commission or to the audience. No personal verbal attacks toward any individual will be allowed during the conduct of a board or commission meeting. The presiding officer may have individual(s) removed from the podium and/or meeting chambers if such conduct persists after a warning has been issued.

3. All members of a board or commission shall accord the utmost courtesy to each other, staff, and the public members appearing before the board or commission and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments and statements as to motives and personalities. During board or commission meetings, cell phones are to be turned off or silenced. Use of cell phones by board or commission members and staff for talking, texting, emailing or otherwise will not be allowed during meetings while at the dais, except for emergency communications, research, or during breaks.

**Waiver of Rules:** The board or commission may, at any time, waive all or a portion of these rules of procedure during the course of a meeting. Provided however, that any such waiver shall only be done upon a motion and majority approval of the waiver by members of the board or commission present and voting. Such waivers shall only be granted to insure the protection of the right of members of the public to be given a reasonable opportunity to be heard before a board or commission takes official action on a proposition.

**Training:** Periodic training for Sunshine Law requirements will be scheduled by OCLS for board and commission members.

**Penalties:** Any action taken at a meeting not open to the public, whether intentional or unintentional, is void. The law provides penalties for not complying with the Sunshine Law including criminal penalties, removal from the board position, fines up to $500, and an award of reasonable attorney’s fees against the board found to have violated the Sunshine Law.
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Approval of Minutes: Library
Board of Trustees Meeting
July 9, 2020
MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES
July 9, 2020 ~ 6:00 p.m.

Join Zoom Meeting
https://zoom.us/j/91076876448

Dial by your location
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)

Meeting ID: 910 7687 6448

Library Board Present: Richard Maladecki (6/0); Marucci Guzmán (6/2); Nicole Benjamin (9/0 – City); Danielle Levien (5/0 - City); Crockett Bohannon (5/0)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell; Ricardo Viera; Bethany Stone; Kris Shoemaker; Milinda Neusaenger

20-071 I. Call to Order
President Maladecki called the meeting to order at 6:02 p.m.

20-072 II. Public Comment Policy & Procedures

20-073 III. Approval of Minutes: Library Board of Trustees Meeting ~ June 11, 2020
Trustee Benjamin, seconded by Trustee Levien, moved to approve the minutes for the June 11, 2020 Library Board of Trustees Meeting. motion carried 5-0.

20-074 IV. Staff Presentation: Colleen Hooks ~ SumTotal
Training & Development Manager Hooks, reviewed the SumTotal training website and some of the topics, including diversity and bias training. The Board indicated they are interested in taking some of the training, specifically the diversity and bias training. President Maladecki offered a motion that current and future Board Member be mandated to take diversity and bias training. Trustee Bohannon, seconded by Trustee Levien, moved to approve, the motion carried 5-0. Once the training is finalized, the programs will be offered to the Board.

20-075 V. Financial Statements and Summaries: June 2020
CFO Shoemaker advised the Board that the Branch Restroom projects are 100% complete, and the Main Generator project is 99% complete, staff are waiting on the Certificate of Completion.

20-076 VI. Dashboard: June 2020
COO Powell reported to the Board that the Special Services Department had their best month in 10 years. Staff checked out and delivered 68,000+ last month through books by mail.

20-077 VII. Action Items: None

20-078 VIII. Discussion and Possible Action Items
Director’s Goals FY 2020: 2nd & 3rd Quarter Updates ~ Trustee Nicole Benjamin
Trustee Benjamin applauded Director Hodel for the measured actions taken to address the pandemic. She stated that Director Hodel is on target with her goals and that she is at the helm of a very advanced Library System.

Strategic Plan FY 2020: 2nd & 3rd Quarter Updates
Director Hodel stated that Staff are on target with the Strategic Plan and that some initiatives for next year’s plan have already been started. She informed the Board that many libraries have yet to open back up to the public. She thanked all of the Staff Members for doing such a terrific job of prepping the facilities so that all locations could open safely. Brief discussions ensued regarding the usage of masks in the facilities and enforcing the policy.

Information

Director’s Report
Director Hodel reported to the Board that she and CFO Shoemaker had positive meetings with all of the Library Governing Board Members about the proposed FY 2021 Budget and Millage Rate.

Public Comment: Non-Agenda Items
Mira Tanna – Orange County Resident and former staff member, addressed the Board regarding the Library’s Rules of Conduct and Policies. Brief discussion ensued and the Board requested some statistics related to the public comment to have a better idea of how to address the concerns and suggestions.

Adjournment
Trustee Levien, seconded by Vice President Guzmán, moved to adjourn the meeting. Motion carried 5-0. President Maladecki adjourned the meeting at 7:06 p.m.

Next Meeting Dates: August 13, 2020 ~ Location to be Determined. --- September 10, 2020 ~ Location to be Determined.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Staff Presentation: None
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Financial Statements &
Summaries:  July 2020
Orange County Library System  
FY 2019-20 Financial Statement Highlights  
Ten Months Ended July 31, 2020

**Project Summaries:**

The Emergency Generator Replacement was 100% complete as of June 30, 2020, with the receipt of Certificate of Completion from the City. The payment for the June work was processed on July 2, 2020. The only task left to do is pay out retainage. The project will come in under budget by approximately $54,000.

**Operating Fund Revenue & Expenditure Summaries:**

**Revenues:**

**Ad Valorem Taxes:**
The Library budgeted $48,020,000 for Ad Valorem Taxes in FY 2019-20 based on property tax values, millage rate of 0.3748 and a 5% statutory deduction. So far this year, we have received $47,611,546 or 99.1% of the budget, which is on target as the majority of the taxes are received in the December through March timeframe.

**State Aid:**
The Library budgeted $830,000 for State Aid Revenues in FY 2019-20 and is based on FY 2018-19 actuals. We have received our FY 2019-20 allocation from the State in the amount of $863,215 or 104.0% of the budget.

**County Grant:**
The Library budgeted $500,000 for County Grant Revenues in FY 2019-20 and is based the maximum allotment to be received from the Citizen’s Review Panel Grant for the Biz Kids Program. The program officially started in January 2020 and the funding will be granted approximately monthly and will be based on a per student hour basis. Thus we will not receive the full grant funding. The $67,638 in revenue received is for initial set-up costs as well as classes held between January and March 2020. With the Covid-19 closure, we have not offered classes since April. We anticipate receiving less than $70,000 from this grant program due to the curtailment of classes due to Covid-19.

**Fee Cards:**
The Library budgeted $18,000 for Fee Card revenues for FY 2019-20. Through July 2020, we received $21,355 or 118.6% of the budgeted revenue.

**Meeting Rooms:**
The Library budgeted $55,000 for meeting room revenues for FY 2019-20. Through July 2020, we received $29,238 or 53.2% of the budgeted revenues. We anticipate receiving less than $30,000 in Meeting Room Revenues for the fiscal year.

**Faxes and Scans:**
Revenues from Faxes and Scans are at 57.3% and 61.3% respectively of budget. These revenues are down dollar-wise and thus are less than a percent of budget when compared to the last 5 years average through July.

**Passport Facility & Photo Fees:**
This is a new revenue source for the Library after the budget was submitted. We started offering Passport Application Processing along with Photos on September 11, 2019. We received $15,556 for these services through July 2020.

**Copy and Vending:**
The Library budgeted $225,000 for these services in FY 2019-20. We received $126,524 through the month of July 2020. Note that the Southwest Branch was closed for the month of October, South Trail Branch was closed for the month of November, the Southeast Branch was closed in December and all branches closed to public March 18, 2020. Five (5) branches opened May 18th; nine (9) branches opened May 26th and the Main Library opened June 1st.
Fines and Lost Materials:
Revenues from Fines and Lost Materials through July 2020 are $368,011 or 61.3% of budget. The typical trend is for these revenues to be decreasing, due to increased usage of digital media. These revenues will be down significantly for FY 2019-20 as OCLS has waived fines from March 18 thru June 1 due to Covid-19.

Investment Earnings:
The Library takes a conservative approach when budgeting for Interest Revenues as the investment markets can be, and have been, quite volatile. As of the time of these reports, we have not received our July interest earning statements. We will continue to monitor the investment markets with our investment advisors to ensure the principal of our funds are safe and secure. We anticipate interest earnings to decline in the current low interest rate and market environment.

Internet Rebate:
This account is used to record a “rebate” we receive from the Federal Government, based on our purchases of Internet Connectivity Equipment. This “rebate” is based on purchases and an extensive application process between July 1st and June 30th of each year. The Library typically receives this funding in the last quarter of the fiscal year.

Transfer From Property Appraiser:
This account is used to record revenues from the Property Appraiser’s Office. Each year, the Library pays a proportional fee to the Property Appraiser based on their estimated operating budget. A true-up of actual costs is performed at the end of the fiscal year, which results in either an amount due back to the Library or an additional amount owed to the Property Appraiser. The $42,363 recorded is a refund from the Property Appraiser for excess fees paid in fiscal year 2019.

Special Note: Due to Covid-19, the Library does not anticipate significant increases in actual revenues for Charges For Services, Interest, Fines and Lost Materials nor in the County Grant Revenue Accounts.

Expenses:

Defined Benefit Pension Plan:
The Library budgeted $850,000 for FY 2019-20 and through July 2020 has expended $754,724 or 88.8% of the budget. The actuals are based on revised actuarial estimates, which are not provided until after the budget is submitted.

Worker’s Compensation:
The Worker’s Compensation expenditures are at 79.8% of budget.

Delivery & Postage:
The Delivery and Postage expenditures are at 83.2% of the budget.

Utilities:
The utilities expenditures reflect 63.2% of budget being expended as of July. This is due to the timing of the various utility bills not being received in time to be paid in the month of July. Note, the OCLS has implemented energy saving techniques such as reduced lighting, reduced HVAC run times and temperatures, etc. to reduce costs while we are closed.

Insurance:
The Insurance expenditures are at 101.8% of budget, due to an increase in the insurance policies rates.

Repairs and Maintenance – Hardware/Software:
The Library budgeted $950,000 for hardware/software repairs and maintenance. Thru July 2020, the Library expended $887,723 or 93.4% of the budget. The primary costs are annual payments made throughout the year based on expiration date for Library software renewal licenses and support. The percentage of budget spent is in line with previous years.

Supplies:
The Library budgeted $794,000 for supplies. Through July 2020, the Library expended $665,108 or 83.8% of the budget. The primary costs are related to new tables and chairs for the three renovated branches as well as chairs system wide that have reached the end of their useful life, as well as Covid-19 supplies.
**Membership:**
The expenditures in this category are at 62.4% of budget.

**Building Improvements Expense:**
The Library budgeted $2,323,000 for various building improvement projects such as the Southwest, South Trail and Southeast restroom renovations and the Emergency Generator Replacement Project. The restroom projects are complete and fully paid. The Emergency Generator Replacement Project started December 2, 2019 and the first phase to replace the underground storage tank was completed on January 31, 2020. The $2,169,398 incurred so far includes $574,756 for the restroom projects and $466,068 has been spent of the Emergency Generator Replacement Project. The balance is budgeted capitalized maintenance expenditures for items reaching the end of their useful life, such as roof replacement, painting, carpet and security cameras.

**Equipment and Furniture Expense:**
The Library budgeted $143,000 for equipment and furniture. Through July 2020, the Library expended $197,070 or 137.8% of the budget. This is mainly due to replacing branch furniture and fixtures which have reached the end of their useful life. The off-set for the overage is Building & Improvements.

**Hardware/Software Expense:**
The Library budgeted $670,000 new hardware and software. Through July 2020, the Library expended $447,216 or 66.7% of the budget. The majority of the expenditure is related to the $216,668 in new server hardware the Board approved in November 2019.
# OCLS Emergency Generator Replacement Project Budget

**Expenditures As of 7-31-2020**

<table>
<thead>
<tr>
<th>Project Code 20-009</th>
<th>Original Budget</th>
<th>Change Order</th>
<th>Revised Budget</th>
<th>Actual</th>
<th>Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Source North America (Tank)</td>
<td>$7,085</td>
<td>$0</td>
<td>$7,085</td>
<td>$7,085</td>
<td>$0</td>
</tr>
<tr>
<td>Quest Power Intl. (Generator)</td>
<td>48,356</td>
<td>0</td>
<td>48,356</td>
<td>64,322</td>
<td>15,966</td>
</tr>
<tr>
<td>Gomez Contruction (Install)</td>
<td>406,668</td>
<td>0</td>
<td>406,668</td>
<td>390,702</td>
<td>(15,966)</td>
</tr>
<tr>
<td>Other (Permits,MOT, Etc.)</td>
<td>8,719</td>
<td>0</td>
<td>8,719</td>
<td>3,959</td>
<td>(4,760)</td>
</tr>
<tr>
<td>Contingency</td>
<td>50,000</td>
<td>0</td>
<td>50,000</td>
<td>0</td>
<td>(50,000)</td>
</tr>
</tbody>
</table>

**Project Costs** | $520,828 | $0 | $520,828 | $466,068 | ($54,760)
ORANGE COUNTY LIBRARY DISTRICT
Operating Fund
Ten Months Ended July 31, 2020

REVENUES
- Ad Valorem Taxes 96%
- Fines 1%
- Charges for Services / Misc 3%

EXPENDITURES
- Salaries and Benefits 53%
- Operating/Trans to Cap Proj Fund 31%
- Library Materials/ Cap Outlay 16%
**ORANGE COUNTY LIBRARY DISTRICT**  
**OPERATING FUND REVENUE SUMMARY**  
**Ten Months Ended July 31, 2020**

<table>
<thead>
<tr>
<th>Description</th>
<th>Annual Budget</th>
<th>YTD Actual</th>
<th>(10 months= 83.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AD VALOREM TAXES</strong></td>
<td>48,020,000</td>
<td>47,611,546</td>
<td>99.1%</td>
</tr>
<tr>
<td><strong>INTERGOVERNMENTAL</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State &amp; Federal Grant</td>
<td>50,000</td>
<td>68,808</td>
<td>137.6%</td>
</tr>
<tr>
<td>State Aid</td>
<td>830,000</td>
<td>863,215</td>
<td>104.0%</td>
</tr>
<tr>
<td>County Grants</td>
<td>500,000</td>
<td>67,638</td>
<td>13.5%</td>
</tr>
<tr>
<td><strong>CHARGES FOR SERVICES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fee Cards</td>
<td>18,000</td>
<td>21,355</td>
<td>118.6%</td>
</tr>
<tr>
<td>PC Pass ($10 for 7 days)</td>
<td>2,000</td>
<td>1,738</td>
<td>86.9%</td>
</tr>
<tr>
<td>PC Express ($5 for 1 hour)</td>
<td>4,000</td>
<td>3,215</td>
<td>80.4%</td>
</tr>
<tr>
<td>Classes</td>
<td>6,000</td>
<td>2,679</td>
<td>44.6%</td>
</tr>
<tr>
<td>Meeting Rooms</td>
<td>55,000</td>
<td>29,238</td>
<td>53.2%</td>
</tr>
<tr>
<td>Faxes</td>
<td>55,000</td>
<td>31,505</td>
<td>57.3%</td>
</tr>
<tr>
<td>Scans</td>
<td>30,000</td>
<td>18,381</td>
<td>61.3%</td>
</tr>
<tr>
<td>Ear Buds, Jump Drives, Masks</td>
<td>6,000</td>
<td>2,916</td>
<td>48.6%</td>
</tr>
<tr>
<td>Bag Sales</td>
<td>3,500</td>
<td>2,011</td>
<td>57.5%</td>
</tr>
<tr>
<td>Replace Library Cards</td>
<td>30,000</td>
<td>12,720</td>
<td>42.4%</td>
</tr>
<tr>
<td>Copy &amp; Vending</td>
<td>225,000</td>
<td>126,524</td>
<td>56.2%</td>
</tr>
<tr>
<td>Passport Facility &amp; Photo Fees</td>
<td>-</td>
<td>15,556</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>2,500</td>
<td>1,212</td>
<td>48.5%</td>
</tr>
<tr>
<td><strong>Total Charges</strong></td>
<td>437,000</td>
<td>269,050</td>
<td>61.6%</td>
</tr>
<tr>
<td><strong>FINES &amp; LOST MATERIALS</strong></td>
<td>600,000</td>
<td>368,011</td>
<td>61.3%</td>
</tr>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>350,000</td>
<td>324,913</td>
<td>92.8%</td>
</tr>
<tr>
<td>Sales of Surplus Property</td>
<td>2,000</td>
<td>835</td>
<td>41.8%</td>
</tr>
<tr>
<td>Contributions - Friends of Library</td>
<td>60,000</td>
<td>60,925</td>
<td>101.5%</td>
</tr>
<tr>
<td>Contributions - Others</td>
<td>20,000</td>
<td>9,551</td>
<td>47.8%</td>
</tr>
<tr>
<td>Internet Rebate</td>
<td>80,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Grants &amp; Awards</td>
<td>40,000</td>
<td>10,550</td>
<td>26.4%</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>70,000</td>
<td>42,041</td>
<td>60.1%</td>
</tr>
<tr>
<td><strong>Total Miscellaneous</strong></td>
<td>622,000</td>
<td>448,815</td>
<td>72.2%</td>
</tr>
<tr>
<td><strong>TRANSFER FR PROP APPRAISER</strong></td>
<td>12,000</td>
<td>42,363</td>
<td>353.0%</td>
</tr>
<tr>
<td><strong>TRANSFER FR TAX COLLECTOR</strong></td>
<td>400,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>51,471,000</td>
<td>49,739,446</td>
<td>96.6%</td>
</tr>
</tbody>
</table>
## ORANGE COUNTY LIBRARY DISTRICT
### OPERATING FUND EXPENDITURE SUMMARY
#### Ten Months Ended July 31, 2020

<table>
<thead>
<tr>
<th><strong>SALARIES &amp; BENEFITS</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>18,603,000</td>
<td>14,805,170</td>
<td>79.6%</td>
</tr>
<tr>
<td>Medicare Taxes</td>
<td>276,000</td>
<td>209,954</td>
<td>76.1%</td>
</tr>
<tr>
<td>Defined Contribution Pension Plan</td>
<td>1,382,000</td>
<td>1,110,390</td>
<td>80.3%</td>
</tr>
<tr>
<td>Defined Benefit Pension Plan</td>
<td>850,000</td>
<td>754,724</td>
<td>88.8%</td>
</tr>
<tr>
<td>Money Purchase Pension Plan</td>
<td>939,000</td>
<td>752,401</td>
<td>80.1%</td>
</tr>
<tr>
<td>Life and Health Insurance (Employees)</td>
<td>3,326,000</td>
<td>2,450,476</td>
<td>73.7%</td>
</tr>
<tr>
<td>Retiree Health Care (OPEB)</td>
<td>724,000</td>
<td>602,726</td>
<td>83.2%</td>
</tr>
<tr>
<td>Worker's Compensation</td>
<td>125,000</td>
<td>99,741</td>
<td>79.8%</td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td>14,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>Parking &amp; Bus Passes</td>
<td>221,000</td>
<td>159,061</td>
<td>72.0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>26,460,000</strong></td>
<td><strong>20,944,643</strong></td>
<td><strong>79.2%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OPERATING</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Services</td>
<td>236,000</td>
<td>162,868</td>
<td>69.0%</td>
</tr>
<tr>
<td>Other Contractual Services</td>
<td>1,981,000</td>
<td>1,016,177</td>
<td>51.3%</td>
</tr>
<tr>
<td>Other Contract. Serv.- Janitorial</td>
<td>349,000</td>
<td>225,671</td>
<td>64.7%</td>
</tr>
<tr>
<td>Training and Travel</td>
<td>115,000</td>
<td>61,465</td>
<td>53.4%</td>
</tr>
<tr>
<td>Telecommunication</td>
<td>300,000</td>
<td>198,086</td>
<td>66.0%</td>
</tr>
<tr>
<td>Delivery and Postage</td>
<td>1,135,000</td>
<td>944,840</td>
<td>83.2%</td>
</tr>
<tr>
<td>Utilities</td>
<td>971,000</td>
<td>613,817</td>
<td>63.2%</td>
</tr>
<tr>
<td>Rentals and Leases</td>
<td>1,476,000</td>
<td>1,002,502</td>
<td>67.9%</td>
</tr>
<tr>
<td>Insurance</td>
<td>346,000</td>
<td>352,117</td>
<td>101.8%</td>
</tr>
<tr>
<td>Repairs and Maintenance</td>
<td>1,252,000</td>
<td>941,721</td>
<td>75.2%</td>
</tr>
<tr>
<td>Repairs &amp; Maint. - Hardware/Software</td>
<td>950,000</td>
<td>887,723</td>
<td>93.4%</td>
</tr>
<tr>
<td>Copying/Printing</td>
<td>262,000</td>
<td>161,790</td>
<td>61.8%</td>
</tr>
<tr>
<td>Property Appraiser's Fee</td>
<td>961,000</td>
<td>933,499</td>
<td>97.1%</td>
</tr>
<tr>
<td>Tax Collector's Fee</td>
<td>794,000</td>
<td>665,108</td>
<td>83.8%</td>
</tr>
<tr>
<td>Supplies</td>
<td>475,000</td>
<td>141,501</td>
<td>29.8%</td>
</tr>
<tr>
<td>Supplies-Hardware/Software</td>
<td>103,466</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Memberships</td>
<td>20,000</td>
<td>12,486</td>
<td>62.4%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>12,018,000</strong></td>
<td><strong>8,847,531</strong></td>
<td><strong>73.6%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>CAPITAL OUTLAY</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Building and Improvements</td>
<td>2,323,000</td>
<td>2,169,398</td>
<td>93.4%</td>
</tr>
<tr>
<td>Equipment and Furniture</td>
<td>143,000</td>
<td>197,070</td>
<td>137.8%</td>
</tr>
<tr>
<td>Hardware/Software</td>
<td>670,000</td>
<td>447,216</td>
<td>66.7%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,136,000</strong></td>
<td><strong>2,813,684</strong></td>
<td><strong>89.7%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>LIBRARY MATERIALS</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials - Restricted Contributions</td>
<td>10,000</td>
<td>15,132</td>
<td>151.3%</td>
</tr>
<tr>
<td>Materials - Other</td>
<td>4,680,000</td>
<td>3,646,862</td>
<td>77.9%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,690,000</strong></td>
<td><strong>3,661,994</strong></td>
<td><strong>78.1%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>TRANSFER TO CAPITAL PROJECTS FUND</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>4,000,000</strong></td>
<td><strong>3,333,333</strong></td>
<td><strong>83.3%</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>TRANSFER TO SINKING/EARR FUND</strong></th>
<th><strong>ANNUAL BUDGET</strong></th>
<th><strong>YTD ACTUAL</strong></th>
<th><strong>(10 months=83.3%)</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>500,000</strong></td>
<td><strong>250,000</strong></td>
<td><strong>50.0%</strong></td>
<td></td>
</tr>
</tbody>
</table>

| **TOTAL EXPENDITURES**                | **50,804,000**    | **39,851,185** | **78.4%**              |
## ORANGE COUNTY LIBRARY DISTRICT
### CAPITAL PROJECTS FUND
#### Ten Months Ended July 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(10 months= 83.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>100,000</td>
<td>113,052</td>
<td>113.1%</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>4,000,000</td>
<td>3,333,333</td>
<td>83.3%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>4,100,000</td>
<td>3,446,385</td>
<td>84.1%</td>
</tr>
<tr>
<td><strong>EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Branch</td>
<td>375,000</td>
<td>43,921</td>
<td>11.7%</td>
</tr>
<tr>
<td>Reserves</td>
<td>3,725,000</td>
<td>3,402,464</td>
<td>91.3%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENDITURES</strong></td>
<td>4,100,000</td>
<td>3,446,385</td>
<td>84.1%</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY DISTRICT  
SINKING FUND  
Ten Months Ended July 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(10 months= 83.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>8,000</td>
<td>9,675</td>
<td>120.9%</td>
</tr>
<tr>
<td>Transfer from Operating Fund</td>
<td>500,000</td>
<td>250,000</td>
<td>50.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>508,000</td>
<td>259,675</td>
<td>51.1%</td>
</tr>
</tbody>
</table>

|                     |               |            |                     |
| **EXPENDITURES**    |               |            |                     |
| Reserves-Building and Improvements | 417,000 | 213,158 | 51.1% |
| Reserves - Technology | 91,000 | 46,517 | 51.1% |
| **TOTAL EXPENDITURES** | 508,000 | 259,675 | 51.1% |
## ORANGE COUNTY LIBRARY DISTRICT
### PERMANENT FUND
#### Ten Months Ended July 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>ANNUAL BUDGET</th>
<th>YTD ACTUAL</th>
<th>(10 months= 83.3%)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Investment Earnings</td>
<td>25,000</td>
<td>31,883</td>
<td>127.5%</td>
</tr>
<tr>
<td>Donation</td>
<td>-</td>
<td>100</td>
<td>-</td>
</tr>
<tr>
<td>Reserves</td>
<td>25,000</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>50,000</td>
<td>31,983</td>
<td>64.0%</td>
</tr>
</tbody>
</table>

|                      |               |            |                    |
| **EXPENDITURES**     |               |            |                    |
| Equipment            | 50,000        | 11,437     | 22.9%              |
| Reserves             | -             | 20,546     | -                  |
| **TOTAL EXPENDITURES**| 50,000        | 31,983     | 64.0%              |
## ORANGE COUNTY LIBRARY DISTRICT
### OPERATING FUND
#### BALANCE SHEET - ASSETS
##### July 31, 2020

<table>
<thead>
<tr>
<th>ASSETS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on Hand</td>
<td>19,067</td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>1,230,679</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>24,025,028</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>52</td>
</tr>
<tr>
<td>Inventory</td>
<td>123,866</td>
</tr>
<tr>
<td>Prepaids</td>
<td>167,511</td>
</tr>
<tr>
<td>Other Assets-Deposits</td>
<td>9,865</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>25,576,068</strong></td>
</tr>
</tbody>
</table>
**ORANGE COUNTY LIBRARY DISTRICT**

**OPERATING FUND**

**BALANCE SHEET - LIABILITIES & FUND BALANCE**

**July 31, 2020**

**LIABILITIES**

<table>
<thead>
<tr>
<th>Liability</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>431,113</td>
</tr>
<tr>
<td>Retainage Payable</td>
<td>19,535</td>
</tr>
<tr>
<td>Accrued Wages Payable</td>
<td>658,181</td>
</tr>
<tr>
<td>Accrued Sales Tax</td>
<td>569</td>
</tr>
<tr>
<td>Accrued Fax Tax</td>
<td>303</td>
</tr>
<tr>
<td>Employee Payroll Deductions:</td>
<td></td>
</tr>
<tr>
<td>Child Support</td>
<td></td>
</tr>
<tr>
<td>United Appeal</td>
<td>107</td>
</tr>
<tr>
<td>Vision Plan</td>
<td>1,324</td>
</tr>
<tr>
<td>Weight Watchers</td>
<td>516</td>
</tr>
<tr>
<td>Daughters of American Revolution</td>
<td>134</td>
</tr>
<tr>
<td>Staff Association</td>
<td>600</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td><strong>1,112,382</strong></td>
</tr>
</tbody>
</table>

**FUND BALANCE**

**Nonspendable:**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inventory</td>
<td>123,866</td>
</tr>
<tr>
<td>Prepaid Items and Deposits</td>
<td>177,376</td>
</tr>
<tr>
<td>Annetta O'B Walker Trust Fund</td>
<td>4,000</td>
</tr>
<tr>
<td>A.P. Phillips Memorial Fund</td>
<td>100,000</td>
</tr>
<tr>
<td>Willis H. Warner Memorial Fund</td>
<td>33,712</td>
</tr>
<tr>
<td>Perce C. and Mary M. Gullett Memorial Fund</td>
<td>19,805</td>
</tr>
<tr>
<td><strong>Committed:</strong></td>
<td></td>
</tr>
<tr>
<td>Vivian Esch Estate Fund</td>
<td>44,198</td>
</tr>
<tr>
<td>Edmund L. Murray Estate Fund</td>
<td>724,689</td>
</tr>
<tr>
<td>Arthur Sondheim Estate Fund</td>
<td>39,941</td>
</tr>
<tr>
<td>Strategic Plan</td>
<td>4,000,000</td>
</tr>
<tr>
<td>Unassigned</td>
<td>9,307,837</td>
</tr>
<tr>
<td>Current Year Revenue over Expenditures</td>
<td>9,888,262</td>
</tr>
<tr>
<td><strong>TOTAL FUND BALANCE</strong></td>
<td><strong>24,463,686</strong></td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES &amp; FUND BALANCE</strong></td>
<td><strong>25,576,068</strong></td>
</tr>
</tbody>
</table>
## ORANGE COUNTY LIBRARY DISTRICT
### MONTHLY ROLLOVER
#### July 31, 2020

<table>
<thead>
<tr>
<th></th>
<th>BALANCE 06/30/20</th>
<th>RECEIPTS</th>
<th>DISBURSE</th>
<th>BALANCE 07/31/20</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>171,770</td>
<td>4,195,964</td>
<td>3,137,055</td>
<td>1,230,679</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>27,549,070</td>
<td>9,291</td>
<td>3,533,333</td>
<td>24,025,028</td>
</tr>
<tr>
<td></td>
<td>27,720,840</td>
<td>4,205,255</td>
<td>6,670,388</td>
<td>25,255,707</td>
</tr>
<tr>
<td><strong>SINKING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>1,047,220</td>
<td>342</td>
<td>-</td>
<td>1,047,562</td>
</tr>
<tr>
<td><strong>CAPITAL PROJECTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>12,878,907</td>
<td>337,483</td>
<td>-</td>
<td>13,216,390</td>
</tr>
<tr>
<td><strong>SELF FUNDED HEALTH</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity in Pooled Cash</td>
<td>873,354</td>
<td>254,294</td>
<td>201,372</td>
<td>926,276</td>
</tr>
<tr>
<td>Claims Payment Checking Account</td>
<td>73,000</td>
<td>130,252</td>
<td>130,252</td>
<td>73,000</td>
</tr>
<tr>
<td>Equity in Pooled Investments</td>
<td>4,296,357</td>
<td>1,403</td>
<td>-</td>
<td>4,297,760</td>
</tr>
<tr>
<td></td>
<td>5,242,711</td>
<td>385,949</td>
<td>331,624</td>
<td>5,297,036</td>
</tr>
</tbody>
</table>
ORANGE COUNTY LIBRARY DISTRICT
GENERAL POOLED INVESTMENTS
July 31, 2020

<table>
<thead>
<tr>
<th>INVESTMENT TYPE</th>
<th>DOLLARS</th>
</tr>
</thead>
<tbody>
<tr>
<td>US TREASURY SECURITIES</td>
<td>8,997,774</td>
</tr>
<tr>
<td>MONEY MARKET FUNDS</td>
<td></td>
</tr>
<tr>
<td>Federated Treasury Obligations Fund</td>
<td>679,769</td>
</tr>
<tr>
<td>Federated Government Obligations Fund</td>
<td>1,092,813</td>
</tr>
<tr>
<td>LOCAL GOVERNMENT INVESTMENT POOLS</td>
<td></td>
</tr>
<tr>
<td>Florida Safe</td>
<td>15,591,250</td>
</tr>
<tr>
<td>Florida Prime (SBA)</td>
<td>16,225,134</td>
</tr>
<tr>
<td>TOTAL</td>
<td>42,586,740</td>
</tr>
</tbody>
</table>
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Dashboard: July 2020
Monthly Report for July 2020

We hit one-million checkouts in OverDrive for 2020 on August 1st. Last year we reached the one-million checkout milestone in late September.

Digital downloads for the month were 223,374 compared to 204,963 in July of last year. This equates to 7,206 downloads per day.

Books by MAYL had another banner month with 60,705 checkouts compared with 47,721 in July last year. This pace is made possible through a continued system-wide team effort of moving physical materials.

There were 2,698 new card registrations of which 1,197 were completed through the online registration service. This is the fifth month in a row the service has registered over 1,000 new users.

Resources Accessed

<table>
<thead>
<tr>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Items Used</td>
<td>289,948</td>
<td>520,567</td>
</tr>
<tr>
<td>Database Use</td>
<td>174,585</td>
<td>162,766</td>
</tr>
<tr>
<td>Digital Products</td>
<td>76,163</td>
<td>75,760</td>
</tr>
<tr>
<td>Digital Downloads</td>
<td>223,374</td>
<td>204,963</td>
</tr>
<tr>
<td>Computer Services</td>
<td>14,096</td>
<td>90,208</td>
</tr>
<tr>
<td>TOTAL</td>
<td>778,166</td>
<td>1,054,264</td>
</tr>
</tbody>
</table>

Users

<table>
<thead>
<tr>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Active Cards</td>
<td>396,087</td>
<td>428,902</td>
</tr>
<tr>
<td>New Registrations</td>
<td>2,698</td>
<td>6,520</td>
</tr>
<tr>
<td>VLC Registrations</td>
<td>269,252</td>
<td>260,571</td>
</tr>
<tr>
<td>Transactions</td>
<td>62,509</td>
<td>82,206</td>
</tr>
</tbody>
</table>

Mystery Shopper Scores

We are below the 100% Target Score.
Social media statistics saw a 20% increase in growth across our audiences in July 2020.

Last month, we focused on the final push for Beanstack tracking and reading. Our strategy included making specific posts with calls to action about signing up for Beanstack and logging minutes, as well as encouraging our followers to engage with us and share how many books they had read so far and what book they had last recommended to a friend. At the end of Summer Reading, 1,173 children (all ages) enrolled in the 600 Minute Reading Challenge on Beanstack and 371 adults enrolled in the Adult Summer Reading Program Challenge on Beanstack. We also continued reinforcing the reading message on Instagram by reposting any tags we received of home-delivery packages to Instagram Stories. During the course of the month, we re-shared 10 Instagram Stories from customers who tagged us. Lastly, we also saw a soaring success in the rollout of the limited-edition Local Wanderer lapel pin created in partnership with local artist Sean Walsh of Secret Society Goods. The pin, which retails for $10, supports the Friends of the Library, who underwrite the cost of Local Wanderer’s ticketing platform. Thus far, the Friends have sold 71 pins, of which more than 60 were purchased online through the Friends’ Facebook page. We also received 6 Instagram Stories tags about the pin as people received their orders, which helped to elevate awareness of both the Local Wanderer (which is back in service) and Friends of the Library.

Events & Classes by Location

Event Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Creek</td>
<td>5,717</td>
<td>7,775</td>
<td>-26.5%</td>
<td>92</td>
<td>509</td>
<td>-81.9%</td>
</tr>
<tr>
<td>Orlando Public Library</td>
<td>5,526</td>
<td>9,896</td>
<td>-44.2%</td>
<td>97</td>
<td>2,055</td>
<td>-95.3%</td>
</tr>
<tr>
<td>Chickasaw</td>
<td>4,172</td>
<td>10,171</td>
<td>-59.0%</td>
<td>108</td>
<td>228</td>
<td>-52.6%</td>
</tr>
<tr>
<td>South Trail</td>
<td>3,521</td>
<td>4,981</td>
<td>-29.3%</td>
<td>50</td>
<td>274</td>
<td>-81.8%</td>
</tr>
<tr>
<td>Southeast</td>
<td>2,912</td>
<td>3,725</td>
<td>-21.8%</td>
<td>107</td>
<td>699</td>
<td>-84.7%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>2,807</td>
<td>3,509</td>
<td>-20.0%</td>
<td>91</td>
<td>204</td>
<td>-55.4%</td>
</tr>
<tr>
<td>North Orange</td>
<td>2,125</td>
<td>2,899</td>
<td>-26.7%</td>
<td>79</td>
<td>206</td>
<td>-61.7%</td>
</tr>
<tr>
<td>Hiwassee</td>
<td>1,774</td>
<td>3,060</td>
<td>-42.0%</td>
<td>279</td>
<td>234</td>
<td>19.2%</td>
</tr>
<tr>
<td>Alafaya</td>
<td>1,803</td>
<td>6,084</td>
<td>-70.4%</td>
<td>174</td>
<td>580</td>
<td>-70.0%</td>
</tr>
<tr>
<td>Windermere</td>
<td>1,356</td>
<td>2,486</td>
<td>-45.5%</td>
<td>167</td>
<td>394</td>
<td>-57.6%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>1,205</td>
<td>4,965</td>
<td>-75.3%</td>
<td>254</td>
<td>600</td>
<td>-57.7%</td>
</tr>
<tr>
<td>Southwest</td>
<td>949</td>
<td>8,830</td>
<td>-75.2%</td>
<td>54</td>
<td>482</td>
<td>-88.8%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>736</td>
<td>1,589</td>
<td>-53.7%</td>
<td>120</td>
<td>266</td>
<td>-54.9%</td>
</tr>
<tr>
<td>Online</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>785</td>
<td>36</td>
<td>2080.6%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>281</td>
<td>1,649</td>
<td>-83.0%</td>
<td>17</td>
<td>266</td>
<td>-93.6%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>167</td>
<td>427</td>
<td>-60.9%</td>
<td>-</td>
<td>65</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Herndon</td>
<td>-</td>
<td>1,476</td>
<td>-100.0%</td>
<td>-</td>
<td>162</td>
<td>-100.0%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>35,051</td>
<td>68,522</td>
<td>-48.8%</td>
<td>2,474</td>
<td>7,258</td>
<td>-65.9%</td>
</tr>
</tbody>
</table>

Class Attendance

<table>
<thead>
<tr>
<th>Location</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>South Creek</td>
<td>5,717</td>
<td>7,775</td>
<td>-26.5%</td>
<td>92</td>
<td>509</td>
<td>-81.9%</td>
</tr>
<tr>
<td>Orlando Public Library</td>
<td>5,526</td>
<td>9,896</td>
<td>-44.2%</td>
<td>97</td>
<td>2,055</td>
<td>-95.3%</td>
</tr>
<tr>
<td>Chickasaw</td>
<td>4,172</td>
<td>10,171</td>
<td>-59.0%</td>
<td>108</td>
<td>228</td>
<td>-52.6%</td>
</tr>
<tr>
<td>South Trail</td>
<td>3,521</td>
<td>4,981</td>
<td>-29.3%</td>
<td>50</td>
<td>274</td>
<td>-81.8%</td>
</tr>
<tr>
<td>Southeast</td>
<td>2,912</td>
<td>3,725</td>
<td>-21.8%</td>
<td>107</td>
<td>699</td>
<td>-84.7%</td>
</tr>
<tr>
<td>Fairview Shores</td>
<td>2,807</td>
<td>3,509</td>
<td>-20.0%</td>
<td>91</td>
<td>204</td>
<td>-55.4%</td>
</tr>
<tr>
<td>North Orange</td>
<td>2,125</td>
<td>2,899</td>
<td>-26.7%</td>
<td>79</td>
<td>206</td>
<td>-61.7%</td>
</tr>
<tr>
<td>Hiwassee</td>
<td>1,774</td>
<td>3,060</td>
<td>-42.0%</td>
<td>279</td>
<td>234</td>
<td>19.2%</td>
</tr>
<tr>
<td>Alafaya</td>
<td>1,803</td>
<td>6,084</td>
<td>-70.4%</td>
<td>174</td>
<td>580</td>
<td>-70.0%</td>
</tr>
<tr>
<td>Windermere</td>
<td>1,356</td>
<td>2,486</td>
<td>-45.5%</td>
<td>167</td>
<td>394</td>
<td>-57.6%</td>
</tr>
<tr>
<td>Winter Garden</td>
<td>1,205</td>
<td>4,965</td>
<td>-75.3%</td>
<td>254</td>
<td>600</td>
<td>-57.7%</td>
</tr>
<tr>
<td>Southwest</td>
<td>949</td>
<td>8,830</td>
<td>-75.2%</td>
<td>54</td>
<td>482</td>
<td>-88.8%</td>
</tr>
<tr>
<td>West Oaks</td>
<td>736</td>
<td>1,589</td>
<td>-53.7%</td>
<td>120</td>
<td>266</td>
<td>-54.9%</td>
</tr>
<tr>
<td>Online</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
<td>785</td>
<td>36</td>
<td>2080.6%</td>
</tr>
<tr>
<td>Washington Park</td>
<td>281</td>
<td>1,649</td>
<td>-83.0%</td>
<td>17</td>
<td>266</td>
<td>-93.6%</td>
</tr>
<tr>
<td>Eatonville</td>
<td>167</td>
<td>427</td>
<td>-60.9%</td>
<td>-</td>
<td>65</td>
<td>-100.0%</td>
</tr>
<tr>
<td>Herndon</td>
<td>-</td>
<td>1,476</td>
<td>-100.0%</td>
<td>-</td>
<td>162</td>
<td>-100.0%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>35,051</td>
<td>68,522</td>
<td>-48.8%</td>
<td>2,474</td>
<td>7,258</td>
<td>-65.9%</td>
</tr>
</tbody>
</table>

Events/Class Attendance

<table>
<thead>
<tr>
<th>Type</th>
<th>2020</th>
<th>2019</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Events</td>
<td>0</td>
<td>1,615</td>
<td>-100.00%</td>
</tr>
<tr>
<td>Events - Adult</td>
<td>8,694</td>
<td>23,005</td>
<td>-62.21%</td>
</tr>
<tr>
<td>Events - Teen</td>
<td>954</td>
<td>1,825</td>
<td>-47.73%</td>
</tr>
<tr>
<td>Events - Children</td>
<td>25,403</td>
<td>42,077</td>
<td>-39.63%</td>
</tr>
<tr>
<td>Technology Classes</td>
<td>2,474</td>
<td>7,258</td>
<td>-65.91%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>37,525</td>
<td>75,780</td>
<td>-50.48%</td>
</tr>
</tbody>
</table>
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Action Items
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Strategic Plan: FY 2021 – FY 2023
I. Issue Statement
As we continue to look at the future for the Library, there is a need to have a plan to move forward and continue to be relevant to the community. The result of joint staff efforts is this updated Strategic Plan. The Library Board is being asked to adopt the updated three-year Strategic Plan for fiscal years 2021 to 2023.

II. Background
In order to calibrate the future, OCLS needs to have a strong, dynamic and comprehensive Strategic Plan. The Strategic Plan is also a requirement of the State Library of Florida, in order to remain eligible for the annual State Aid to Libraries. OCLS received $863,215 in State Aid for FY 2019.

III. Options
Option 1: Adopt the updated Strategic Plan to chart future development and growth at OCLS.
Advantages:
- The library will have a plan in place for navigation into the future, which will enable it to target its resources to the most critical areas.
- The library will remain eligible for State Aid to Libraries from the State Library of Florida.
Disadvantages:
- The library will need to educate all staff and the public on the updated strategic plan.

Option 2: Do not adopt the updated Strategic Plan.
Advantages:
- The library will not need to educate staff and the public.
Disadvantages:
- The library will not be as attuned to new challenges and will lose State Aid for FY 2021.

Recommendation:
Staff recommend adoption of Option 1, to adopt the updated Strategic Plan for FY 2021 to FY 2023.
<table>
<thead>
<tr>
<th>Strategic Area One</th>
<th>Improve the Customer Experience, establishing OCLS as a friendly, welcoming and community centric service.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kris Shoemaker</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>A. Establish an ongoing customer service training program</strong></td>
</tr>
<tr>
<td></td>
<td><strong>FY 2021</strong></td>
</tr>
<tr>
<td></td>
<td>1. Evaluate and update customer service standards</td>
</tr>
<tr>
<td></td>
<td>2. Provide staff training on customer service</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate on-boarding / orientation program</td>
</tr>
<tr>
<td></td>
<td>4. Promote the OCLS customer service story</td>
</tr>
<tr>
<td></td>
<td>5. Provide training on dealing with hostile customers</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2022</strong></td>
</tr>
<tr>
<td></td>
<td>1. Evaluate Celebrate Customer Service Standards Program</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate service standards such as call wait times, computer wait times, check out wait times, claims processing times, setting standards</td>
</tr>
<tr>
<td></td>
<td>3. Provide training for employees on techniques for interviewing customers</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2023</strong></td>
</tr>
<tr>
<td></td>
<td>1. Develop Spanish and Creole for staff (modules in SumTotal)</td>
</tr>
<tr>
<td></td>
<td>2. Rules of Conduct staff training</td>
</tr>
<tr>
<td></td>
<td>3. Update Inclusiveness Training for all staff</td>
</tr>
</tbody>
</table>

Bethany Stone

|                  | **B. Evolve the Mystery Shopper program to be a customer feedback based metric which delivers on customer-centric attributes. Engage in an ongoing program of customer feedback.** |
|                  | **FY 2021**                                                                                  |
|                  | 1. Expand the Mystery Shopper program to include technology and or library events               |
|                  | 2. Evaluate various customer feedback methods and update as necessary                           |
|                  | 3. Enhance customer-driven staff recognition program                                             |
|                  | **FY 2022**                                                                                  |
|                  | 1. Rework the mystery shopper questionnaire                                                     |
|                  | 2. Gather customer feedback on key library touchpoints and adjust as needed                     |
|                  | 3. Explore opportunities to enhance and expand the agile survey techniques used in the feedback process |
|                  | **FY 2023**                                                                                  |
|                  | 1. Investigate alternative mystery shopper options.                                             |
|                  | 2. Evaluate the success of the customer-driven staff recognition program                        |

Steve Powell

|                  | **C. Provide inviting facilities to fulfill community needs**                                  |
|                  | **FY 2021**                                                                                  |
|                  | 1. Implement the space usage plan with a focus on the specific needs of the community          |
|                  | 2. Implement the customer service furniture and space usage plan                                |
|                  | 3. Evaluate renovation needs                                                                  |
|                  | 4. Explore notary services                                                                   |
### FY 2022

1. Explore renovation needs  
2. Evaluate unmediated meeting room / study room check-in

### FY 2023

1. Investigate alternative classification of the collection  
2. Explore feasibility of rehearsal spaces in Melrose Center  
3. Evaluate the feasibility of the First Floor Renovation Project

<table>
<thead>
<tr>
<th>Steve Powell</th>
<th>D. Enhance the on-boarding experience for new customers</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 2021</td>
</tr>
<tr>
<td></td>
<td>1. Go-live with a new ILS</td>
</tr>
<tr>
<td></td>
<td>2. Develop and pilot test an onboarding orientation (online and in person)</td>
</tr>
<tr>
<td></td>
<td>3. Develop online Melrose Center General Orientation</td>
</tr>
<tr>
<td></td>
<td>4. Review the ROC from a customer perspective</td>
</tr>
<tr>
<td></td>
<td>5. Evaluate an onboarding orientation video (online and in person)</td>
</tr>
<tr>
<td></td>
<td>6. Evaluate onboarding customers that only use OCLS virtually</td>
</tr>
<tr>
<td></td>
<td>7. Explore alternative library cards</td>
</tr>
</tbody>
</table>

### FY 2022

1. Evaluate subscription levels within Wise  
2. Explore geo-location services for physical materials within a location  
3. Evaluate ILS operations  
4. Evaluate creating videos that are sent with reminder messages that detail “how to”  
5. Explore the possibility of developing a member incentive program to celebrate customer milestones

### FY 2023

1. Explore opportunities to expand ILS services  
2. Evaluate ILS operations

<table>
<thead>
<tr>
<th>Strategic Area Two</th>
<th>Increase awareness of OCLS and what is offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Erin Sullivan</td>
<td>A. Develop a strategic marketing plan</td>
</tr>
<tr>
<td></td>
<td>FY 2021</td>
</tr>
<tr>
<td></td>
<td>1. Develop strategic communications plan for our specified target audiences</td>
</tr>
<tr>
<td></td>
<td>2. Analyze Census data to evaluate customer demographics</td>
</tr>
<tr>
<td></td>
<td>3. Begin integration of marketing tools available through OCLC/Wise ILS into marketing strategy</td>
</tr>
<tr>
<td></td>
<td>4. Continue to develop multicultural marketing initiative</td>
</tr>
<tr>
<td></td>
<td>5. Evaluate marketing efforts for inclusion and diversity</td>
</tr>
</tbody>
</table>

### FY 2022

1. Evaluate marketing plan and brand book for currency and update as needed  
2. Evaluate branding across all locations and adjust as necessary  
3. Evaluate marketing staffing  
4. Look for new opportunities to reach customers through OCLC/Wise ILS marketing dashboard tools
<table>
<thead>
<tr>
<th>Erin Sullivan</th>
<th><strong>B. Leverage storytelling</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY 2023</strong></td>
<td>1. Evaluate multicultural marketing initiative and refine as needed</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate marketing materials for inclusion and diversity</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Erin Sullivan</strong></th>
<th><strong>C. Community outreach that builds awareness</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY 2021</strong></td>
<td>1. Refine customer service feedback process to provide more useful information that can be used in marketing</td>
</tr>
<tr>
<td></td>
<td>2. Highlight user stories in an annual fundraising efforts</td>
</tr>
<tr>
<td></td>
<td>3. Work with public-facing staff to evaluate strategies to gather impactful customer stories</td>
</tr>
</tbody>
</table>

| **FY 2022**       | 1. Identify public figures to engage in library marketing campaign |
|                   | 2. Explore strategies to get customers to submit their own library stories |

| **FY 2023**       | 1. Evaluate effectiveness of storytelling as a marketing tool |
|                   | 2. Explore marketing campaign focused on storytelling |

<table>
<thead>
<tr>
<th><strong>Erin Sullivan</strong></th>
<th><strong>D. Empower employees to be ambassadors for OCLS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY 2021</strong></td>
<td>1. Create monthly talking points and toolkits front-line staff can use at checkout and customer service areas</td>
</tr>
<tr>
<td></td>
<td>2. Create recognition program for staff ambassadors</td>
</tr>
<tr>
<td></td>
<td>3. Create Diversity Committee that helps ensure that marketing efforts are inclusive, diverse and reflective of the communities we serve</td>
</tr>
</tbody>
</table>

<p>| <strong>FY 2022</strong>       | 1. Provide staff ambassador training in SumTotal |
|                   | 2. Evaluate success of monthly talking points and toolkits and refine as needed |
|                   | 3. Evaluate work of Diversity Committee and refine as needed |</p>
<table>
<thead>
<tr>
<th>Strategic Area Three</th>
<th>Deliver experiences that offer opportunities to help the community learn and grow</th>
</tr>
</thead>
<tbody>
<tr>
<td>Debbie Tour</td>
<td>A. Kindergarten preparedness</td>
</tr>
</tbody>
</table>

**FY 2021**

1. Present Countdown to Kindergarten virtually and create for in-person program
2. Leverage Beanstack programs to promote materials to early learners
3. Explore resources and virtual tools to assist parents and caregivers with preparing children for Kindergarten

**FY 2022**

1. Train staff to offer Countdown to Kindergarten
2. Evaluate and create on-demand recording for Kindergarten preparedness

**FY 2023**

1. Evaluate the needs for hands-on interactive space for parent, caregiver and child
2. Expand and update the on-demand recordings for Kindergarten preparedness

<table>
<thead>
<tr>
<th>Debbie Tour</th>
<th>B. Early and family learning</th>
</tr>
</thead>
</table>

**FY 2021**

1. Offer training and how to better engage with individuals with sensory needs
2. Expand Youth Services staff training to enhance public programming
3. Develop parent and caregiver workshops on early and family learning

**FY 2022**

1. Explore and revitalize the use of teen volunteers
2. Explore and offer some new teen events
3. Evaluate needs of homeschool families

**FY 2023**

1. Offer staff training to understand child development and family engagement
2. Explore ways to incorporate new media into services and programs for families and children

<table>
<thead>
<tr>
<th>Danielle King</th>
<th>C. Provide experiences to enhance life skills</th>
</tr>
</thead>
</table>

**FY 2021**

1. Develop and expand virtual life skills
2. Evaluate the success of virtual ESOL offerings
<table>
<thead>
<tr>
<th></th>
<th>3. Develop self-guided experiences to encourage learning and library use</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4. Seek and apply for new grant/award opportunities</td>
</tr>
<tr>
<td>FY 2022</td>
<td>1. Create and expand business support and entrepreneurship offerings</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate events/classes for various generational needs</td>
</tr>
<tr>
<td></td>
<td>3. Continue to pursue and evaluate grant/award opportunities</td>
</tr>
<tr>
<td>FY 2023</td>
<td>1. Explore new services/events and the mode of delivering services</td>
</tr>
<tr>
<td></td>
<td>2. Continue to explore grant/award opportunities</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ricardo Viera</th>
<th>D. Provide service delivery via technology</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2021</td>
<td>1. Explore and implement alternatives to traditional services</td>
</tr>
<tr>
<td></td>
<td>2. Update Technology plan</td>
</tr>
<tr>
<td>FY 2022</td>
<td>1. Explore and implement alternatives to traditional services</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate Technology plan for currency</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate public PC needs to free up space for workspaces and charging areas</td>
</tr>
<tr>
<td>FY 2023</td>
<td>1. Explore Integrating services with smart home devices</td>
</tr>
<tr>
<td></td>
<td>2. Explore and implement alternatives to traditional services</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate print / scanner / fax services</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Kris Shoemaker</th>
<th>E. Explore new potential locations, project revenues and capital resources to service the community</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2021</td>
<td>1. Evaluate Branches for HVAC, Roofing, MEP improvements</td>
</tr>
<tr>
<td></td>
<td>2. Refresh North Orange Branch</td>
</tr>
<tr>
<td></td>
<td>3. Refresh West Oaks Branch</td>
</tr>
<tr>
<td>FY 2022</td>
<td>1. Hire architect / engineer to design new branch in Horizon West or Southeast Orange County</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate PEP pickup locations in East Orange County or pickup at customers address</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate need for a new location</td>
</tr>
<tr>
<td>FY 2023</td>
<td>1. Select contractor for Horizon West</td>
</tr>
<tr>
<td></td>
<td>2. Look for site in South East Orange County (Lake Nona Area)</td>
</tr>
<tr>
<td>Bethany Stone</td>
<td><strong>F. Partner with schools</strong></td>
</tr>
<tr>
<td>---------------</td>
<td>-----------------------------</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2021</strong></td>
</tr>
<tr>
<td></td>
<td>1. Explore reaching new audiences for Library U-type experiences</td>
</tr>
<tr>
<td></td>
<td>2. Develop and offer virtual field trips to schools</td>
</tr>
<tr>
<td></td>
<td>3. Expand the children's initiative by offering new services in different modes</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2022</strong></td>
</tr>
<tr>
<td></td>
<td>1. Explore partnering with afterschool programs to offer library events at their locations</td>
</tr>
<tr>
<td></td>
<td>2. Evaluate partnership opportunities with local higher education institutions</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2023</strong></td>
</tr>
<tr>
<td></td>
<td>1. Evaluate the virtual and in-person field trip offerings</td>
</tr>
<tr>
<td></td>
<td>2. Research possibilities for school night events (i.e. STEM/Literacy Nights) at library locations</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate the effectiveness of the children's initiative</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Danielle King</th>
<th><strong>G. Foster Innovation &amp; New Services</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>FY 2021</strong></td>
</tr>
<tr>
<td></td>
<td>1. Explore offering more on-demand virtual events</td>
</tr>
<tr>
<td></td>
<td>2. Collaborate with community partners to explore &amp; enhance offerings</td>
</tr>
<tr>
<td></td>
<td>3. Evaluate Melrose equipment to improve services</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2022</strong></td>
</tr>
<tr>
<td></td>
<td>1. Evaluate Melrose workshops to adapt to branches</td>
</tr>
<tr>
<td></td>
<td>2. Explore community art products/projects</td>
</tr>
<tr>
<td></td>
<td><strong>FY 2023</strong></td>
</tr>
<tr>
<td></td>
<td>1. Expand library offerings in targeted communities</td>
</tr>
<tr>
<td></td>
<td>2. Seek out new innovation opportunities for delivery of library services</td>
</tr>
<tr>
<td></td>
<td>3. Explore opportunities to expand OCLC services</td>
</tr>
</tbody>
</table>
RESOLUTION TO ADOPT THE PROPOSED LIBRARY STRATEGIC PLAN.

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the city of Orlando, on the 13th day of August 2020, at 6:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. To adopt the updated Library Strategic Plan for FY 2021 to FY 2023.

2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

____________________________
Secretary
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Board Meeting Schedule: FY 2021
Meeting Schedule for the
Orange County Library District Board of Trustees
FY 2021

All meetings are scheduled for 6:00 p.m. the second Thursday of the month (unless otherwise indicated).
Meetings will be held online on Zoom until further notice.

Please refer to the current meeting agenda for connection information.

October 8, 2020        April 8, 2021
November 12, 2020      May 13, 2021
December 9, 2020 ~ Wednesday      June 10, 2021
January 14, 2021      July 8, 2021
February 11, 2021     August 12, 2021
March 11, 2021        September 9, 2021

If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director’s Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.
RESOLUTION TO APPROVE THE LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE FOR FY 2021

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, Orange County Florida, held in the City of Orlando, on the 13th day of August, 2019, at 6:00 pm, prevailing Eastern time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the Library Board of Trustees Meeting Schedule for FY 2021.

2. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

_________________________________
Secretary
Orange County Library System
Board of Trustees Meeting
August 13, 2020

North Orange Branch
Refresh Contract
General Contractor Contract Approval For North Orange Restroom Refurbishment Project

I. ISSUE STATEMENT:

The General Contractor (GC) Notice to Proceed for the refurbishment of the restrooms at the North Orange Branch Refurbishment Project needs to be formally approved. Board approval is needed for the NTP between OCLS and Ruby Builders (RUBY). In the Fall of 2019, the Board selected Ruby Builders as one (1) of the four (4) Continuing Construction Management Services contractors for the Library. This will be their first project award under this contract.

II. BACKGROUND & SUMMARY:

The North Orange Restrooms are original to the 1989 building and has been well used in the last 31 years. With the heavy use comes wear and tear on its fixtures, flooring, etc. and thus the restrooms needs to be updated.

We reached out to RUBY and negotiated a price of $135,000 to refurbish the North Orange Restrooms. Based on the cost of the recent renovations, the pricing from RUBY is in line with market conditions. We are also asking for a $80,000 in owner provided materials and $10,000 contingency budget, for a total project cost of $225,000.

The Project will start on September 8, 2020 and will be completed no later than October 31, 2020.

The majority of the costs will be in FY 2020-21 and are included in the FY 2020-21 budget.

For staff to proceed, we seek three (3) actions from the Board:

- First, the Library Board is being asked to approve the North Orange Restroom Refurbishment Project budget of $225,000, modify it, or reject it.
- Second, the Library Board is being asked to authorize staff to waive the Payment and Performance Bond Requirement (as allowed under F.S. 255.05) in the GC contracts for the North Orange Restroom Refurbishment Project.
- Third, the Library Board is being asked to authorize staff to execute the GC NTP with RUBY for the North Orange Restroom Refurbishment Project.

III. PROJECT BUDGET OPTIONS:

Option 1: Approve the Project Budget of $225,000.

_advantage:
- The GC services for the for the North Orange Restroom Refurbishment Project. will begin on the targeted date.

_disadvantage:
- The Library may spend more than the original cost estimate.

Option 2: Reduce the Project Budget of $225,000.

_advantage:
- The Library could save money.

_disadvantage:
- Project will be delayed and there is no guarantee on costs being lowered. May also risk all of the needed work not being completed due to less money available.
Option 3: Reject the Project Budget of $225,000 and begin the cost estimation process again.

**Advantage:**
- Other cost factors could be considered.

**Disadvantage:**
- This will take more time, delaying the project, and might not produce a better result, including higher costs given the current construction market.

IV. PROJECT BUDGET RECOMMENDATION:
The Staff recommends Option #1.

V. PAYMENT and PERFORMANCE BOND OPTIONS:
Option 1: Approve waiving the Payment and Performance Bond Requirements

**Advantage:**
- The Library saves approximately $15,000 on the project

**Disadvantage:**
- The Library may spend more if the contractor does not perform or pay their sub-contractors.

Option 2: Require the Payment and Performance Bond Requirements

**Advantage:**
- The Library is covered if the contractor does not perform or pay their sub-contractors.

**Disadvantage:**
- The Library spends approximately $15,000 more on the project

VI. PAYMENT and PERFORMANCE BOND RECOMMENDATION:
The Staff recommends Option #1.

VII. CONTRACT EXECUTION OPTIONS:
Option 1: Approve staff executing the NTP with RUBY for GC services.

**Advantage:**
- The projects start on time

**Disadvantage:**
- The Library may spend more than originally anticipated.

Option 2: Renegotiate the NTP with RUBY for GC services

**Advantage:**
- The Library may save some funds.

**Disadvantage:**
- The projects are delayed and the Library is not assured of any cost savings.

VIII. CONTRACT EXECUTION RECOMMENDATION:
The Staff recommends Option #1.
General Contractor Contract Approval For North Orange Restroom Refurbishment Projects

Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, held in the City of Orlando, on the 13th of August, 2020, at 6:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the project budget of $225,000

2. To approve waiving of the Payment and Performance Bonds (as allowed in F.S. 255.05)

3. To approve staff to execute the Notice to Proceed with Ruby Builders for the project

4. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

_____________________________
Secretary
Orange County Library System
Board of Trustees Meeting
August 13, 2020

West Oaks Branch
Refresh Contract
General Contractor Contract Approval For West Oaks Restroom Refurbishment Project

I. ISSUE STATEMENT:
The General Contractor (GC) Notice to Proceed (NTP) for the refurbishment of the restrooms at the West Oaks Branch Refurbishment Project needs to be formally approved. Board approval is needed for the NTP between OCLS and Johnson Laux (JOHNSON). In the Fall of 2019, the Board selected Johnson Laux as one (1) of the four (4) Continuing Construction Management Services contractors for the Library. This will be their first project award under this contract.

II. BACKGROUND & SUMMARY:
The West Oaks Restrooms are original to the 2001 building and has been well used in the last 19 years. With the heavy use comes wear and tear on its fixtures, flooring, etc. and thus the restrooms needs to be updated.

We reached out to JOHNSON and negotiated a price of $175,000 to refurbish the West Oaks Restrooms. Based on the cost of the recent renovations, the pricing from JOHNSON is in line with market conditions. We are also asking for a $90,000 in owner provided materials and $10,000 contingency budget, for a total project cost of $275,000.

The Project will start on November 8, 2020 and will be completed no later than December 31, 2020.

The majority of the costs will be in FY 2020-21 and are included in the FY 2020-21 budget.

For staff to proceed, we seek three (3) actions from the Board:

- First, the Library Board is being asked to approve the West Oaks Restroom Refurbishment Project budget of $275,000, modify it, or reject it.
- Second, the Library Board is being asked to authorize staff to waive the Payment and Performance Bond Requirement (as allowed under F.S. 255.05) in the GC contracts for the West Oaks Restroom Refurbishment Project.
- Third, the Library Board is being asked to authorize staff to execute the GC NTP with JOHNSON for the West Oaks Restroom Refurbishment Project.

III. PROJECT BUDGET OPTIONS:

Option 1: Approve the Project Budget of $275,000.

**Advantage:**
- The GC services for the for the West Oaks Restroom Refurbishment Project. will begin on the targeted date.

**Disadvantage:**
- The Library may spend more than the original cost estimate.

Option 2: Reduce the Project Budget of $275,000.

**Advantage:**
- The Library could save money.

**Disadvantage:**
- Project will be delayed and there is no guarantee on costs being lowered. Also may risk not having all of the needed work being completed due to less money being available.
Option 3: Reject the Project Budget of $275,000 and begin the cost estimation process again.

Advantage:
Other cost factors could be considered.

Disadvantage:
This will take more time, delaying the project, and might not produce a better result, including higher costs given the current construction market.

IV. PROJECT BUDGET RECOMMENDATION:
The Staff recommends Option #1.

V. PAYMENT and PERFORMANCE BOND OPTIONS:
Option 1: Approve waiving the Payment and Performance Bond Requirements

Advantage:
The Library saves approximately $15,000 on the project

Disadvantage:
The Library may spend more if the contractor does not perform or pay their sub-contractors.

Option 2: Require the Payment and Performance Bond Requirements

Advantage:
The Library is covered if the contractor does not perform or pay their sub-contractors.

Disadvantage:
The Library spends approximately $15,000 more on the project

VI. PAYMENT and PERFORMANCE BOND RECOMMENDATION:
The Staff recommends Option #1.

VII. CONTRACT EXECUTION OPTIONS:
Option 1: Approve staff executing the NTP with JOHNSON for GC services.

Advantage:
The projects start on time

Disadvantage:
The Library may spend more than originally anticipated.

Option 2: Renegotiate the NTP with JOHNSON for GC services

Advantage:
The Library may save some funds.

Disadvantage:
The projects are delayed and the Library is not assured of any cost savings.

VIII. CONTRACT EXECUTION RECOMMENDATION:
The Staff recommends Option #1.
Minutes of a regular meeting of the Board of Trustees of the Orange County Library System, held in the City of Orlando, on the 13th of August, 2020, at 6:00 pm, prevailing Eastern Time.

PRESENT:

ABSENT:

The Board Resolves:

1. To approve the project budget of $275,000.

2. To approve waiving of the Payment and Performance Bonds (as allowed in F.S. 255.05)

3. To approve staff to execute the Notice to Proceed with Johnson Laux for the project

4. All resolutions that conflict with the provisions of this resolution are rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED:

______________________________
Secretary
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Discussion & Possible Action Items
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Information
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Horizon West Property: Borelli Presentation

Access Final Borelli Report
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Lake Nona Area
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Director’s Report
June 2020

MARKETING SNAPSHOT
Compiled by Marketing & Public Relations (MPR)

SOCIAL MEDIA HIGHLIGHTS
Engagement was up across Facebook, Twitter, YouTube and Instagram. Engagements increased 2.2% in this time period.

Of particular note, on Facebook was the post we shared regarding the take-home activity kits available to families. The post was shared 38 times and received nearly 200 reactions. But more interesting than that was the subsequent activity we saw on Instagram. We received 6 tags from customers on Instagram Stories regarding these activity kits. This was a success in both building awareness around the service and then receiving subsequent, unsolicited user-generated content which helped us continue to build that awareness.

MEDIA HIGHLIGHTS
• Watermark wrote about our ‘Men Painting Women’ exhibit in an article titled ‘Gay artists specialize in painting women in Orange County library exhibit’ on July 29.
• Orlando Sentinel featured two pieces from the OCLS Disney Collection in the article ‘Splash Mountain has a long history of racial insensitivity. But re-branding isn’t an easy fix.’ on July 8.
• Orlando Business Journal listed OCLS in ‘Central Florida’s Healthiest Employers’ on July 2. We tied for third place!
• Bungalower was among those who wrote about the release of our Local Wanderer lapel pin in ‘Orange County Library relaunches Local Wanderer program with special pin’ on July 9.
• WLIX 10 in Lansing, MI was among the outlets that reported on the 2020 Online Computer Library Center Community Engagement Award awards with Jackson District Library wins competitive award and grant’ on July 21. Our win for Orlando Children’s Business Fair was mentioned in each of these.

MULTICULTURAL MARKETING
• Brigitte Martinez, MPR Assistant Manager, continues to do four interviews every month on Despierta Orlando and four interviews on 98.1 Salsa y Más. July topics included End of Summer Celebration, English for Families, Brain Fuse and Mobile Lunch.
• MPR has made it standard practice to translate all press release into Spanish.

NUGGETS
• On July 24, MPR staffers Scottie Campbell and Mike Donohue were joined by Sean Walsh of Secret Society Goods in presenting for the Northeast Florida Library Information Network’s conference, Hot Topics 2020 @ Your Service. The trio presented on the collaborative efforts that led to Local Wanderer’s success.
• Tom Jelnick of On Target Digital Marketing posted Books & Beyond on his LinkedIn. In the issue, we repurposed his Shelf Centered interview. It received this comment from Sara Brady, noted public relations expert: ‘OMG... the Library crew is the best ever! You were in very good company!’

LOCAL WANDERER
• Since Local Wanderer’s return on July 1, customers have checked out 25 passes for local participating venues.
• The total value of the passed checked out during this time is $1,290.

In collaboration with Secret Society Goods, we launched a Local Wanderer lapel pin on July 8. Proceeds from the sale will benefit Friends of the Orange County Library System. More than 70 pins were sold this month.

SHELF CENTERED
• Episode 10 of Shelf Centered was released on Wednesday, July 29. The episode had a Culinary Arts Month theme and featured an interview with Ricky Ly, founder of local food blog TastyChomps.com.
• Shelf Centered is a nominee for Best Local Podcast in Orlando Weekly’s 2020 Best of Orlando Readers Poll!
• Shelf Centered has received nearly 450 downloads since its launch.

THESE THREE THINGS
July 6 – Vanessa Davis/Alafaya Branch
July 17 – Jaylen Christie/Fairview Shores Branch
July 20 – Veronica Tinsley/Southeast Branch
July 20 – Kathryn Thorp/Washington Park Branch
July 27 – Iris Velasquez/Eatonville Branch

• IGTV Views: 2,649 views
• Facebook: 3,606 views
Views were higher this month due, in part, to the fact we debuted two new staff members to TTT and brought back Friends of the Library Board Member Jaylen Christie.

Longtime Friends of the Library Board Member and veteran radio personality Erica Lee has become our permanent voice for the radio version of These Three Things.

MEDIA HIGHLIGHTS
• Orlando Sentinel featured two pieces from the OCLS Disney Collection in the article ‘Splash Mountain has a long history of racial insensitivity. But re-branding isn’t an easy fix.’ on July 8.
• Orlando Business Journal listed OCLS in ‘Central Florida’s Healthiest Employers’ on July 2. We tied for third place!
• Bungalower was among those who wrote about the release of our Local Wanderer lapel pin in ‘Orange County Library relaunches Local Wanderer program with special pin’ on July 9.
• WLIX 10 in Lansing, MI was among the outlets that reported on the 2020 Online Computer Library Center Community Engagement Award awards with Jackson District Library wins competitive award and grant’ on July 21. Our win for Orlando Children’s Business Fair was mentioned in each of these.

NUGGETS
• On July 24, MPR staffers Scottie Campbell and Mike Donohue were joined by Sean Walsh of Secret Society Goods in presenting for the Northeast Florida Library Information Network’s conference, Hot Topics 2020 @ Your Service. The trio presented on the collaborative efforts that led to Local Wanderer’s success.
• Tom Jelnick of On Target Digital Marketing posted Books & Beyond on his LinkedIn. In the issue, we repurposed his Shelf Centered interview. It received this comment from Sara Brady, noted public relations expert: ‘OMG... the Library crew is the best ever! You were in very good company!’

LOCAL WANDERER
• Since Local Wanderer’s return on July 1, customers have checked out 25 passes for local participating venues.
• The total value of the passed checked out during this time is $1,290.

In collaboration with Secret Society Goods, we launched a Local Wanderer lapel pin on July 8. Proceeds from the sale will benefit Friends of the Orange County Library System. More than 70 pins were sold this month.

SHELF CENTERED
• Episode 10 of Shelf Centered was released on Wednesday, July 29. The episode had a Culinary Arts Month theme and featured an interview with Ricky Ly, founder of local food blog TastyChomps.com.
• Shelf Centered is a nominee for Best Local Podcast in Orlando Weekly’s 2020 Best of Orlando Readers Poll!
• Shelf Centered has received nearly 450 downloads since its launch.

THESE THREE THINGS
July 6 – Vanessa Davis/Alafaya Branch
July 17 – Jaylen Christie/Fairview Shores Branch
July 20 – Veronica Tinsley/Southeast Branch
July 20 – Kathryn Thorp/Washington Park Branch
July 27 – Iris Velasquez/Eatonville Branch

• IGTV Views: 2,649 views
• Facebook: 3,606 views
Views were higher this month due, in part, to the fact we debuted two new staff members to TTT and brought back Friends of the Library Board Member Jaylen Christie.

Longtime Friends of the Library Board Member and veteran radio personality Erica Lee has become our permanent voice for the radio version of These Three Things.

MEDIA HIGHLIGHTS
• Orlando Sentinel featured two pieces from the OCLS Disney Collection in the article ‘Splash Mountain has a long history of racial insensitivity. But re-branding isn’t an easy fix.’ on July 8.
• Orlando Business Journal listed OCLS in ‘Central Florida’s Healthiest Employers’ on July 2. We tied for third place!
• Bungalower was among those who wrote about the release of our Local Wanderer lapel pin in ‘Orange County Library relaunches Local Wanderer program with special pin’ on July 9.
• WLIX 10 in Lansing, MI was among the outlets that reported on the 2020 Online Computer Library Center Community Engagement Award awards with Jackson District Library wins competitive award and grant’ on July 21. Our win for Orlando Children’s Business Fair was mentioned in each of these.
Director’s Report: August 2020

OCLS is applying for some CARES Act funding through the Division of Library and Information Services. The funds are to prepare for and respond to coronavirus. We are asking for funds to be used for technology to expand and enhance virtual programming, to cover some PPE expenses and to create some youth activity/craft kits. The application is due on 17 August, and we are applying for over $80,000.

The Friends of the Orange County Library System have been working to find ways to fill the funding gap they’ve experienced due to COVID-19. The Friends rely on donations, memberships and sales in the branches bookstore and gift shop to fund their initiatives. Although the gift shop is open and the bookstore allows shopping by a limited number of people in the store at a time, sales, memberships and donations have dropped significantly. The Friends are trying several fundraising strategies, including a mid-year appeal through Books by MAYL, which has raised several hundred dollars so far; sale of a limited edition Local Wanderer lapel pin, which has raised more than $600 to date; online book sales through eBay; and increased sales of books by the pallet to book buyers. The Friends have also applied to the Dr. Phillips Foundation for a COVID-19 relief grant, but we have not yet heard whether the application has been approved. In mid-July, the Friends received a much-welcome donation of $1,000 from the Universal Orlando Foundation, which makes grants to qualified nonprofit organizations on behalf of the team members of Universal Orlando. All of these efforts have made it possible for the Friends to have their first profitable month since COVID-19 has affected our operations.

The Friends are planning to host a membership drive in September, which should also help give the organization a boost, and they continue to look for alternative funding sources in the meantime.

Marketing Specialist Scottie Campbell and Outreach Coordinator Mike Donohue gave a presentation to the Northeast Florida Library Association as part of their annual Hot Topics Conference, which took place virtually on July 24. They reviewed the genesis of our popular Local Wanderer project, which allows our library cardholders to check out passes to museums, sports events and cultural experiences as easily as they can check out a book.

Staff had been making plans to kick off our NEA Big Read series, which was originally scheduled to take place in May and June 2020. The goal of Big Read is to bring a community together by reading, discussing and sharing the same book. The book selected was Pretty Monsters, a collection of short stories by author Kelly Link. The monthlong Big Read event had to be postponed due to COVID-19, and Staff worked very hard to reimagine the entire series as a virtual event. On August 23, OCLS will host the rescheduled kickoff for the Big Read, featuring a live Zoom presentation from Kelly Link. Staff are looking forward to finally seeing the Big Read come to life, and another Big Read is scheduled for spring, featuring the book Lab Girl by Hope Jahren.

Demand for home delivery continues to be strong, even while facilities are at limited capacity. Between May 11, the date we resumed home delivery after a temporary shutdown, and July 31, the Special Services team has processed and delivered 161,439 items to customers.

Virtual event numbers continue to increase, as well. In June, Staff offered 640 events to 30,420 people. In July, they offered 687 virtual events with an attendance of 35,051. Some of the most popular offerings have been the virtual storytimes, which OCLS offers in partnership with Orange County Public Schools. On July 1, Staff hosted a storytime for students at Lovell Elementary, which drew 275 attendees. Other popular virtual offerings included some of the Summer Reading Program events, including a Mythical Moana and Maui event on July 8, which drew 208, and the Chickasaw Branch’s Dragonology program on July 15, which gave 139 attendees a chance to learn more about these legendary creatures.
Recent System-Wide Events:

**Melrose Center**

Overall membership for Melrose Meetup groups continued to show small growth during July:

- Orlando Audio – 1,075 (+3)
- Orlando Digital Media Design – 1,157 (+17)
- Orlando Melrose Makers – 91 (0)
- Orlando Out Tonight Theatre – 2,041 (+12)
- Orlando Photo+Design – 3,199 (-4)
- Orlando Video & Post Production – 2,363 (+16)

The Fab Lab team continued PPE manufacturing efforts in July. More than 100 Montana face masks that Frank Mackey had 3D printed were finally delivered to AdventHealth Orlando, thanks to assistance from Special Services and PEP. Yesenia Arroyo made contact with seven local assisted living facilities very interested in receiving face shields, and we will be donating a portion of what we are making to these locations. We also plan to have a large enough supply for all OCLS. The Fab Lab team conducted research to find an affordable way to produce face shields with a higher grade plastic commonly used in medical settings, and supplies were ordered and received. August will see a major push to create these new face shields, as Harold Singh will be using the Fab Lab laser cutter to prepare sheets of the higher-grade plastic for the team to affix to 3D printed visors.

The first season of our *Melrose in the Mix* TV series began its encore run on July 16, when Terri Binion’s session was aired on WUCF-TV. On July 15, the Audio team released Episode 4 of the *Reel to Real* podcast. Our guest, noted singer-songwriter Chris Butler, talked with Bruce Hensal about their shared background in the rich Ohio music scene, and discussed conceiving and writing hits for 1980s new wave band The Waitresses. Jim Myers joined Bruce as co-host of the [episode]. On July 21, the Audio team and Bruce recorded Episode 5, with Chase Steele co-hosting. Our guest was Emmy Award-winning sound mixer Joe Foglia. The episode will be released in August.

Melrose Instructors offered 70 Virtual Events via Zoom in July, with a total of 367 attendees. These included:

**Audio**

- Podcast Clinic
- Reaper Workshop
- Cheap Plugins to Improve Your Mix
- Introduction to Basic Mastering Concepts
- AI Machine Learning in Music
- Synthesizer Fundamentals
- Fundamentals of Sound for Audio Engineering
- Pro Tools Levels 1, 2, 3
- Microphone Theory Levels 1, 2

**Fab Lab**

- Mission to Mars – 3 Day (ages 11-13)
- Tinkercad Workshop
- An Introduction to 3D Modeling with TinkerCAD
- Paper Engineering Make a Box Fold Pop-Up Card
- Paper Engineering: Make a V Fold Pop-Up Card
- Electronic Engineering Using Snap Circuits
- Electronic Engineering Using TinkerCAD
**Photo/Design**

- Introduction to Infrared Photography
- Lightroom Interface Demonstration
- Using the Develop Module in Lightroom
- Exporting Images from Lightroom + Q&A
- Photo Composition
- Create and Animate a 3D Character (ages 13-17)
- Programming Character Animations
- Programming Character Interactions
- Blender Fundamentals
- Biped Character Geometry
- Blender Modeling
- Blender Rigging
- Blender Animating
- Unity - Programming Basics
- Unity – Programming Character Movements
- Unity - Programming Character Movements

**Video**

- Adobe Premiere Pro Level 1, 2, 3, 4
- Audio Editing in Adobe Premiere Pro
- Video Production Camp – 5 Day (ages 13-17)
- Adobe Premiere Multi-Camera Editing
- Adobe After Effects Level 1, 2, 3, 4

Melrose staff continued to produce social media content throughout the month. The Design team created promo images for several Virtual Events that were promoted across Melrose social media. Here’s a summary of original social media content posted in July:

**Audio**

- Overdrive Plugin in Logic Pro X video
- Triggering Reverb with Snare Samples in Logic Pro X video
- Using Compression with the Snare in Logic Pro X video
- A Better Way to EQ in Logic Pro X video
- Group Editing in Logic Pro X video
- Using I/O Labels in Logic Pro X video
- Convert Audio Loops to MIDI in Logic Pro X video
- Vocal Pop Tip in Logic Pro X video
- Create Aux Tracks in Logic Pro X video
- Track Notes in Logic Pro X Video
- Reel to Real Podcast Episode 4 Promo video

**Video:**

- Circles in Adobe Premiere video
- Empty Audio Channel in Adobe Premiere Pro video
- Preparing Audio Channels in Adobe Premiere Pro video
- Archival Footage Pixel Aspect Ratio in Adobe Premiere Pro video
- 2020 Melrose Awards Music Recording/Grand Prize Winner video
**Photo/Design:**
- Photo Tip: Selecting the White Balance w/image
- Adobe Tip: Illustrator Layers video
- Photo Tip: Taking Practice Photos to Learn Camera Controls w/image
- Art Tip: Preparing Painting Surfaces video
- Photo Tip: Creating Silhouette Photos w/image
- Adobe Tip: Photoshop Brushes video
- Photo Practice Challenge w/image

**Theatre:**
- Virtual Open Mic Call for Submissions video
- Marko Tries Something New video
- Virtual Open Mic: The Voice of Melrose video

**Alafaya**
- On 6 July, Priscilla Diaz-Ortiz led the class, “English from Zero,” where students learned and talked about new basic English vocabulary. There were 36 participants.
- On 6 July, Kreg Dobzinski led the event, “Drawing Club,” where participants tried out new drawing techniques. 85 people attended this program.
- On 6 July, Lauren Mathur hosted, “Pajama Party.” During this evening storytime participants enjoyed stories and songs. There were 115 attendees for this program.
- On 7 July, Priscilla Diaz-Ortiz hosted, “Conversation Hour,” where participants practiced their English-speaking skills. There were 18 participants.
- On 7 July, Priscilla Diaz-Ortiz hosted, “English for the workplace.” During this program students learn common phrases, vocabulary, and interactions in the workplace. There were 21 attendees.
- On 8 July, Andrew Jeffries led, “Super Science,” where attendees learned about new experiments, chemistry, physics, earth science, and more. There were 25 participants.
- On 13 July, Priscilla Diaz-Ortiz led the class, “English from Zero,” where students learned and talked about new basic English vocabulary. There were 42 participants.
- On 14 July, Priscilla Diaz-Ortiz hosted, “Conversation Hour,” where participants practiced their English-speaking skills. There were 25 participants.
- On 14 July, Priscilla Diaz-Ortiz hosted, “English for the workplace.” During this program students learn common phrases, vocabulary, and interactions in the workplace. There were 23 attendees.
- On 16 July, Andrew Jeffries hosted, “Animal Crossing Meetup for Adults,” where attendees played Animal Crossing. There were 6 participants.
- On 16 July Lauren Mathur hosted, “Art Week,” where participants learned about art styles and created their own masterpieces. There were 135 attendees.
- On 20 July, Priscilla Diaz-Ortiz led the class, “English from Zero,” where students learned and talked about new basic English vocabulary. There were 40 participants.
- On 21 July, Priscilla Diaz-Ortiz hosted, “Conversation Hour,” where participants practiced their English-speaking skills. There were 26 participants.
- On 21 July, Priscilla Diaz-Ortiz hosted, “English for the workplace.” During this program students learn common phrases, vocabulary, and interactions in the workplace. There were 26 attendees.
- On 22 July, Andrew Jeffries led, “Super Science,” where attendees learned about new experiments, chemistry, physics, earth science, and more. There were 90 participants.
- On 27 July, Priscilla Diaz-Ortiz led the class, “English from Zero,” where students learned and talked about new basic English vocabulary. There were 38 participants.
During the month of July, the Alafaya Branch engage the community by offering DIY craft takeaways. The staff gave away 633 craft kits to families that visited the branch in July.

Chickasaw
- ESL Instructor hosted "Ask an English Teacher" on July 1, 11 people attended virtually.
- ESL Instructor hosted "English from Zero" on July 1, 27 people attended virtually.
- Youth Programming Specialist hosted "Super Storytime & Craft!" on July 2, 107 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 2, 25 people attended virtually.
- ESL Instructor hosted "English for Social Interactions" on July 7, 30 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 7, 32 people attended virtually.
- Youth Programming Specialist hosted "Sparkle Like a Unicorn" on July 7, 118 people attended virtually.
- ESL Instructor hosted "Ask an English Teacher" on July 8, 15 people attended virtually.
- ESL Instructor hosted "English from Zero" on July 8, 22 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 9, 32 people attended virtually.
- ESL Instructor hosted "English for Social Interactions" on July 13, 32 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 14, 28 people attended virtually.
- Youth Programming Specialist hosted "Dragonology" on July 15, 139 people attended virtually.
- ESL Instructor hosted "Ask an English Teacher" on July 15, 19 people attended virtually.
- ESL Instructor hosted "English from Zero" on July 15, 29 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 16, 21 people attended virtually.
- ESL Instructor hosted "English for Social Interactions" on July 20, 25 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 21, 25 people attended virtually.
- ESL Instructor hosted "Ask an English Teacher" on July 22, 16 people attended virtually.
- ESL Instructor hosted "English from Zero" on July 22, 21 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 23, 26 people attended virtually.
- ESL Instructor hosted "English for Social Interactions" on July 27, 30 people attended virtually.
- ESL Instructor hosted "Writing Clearly for Beginners" on July 28, 28 people attended virtually.
- ESL Instructor hosted "Ask an English Teacher" on July 29, 10 people attended virtually.
- ESL Instructor hosted "English from Zero" on July 29, 30 people attended virtually.
- Youth Programming Specialist hosted "Star Wars Galactic Games" on July 30, 87 people attended virtually.
- During the month of July, Chickasaw Branch provided 1,813 OCPS meals to children and teens in the community.
- During the month of July, Chickasaw Branch handed out 256 Die Cut Art Challenge kits. These passive programming kits were handed out to provide activities for kids outside of the library.

Eatonville
- On 2 July, Eatonville Manager hosted “Goal Getter Affirmation Workshop” for 14 adults who created personalized affirmations to implement into their everyday lives.
- On 9 July, Eatonville Staff presented “I Love Manatees” to 65 children who showed love for Florida’s state marine animal with stories, crafts and activities.
- On 13 July, Eatonville Staff hosted “Monsters Read Too” for 36 preschoolers gathered for not-so-scary stories and crafts featuring their favorite monsters.
- On 30 July, Eatonville Staff presented “Moon Myths” to 23 children who enjoyed learning fun facts about the moon.
- On 30 July, Eatonville Staff hosted “Fashion Forward” for 21 tweens/teens eager to create their own inspiration boards inspired by the latest fashion trends.
During the month of July, the Eatonville team distributed 77 “After Dinner Mint Kits” to children visiting the branch.

The Branch Manager at Eatonville secured a partnership with the Eatonville Chamber of Commerce to facilitate monthly Zoom meetings for the Chamber, highlighting OCLS resources, services, and programs.

**Fairview Shores**

- On 7 July, “A Grimm Escape” attracted 39 participants who solved mysteries to escape the fairy tale woods.
- On 10 July, “Teen Art Adventures: Watercolor Rose” engaged 51 participants in creating their own watercolor art.
- On 21 July, 44 participants attended “Imagine You’re a Villain” and got the chance to imitate their favorite villain.
- On 22 July, 62 participants tuned in to “Pajama Tales with Ms. Katy.”
- On 23 July, 54 customers participated in the “I Wish I May” and designed their own magical bottles to wish on.
- On 1, 15 and 29 July, 107 total participants interacted in “Mother Goose on the Loose.”
- On 2, 9, 16 and 23 July, “All Aboard to Explore” entertained an average of 117 customers through songs, stories, experiments and stretches while experiencing various cultures from different parts of the world.
- On Thursdays, an average of 35 adults played “The Great Library Quiz Off” as they challenged their knowledge on various trivia.
- On Tuesdays and Thursdays in July, “BizKids Club” taught 10 children the basics of running a business and helped them to develop their own business plan.
- Throughout July, 396 participants received “After Dinner Mint Kits” to take home and work on.
- Throughout July, 280 participants received “Passive Mythology SRP Crafts” to work on from home.
- Throughout July, 1100 children and teens received meals through the “Summer BreakSpot” partnership between OCPS and OCLS. Further, we had a special event to celebrate this partnership and the great impact it has on the community on July 15 and had 98 participants for that day.

**Hiawassee**

- On July 23, Librarian Ashley along with Assistant Manager Selina hosted the Hiawassee Book Club for 9 participants.
- Hiawassee distributed 65 “After Dinner Mint” STEAM kits in July.
- Hiawassee distributed 29 “Take and Make Mermaid Tail Craft” passive program kits to participants in July.
- Hiawassee distributed 24 “Take and Make Brown Bag Owl” passive program kits to participants in July.
- Hiawassee distributed 25 “Princess Shoe” passive program kits to participants in July.
- Hiawassee distributed 20 “Crown Craft” passive program kits to participants in July.
- Hiawassee distributed 29 “Magic Wand” passive program kits to participants in July.
- Orange County Library System again partnered with Orange County Public Schools to offer free lunch to anyone eighteen or under as part of the annual Summer BreakSpot program. For July, Hiawassee fed 1,573 children. For the entire summer, Hiawassee fed a total of 3,000 children.

**Main**

- In celebration of the 100th anniversary of the 19th Amendment and women’s right to vote, 103 people viewed the virtual preview of the new PBS documentary series *American Experience: The Vote* on 1 July.
- Learning Central staff held the weekly virtual event “Open Hour with a Librarian” on Thursdays, and 14 people received reader’s advisory help.
- On 8 July, chef Ha Roda hosted the virtual event “Rainbow Seafood Stir Fry,” teaching 63 attendees how to make a delicious stir fry from shrimp, calamari, peppers, and more.
On 13 July, 118 attendees watched the magic and mayhem of “The Glen Foster Show.”
On 14 July, Learning Central staff presented virtual event “Career Academy – Perfecting your Resume” with an attendance of 12.
Chef Yamira Lee Johnson hosted the virtual event “Cuisine Corner – Summer Pantry Snacks” on 15 July, teaching 94 attendees satisfying snack recipes.
Presenter Jasmin Win showed 54 attendees how to use a crucial tool in Chinese medicine during the virtual event “Qigong Movement and Breathing” on 21 July.
A virtual introduction to Tai Chi took place on 25 July, allowing 68 attendees the opportunity to MM
The TEC Department received the OCLC Community Engagement Award for the “Orlando Children’s Business Fair.” The award will be presented virtually on 18 August 2020, at 3:00 pm. The library will receive $5,000 along with the award from OCLC.
A total of 162 customers learned Microsoft Excel by taking TEC online classes.
A total of 85 customers participated in the eight-session “Virtual BizKids” series.
A total of 95 attendees enhanced their Adobe Photoshop skills with the online classes offered.
Customers attended 16 virtual sewing, knitting, and crochet classes and open labs for a total attendance of 62.
A total of 23 live online web design classes had 96 in attendance.
The Social Worker helped 108 customers find information about a variety of topics, including housing and unemployment. This is an increase of 36 additional customers compared to last month.
On 27 July, the virtual “Zero to Five Storytime” had the highest total of 116 attendees.
On 27 July, 114 viewers were amazed by the jumping, joking, and juggling JiggleMan!
The virtual “Caregiver Connect: Stay and Play” weekly event series had a total of 89 attendees exploring creativity through songs, connections, and play.
There were 3,040 total views for the weekly Monday Summer Reading Shows live-streamed via Facebook and YouTube.
On 28 July, Learning Central staff presented virtual event “Career Academy – Interview Like a Pro” for eight attendees.
Learning Central staff taught multiple virtual ESOL classes, including “English from Zero” and “Conversation Hour,” with over 350 attendees.

North Orange
• On 1 July, North Orange staff presented “Basic Spanish” to 14 attendees.
• On 7 July, North Orange staff presented “Conversation Hour” to 21 attendees who honed their English speaking skills.
• On 8 July, North Orange staff presented “Basic Spanish” to 16 attendees.
• On 9 July, North Orange staff presented “English from Zero” to 20 attendees.
• On 15 July, North Orange staff presented “Quick Minute Science” to 118 attendees who learned about acids, bases, and how to identify the PH of household liquids like water, nail polish remover or milk.
• On 14 July, North Orange staff presented “Conversation Hour” to 23 attendees.
• On 15 July, North Orange staff presented “Basic Spanish” to 15 attendees.
• On 16 July, North Orange staff presented “English from Zero” to 32 attendees.
• On 21 July, North Orange staff presented “Conversation Hour” to 25 attendees.
• On 22 July, North Orange staff presented “Basic Spanish” to 14 attendees.
• On 23 July, North Orange staff presented “English from Zero” to 30 attendees.
• On 28 July, North Orange staff presented “Conversation Hour” to 20 attendees.
• On 29 July, North Orange staff presented “Basic Spanish” to 16 attendees.
• On 29 July, North Orange staff presented “Quick Minute Science” to 91 attendees who learned about basic physics and the use of simple machines like levers, inclined planes and wedges.
• On 30 July, North Orange staff presented “English from Zero” to 24 attendees.
• In July, North Orange provided “Take and Make: Patriotic Banjo” passive program kits to 20 children.
In July, North Orange provided “Take and Make: Fourth of July Hats” passive program kits to 55 children.
In July, North Orange provided “Take and Make: Bug Gift Box” passive program kits to 40 children.
In July, North Orange provided “Take and Make: Moon Landing Card” passive program kits to 30 children.
In July, North Orange provided “Take and Make: Zoo Animals” passive program kits to 36 children.
In July, North Orange provided “Take and Make: Birds Nests and Flower Wreaths” passive program kits to 40 children.
In July, North Orange provided “Take and Make: Lighthouses” passive program kits to 15 children.
In July, North Orange provided “Take and Make: The Lorax” passive program kits to 43 children.
In July, North Orange provided “Take and Make: Balloon Rocket” passive program kits to 24 children.
In July, North Orange provided “After Dinner Mint” passive program STEM kits to 200 children.
In July, North Orange hosted 8 “BizKids” sessions to 14 students who learned about key business practices, developed their own business plan and pitched their business idea to a set of judges.
In July, North Orange distributed 1,114 lunches to children during the “OCPS Summer Break Spot” program.

South Creek

In July, “Little Chef Key Lime Pie Parfait,” was posted in Beanstack for SRP. This video has been viewed 1 time.
In July, “Little Chef Teddy Bear Toast” was posted in Beanstack for SRP. This video has been viewed 11 times.
In July, “Little Chef Pigs in a Blanket” was posted in Beanstack for SRP. This video has been viewed 2 times.
In July, “Cuisine Corner Jr. Pizza Roll Ups,” was posted in Beanstack for SRP. This video has been viewed 6 times.
South Creek staff hosted “South Creek Social Crafters Meetup” on 1 July; 9 people attended virtually.
South Creek’s Youth Program Specialist hosted “Little Picasso” on 1 July 1; 70 people attended virtually.
South Creek staff hosted “Hear Me Roar” on July 1; 34 people attended virtually.
South Creek’s Youth Program Specialist hosted “You Are My Sunshine” on July 7; 34 people attended virtually.
South Creek staff hosted “Tea & Conversation” on July 11; 13 people attended virtually.
South Creek’s Youth Program Specialist hosted “Imagine You’re Casting a Spell” on July 14; 64 people attended virtually.
South Creek’s Youth Program Specialist hosted “Teen Art Adventures: Paper Weaving” on July 21; 31 people attended virtually.
South Creek’s Youth Program Specialist hosted “Pirates and Princesses” on July 29; 55 people attended.
South Creek staff hosted “Spanish Conversation” on July 29; 7 people attended virtually.
South Creek facilitated the passive program “After Dinner Mint Kits: Constellations” in July; 100 kits were given to children to work on at home.
South Creek’s Youth Program Specialist conducted the passive program “Sea Turtle Weaving Kit” in July; 51 kits were given to children to work on at home.
South Creek staff conducted the passive program “ArtMazing Kit: Starry Night” in July; 50 kits were given to children to work on at home.
South Creek’s Youth Program Specialist conducted the passive program “Colorful Popsicle Kit” in July; 100 kits were given to children to work on at home.
South Creek’s Youth Program Specialist conducted the passive program “Jellyfish Suncatcher Kit” in July; 100 kits were given to children to work on at home.
South Creek’s Youth Program Specialist conducted the passive program “Tie Dye Coffee Filter Kit” in July; 100 kits were given to children to work on at home.
South Creek’s Youth Program Specialist conducted the passive program “Royalty Kit” in July; 100 kits were given to children to work on at home.

South Creek’s Youth Program Specialist conducted the passive program “Knight Kit” in July; 100 kits were given to children to work on at home.

South Creek Branch hosted Summer BreakSpot in July; 4613 meals were issued to customers 18 and under.

South Trail

- For the sixth year, OCLS is partnering with the Orange County Public Schools to offer free lunch to anyone 18 or under as part of the "Summer BreakSpot program." For July, OCLS and OCPS fed over 1832 children at South Trail.
- A total of 75 “After Dinner Mint” STEAM packets were distributed to children during July.
- Over 1344 craft packets were given to children as they received their “Summer BreakSpot” lunches.
- Two sessions of “Citizenship Inspired” were offered virtually by South Trail staff in July. Each session averaged 17 students who were excited about learning how to become US citizens. In a follow-up email, one June and July attendee credited instructor Niurka Olivera de Ojeda for her assistance in helping her to pass the Citizenship Test.
- On 1 July, a total of 71 attendees joined Branch Youth Program Specialist, Stephanie Robinson as she presented the “Local Legends Around the Campfire” virtual program.
- During “DIY Dragon Eggs” on 16 July, Youth Program Specialist Stephanie Robinson showed 62 attendees how to design and assemble a prized egg from a mythical fire-breathing beast.
- During “Cuisine Corner Jr.: Magic Beans” staff member Danielle Haight-Mueller showed 55 attendees how to make a savory spread from the Middle East inspired by Jack and the Beanstalk.
- A total of 23 attendees joined Youth Program Specialist Stephanie Robinson for mermaid-themed crafts during 29 July’s “Mermania” event.

Southeast

- Three sessions of “Hola Amigos - Spanish from Zero for Kids” were offered by Southeast staff in July. An average of 117 people attended each class.
- Four sessions of “Spanish from Zero: Basics” were offered by Southeast staff in July. An average of 34 people attended each class.
- Four sessions of “Spanish from Zero: Intermediate” were offered by Southeast staff in July. An average of 24 people attended each class.
- Southeast’s ESL Specialist hosted four workshops of “English from Zero” in July; a total of 155 people attended these classes.
- Southeast’s ESL Specialist hosted five workshops of “Reading Clearly Intermediate” in July; a total of 153 people attended these classes.
- Southeast’s ESL Specialist hosted four workshops of “Speaking Clearly Beginners” in July; a total of 115 people attended these classes.
- Southeast’s ESL Specialist hosted four workshops of “Speaking Clearly Intermediate” in July; a total of 62 people attended these classes.
- Southeast’s ESL Specialist hosted four workshops of “Writing Clearly Intermediate” in July; a total of 258 people attended these classes.
- Southeast’s Branch Librarian hosted the “Basic Digital Scrapbooking” on July 29; 19 people attended.
- Southeast staff hosted “Basic Drawing Using Grid” on July 16; 15 people attended.
- Three sessions of “Citizenship Inspired” were offered by Southeast staff in July. An average of 11 people attended each class.
- Southeast’s Youth Program Specialist hosted “Solar Engineer: Hot Dog Roaster” on July 1; 24 people attended.
- Southeast’s Youth Program Specialist hosted “Imagine You’re an Artist” on July 9; 57 people attended.
- Southeast staff hosted “Imagine You’re a Monster” on July 14; 30 people attended.
Southeast’s Youth Program Specialist hosted “Mythological Mermaids” on July 23; 60 people attended.
Southeast’s Youth Program Specialist hosted “Marvel YOU-niversity” on July 29; 61 people attended.
Southeast’s Youth Program Specialist conducted the passive program “After Dinner Mint Kits” in July; 400 kits were given to children to work on at home.
Southeast’s Youth Program Specialist conducted the passive program “Balloon Rocket” in July; 108 kits were given to children to work on at home.
Southeast’s Youth Program Specialist conducted the passive program “Tie Dye Suncatcher” in July; 150 kits were given to children to work on at home.
Southeast’s Youth Program Specialist conducted the passive program “Clown Craft” in July; 150 kits were given to children to work on at home.
Southeast’s Youth Program Specialist conducted the passive program “Superhero Costume” in July; 170 kits were given to children to work on at home.
Southeast’s Youth Program Specialist conducted the passive program “Blooming Blossoms” in July; 58 kits were given to children to work on at home.

Southwest

Throughout the month of July Southwest staff hosted 7 fiber arts and craft programs including Japanese Book Binding and Haiku Painting where adults could participate or share their works with other crafters. There were 43 in attendance.
On 7 July, Southwest staff hosted Imagine You're on a Jungle Adventure where participants listened to stories and used their imagination to transform into jungle animals. There were 105 in attendance.
On 8 July, Southwest staff hosted Mother Goose on the Loose where participants used rhymes, songs, puppets, musical instruments and more to help them develop important pre-literacy skills. There were 40 in attendance.
On 14 July, Southwest staff hosted Artsy Toddler where participants enjoyed stories, songs and age appropriate art using paint, paste, glue and stamps. There were 44 in attendance.
On 15 July, Southwest staff hosted Snail Tales where participants followed a shiny and slimy snail trail to stories, activities and crafts. There were 80 in attendance.
On 20 July, Southwest staff hosted Growing Up WILD: Lunch for Bear where participants learned how to live with bears and understand the different food that they eat. There were 84 in attendance.
On 21 July, Southwest staff hosted Calder's Mobile Art where participants got to explore the works of Alexander Calder and create their own abstract mobile. There were 66 in attendance.
On 22 July, Southwest staff hosted Mother Goose on the Loose where participants used rhymes, songs, puppets, musical instruments and more to help them develop important pre-literacy skills. There were 31 in attendance.
On 28 July, Southwest staff hosted Artsy Toddler where participants enjoyed stories, songs and age appropriate art experiences using paint, paste, glue and stamps. There were 40 in attendance.
On 28 July, Southwest staff hosted A World of Color where participants were shown how to create art using vivid colors inspired by the work of Disney artist Mary Blair. There were 113 in attendance.
On 30 July, Southwest staff hosted Good Morning, Farm! where participants said hello to their farm friends with stories, fun, and hands-on learning. There were 44 in attendance.
On 30 July, a Southwest Tech Trainer hosted a staff training session for Japanese Booking Binding where staff learned to assemble sheets of paper together to form a book using one of the ancient Japanese methods of book binding.
On 31 July, Southwest staff hosted Peter Rabbit's Garden Party where participants joined with staff in Mr. McGregor's garden where they heard stories, completed crafts, and had a "bunny good time." There were 93 in attendance.
Throughout the month of July Southwest staff distributed 138 "After Dinner Mint Kits."
Throughout the month of July Southwest staff distributed 202 passive activity kits which included paper windchimes, popsicle stick wands, Elmo kits, Porg kits, create-a-duck kits, spider kits and Tom Nook kits.
• For the month of July, the Southwest branch launched an initiative to increase the number of Staff Picks submitted by our employees. The goal was to complete 100 submissions by the end of the month. By the end of July, Southwest staff had submitted 134 Staff Picks.

Washington Park
• On 7, 14, and 21 July, Carmen Offutt hosted “Spanish from Zero – Basics” with a total of 33 students in attendance.
• In July, Carmen Offutt taught 8 sessions of “BizKids Club” with an average of 8 students in each session.
• During the month of July, Washington Park facilitated the passive program “After Dinner Mint Kits” and gave out 151 STEAM activity kits to children to engage them at home.
• During the month of July, Washington Park facilitated the passive program “Animal Origami” and gave out 46 origami kits to children to engage them at home.
• During the month of July, Washington Park facilitated the passive program “Phoenix Paper Bag Puppet Craft” and gave out 30 craft packets to children to engage them at home.
• During the month of July, Washington Park facilitated the passive program “Activity Bundles” and gave out 14 activity packets to preschool aged children to engage them at home.

West Oaks
• On 1 July, West Oaks staff presented “DIY T-Shirt Tote Bag”, showing 12 attendees how to turn an old t-shirt into a bag to use for groceries, books or other items.
• On 1 July, West Oaks staff presented “Lucidchart for Genealogy” for 38 attendees who learned more about using this software for their research.
• On 2 July, West Oaks staff presented “Estates, Wills & Probate Records”, teaching 28 attendees how to find genealogy information in these documents.
• On 6 July, West Oaks staff presented “Tracing European Ancestors”, for 27 customers who received an overview of resources available to conduct family history research for Europe.
• On 7 July, West Oaks staff presented “20 Unique Websites for Genealogy Research”, which offered 42 attendees new websites to explore and use when conducting their own research.
• On 8 July, West Oaks staff presented the “Genealogy Research Question Workshop”, giving 16 attendees a chance to have their own research questions worked on by a group.
• On 9 July, West Oaks staff presented “Now I’m Big” where 70 children and their caregivers explored their surroundings with activities that got their muscle moving.
• On 9 July, West Oaks staff presented “Immigration Records” which taught 21 attendees how to use these travel documents in their own history research.
• On 13 July, West Oaks staff presented “Tracing British Isles Ancestors” where 28 participants learned specific resources available for researching their family history in this part of the world.
• On 14 July, West Oaks staff presented “Researching in NYC: The Five Boroughs” where 24 attendees explored the rich resources and collections that are held in a variety of repositories in the five boroughs.
• On 15 July, West Oaks staff presented “DIY Paper Flowers” for 26 attendees who had fun using up-cycled paper to create decorative flowers.
• On 15 July, West Oaks staff held the “Family Tree Guide to DNA Testing Study Group” event where 36 attendees discussed genetic genealogy.
• On 16 July, West Oaks staff presented “Church and Cemetery Records” for 23 participants who learned how to locate and use these records in their family research.
• On 17 July, West Oaks staff presented “Feeling Good” to 50 children and their caregivers who enjoyed listening stories and playing games related to their feelings.
• On 20 July, West Oaks staff presented “Tracing English Ancestors” for 26 attendees who learned tips and tricks to finding records in England.
• On 21 July, West Oaks staff presented “Working on the Railroad: Railroad Records” where 27 attendees learned where to discover information about ancestors who worked for different railroad companies.
On 22 July, West Oaks staff hosted the “Family Tree Guide to DNA Testing Study Group” where 33 attendees learned how DNA test results can help confirm, extend, and deepen genealogical research.

On 23 July, West Oaks staff presented the “Military Records” event where 25 participants explored the kinds of military records available to assist them in their research.

On 23 July, West Oaks staff presented “Cuisine Corner Jr.: Pizza Planet Dip” for 53 kids and their caregivers who cooked along to this delicious food demonstration.

On 27 July, West Oaks staff presented “Tracing Scottish Ancestors” where 26 attendees learned the unique genealogical resources available in Scotland.

On 28 July, West Oaks staff presented “U.S. Genealogy: Pennsylvania” where 32 participants explored the numerous resources and collections available in the Keystone state.

On 29 July, West Oaks staff hosted “DIY Paper Beads” where 16 attendees made unique jewelry using paper beads.

On 29 July, West Oaks staff presented “Family Tree Guide to DNA Testing Study Group” where 31 participants discussed the latest chapter of this book.

On 30 July, West Oaks staff presented “DNA Testing for Genealogy” for 26 attendees who were introduced to the basics of genetic genealogy and how DNA can supplement traditional research.

Windermere

On 1 July, “Choose Your Own Adventure (Homeschool)” allowed 5 children and 3 adult travel across the silk road trying to survive thieves and drought.

On 2 July, 27 children and 20 adults had a soaring good time during “Flying High” while learning about how to make a paper airplane.

On 2 July, “Citizenship Inspired” had 6 adults signing on to Zoom to learn about the test to become a citizen of the United States.

On 6 July, during “Homeschool Spanish” 9 children and 5 adults reviewed all that they had already learned this summer, including numbers and the alphabet.

On 7 July, 5 children and 3 adults created their own take on a classic fairytale, such as *The Mermaid and the Evil Pea* based on *The Princess and the Pea*, during “Homeschool: Fractured Fairytales.”

On 8 July, there was lots of singing and laughter during “Fairyoke” as 27 children and 18 adults sang along to fairytale songs and played games like fill in the lyrics.

On 9 July, 17 children and 15 adults learned all about making pop up cards during “Homeschool: Pop Up Cards” where they made pop up chick cards.

On 9 July, “Citizenship Inspired” had 6 adults signing on to Zoom to learn about the test to become a citizen of the United States.

During July, Windermere was not quiet as 33 children came to pick up a “Japanese Drum craft” from the library.

On 10 July, “Hola Biblioteca” had 17 children and 14 adults listening to stories in Spanish.

On 10 July, 9 children and 7 adults learned about Picasso’s Cubism art during “Homeschool: Trip to the Museum” and then created their own cubism masterpieces.

On 10 July, “Conversation Hour” had 29 adults learning and practicing their English skills.


On 13 July, “Homeschool Science” taught 25 children and 20 adults about dissolution or the process of dissolving materials.

On 15 July, dragons were everywhere during “How to Paint Your Dragon” as 41 children and 34 adults learned how to draw and finger paint their own scaly friend.

On 16 July, 19 children and 13 adults came to learn how to make a pop up duck card during “Homeschool: Pop Up Cards.”

On 16 July, “Citizenship Inspired” had 4 adults signing on to Zoom to learn about the test to become a citizen of the United States.

On 17 July, 14 children and 13 adults became artists during “Homeschool: Art Expressions” where they created a city skyline at sunset.
• On 17 July, “Conversation Hour” had 18 adults learning and practicing their English skills.
• On 20 July, “Homeschool Spanish” had 6 children and 5 adults learning about the parts
• On 21 July, 4 children and adults learned all about how to cruch numbers during “Create Basic Spreadsheets (Ages 10-12).”
• On 21 July, you could find 14 children and adults looking at world landmarks during “Google Earth (Ages 10-12).”
• On 22 July, 28 children and 24 adults learned about all of the helpers in their community like doctors, nurses, mail carriers, and farmers during “Neighborhood Helpers.”
• On 22 July, 25 children were excited to decorate their own (paper) gingerbread house for the “Hansel and Gretel Take Home Craft.”
• On 22 July, “Mix Music Using Audacity (Ages 10-12)” allowed 4 children and adults to learn how to create their own mix music.
• On 23 July, beautiful feathers were everywhere when 16 adults and 11 children created pop up peacock cards during “Homeschool: Pop Up Cards.”
• On 23 July, “Citizenship Inspired” had 1 child and 6 adults signing on to Zoom to learn about the test to become a citizen of the United States.
• On 23 July, the summer got a little brighter as 11 children made sunflowers with “Summer Flower Take Home Craft.”
• On 24 July, 18 children and 14 adults learned the ins and outs of being an art critic and put their new skills to the test by critiquing famous paintings during “Homeschool: Trip to the Museum.”
• On 24 July, “Conversation Hour” had 22 adults learning and practicing their English skills.
• On 27 July, “Homeschool Science” had 25 children and 18 adults super excited because they were making slime while learning about the chemical reaction that causes the fun stuff to form out of simple materials.
• On 27 July, despite stormy skies there were lots of rainbows for the 20 children who came for the “Rainbow Take Home Craft.”
• On 28 July, it was a deliciously fun time for 23 children and 21 adults during “Summer Snacks: Puppy Chow” where they made a yummy, salty-sweet snack.
• On 28 July, 8 children came to collect the “Polar Bear Take Home Craft” so that they could create a cute little bear at home.
• On 28 July, 11 children and adults JAWS-ome time creating shark pop up cards during “Make More Pop Up Cards.”
• On 29 July, “Make More Pop Up Cards” had 8 in attendance.
• On 29 July, it was all smiles at the library for 25 children who took home the “Comedy Masks Take Home Craft.”
• On 30 July, 14 children inched their way out the door with the “Colorful Caterpillar Take Home Craft” which will surely brighten their day.
• On 30 July, “Homeschool: Pop Up Cards” had 9 adults and 11 kids participating in this event.
• On 30 July, “Citizenship Inspired” had 6 students learning about the naturalization process.
• On 31 July, “Homeschool: Art Expressions” had 36 budding artists creating beautiful watercolor birds
• On 31 July, “Ready, Set Sail” the 31 students in attendance learned how to create different paper sailboats and had fun singing along with the instructor.
• On 31 July, “Conversation Hour” attracted 12 students.
• During July, 400 children came to the library to pick up their “After Dinner Mint Kits” so that they can do fun science activities while enjoying a tasty treat.

**Winter Garden**
• On 1 July, Erin Reichel hosted “Are You Smarter Than Mother Goose?” for 14 teens.
• On 8 July, Erin Reichel hosted “Stories & Stretches” for 68 participants who got active stretching while listening to stories.
• On 17 July, Erin Reichel hosted “A World of Nonsense”. 71 attendees joined her in falling down the rabbit hole and into whole new world filled with wacky and wonderful characters.
• On 23 July, Lydia Silbernagel hosted “Little Chef: Strawberry Yogurt Parfaits”, where 61 participants practiced measuring and layering as they followed along with a healthy recipe.
• On 24 July, Erin Reichel hosted “Build a Story with Goldilocks” for 68 attendees investigated size through a beloved fairytale.
• On 6 and 20 July, Ryan Nyman hosted the “D&D with the Library” for a total of 18 attendees.
• “English from Zero” was taught by Patrick Seifer five times in July to a total of 221 students.
• In July, Winter Garden’s “Character Mailbox” invited children to write and receive a letter. 11 letters were received and answered.
• In July, the Winter Garden branch handed out “Take Home Craft” kits to customers with children. The kits changed as supplies lasted and included at times a mermaid tail, a fire breathing dragon, a clothespin superhero, etc. The bags also contained information on virtual SRP events and Beanstack. 540 kits were distributed.

Library Events

Big Read Events
Virtual Event: NEA Big Read Kickoff & Keynote with Kelly Link
Sunday, August 23, 2 p.m.
The NEA Big Read series officially begins with a virtual keynote by Pretty Monsters author Kelly Link.

Virtual Event: Mamma Griot and Her Rocking Story Bag!
Monday, August 24, 3:30 p.m.
In this interactive, family friendly program, Dr. Johnston Bush shares traditional folktales and songs that participants choose and sometimes create by selecting items from her Rocking Story Bag.

Virtual Event: Book to Art – NEA Big Read: Pretty Monsters
Monday, August 24, 6:30 p.m.
Discuss the book Pretty Monsters by Kelly Link and share your works of literary art inspired by your favorite story in the book. Supplies are provided upon request. Recommended for ages 18 and up.

Virtual Event: No Happy Endings: The Dark Side of Fairytales
Tuesday, August 25, 6:30 p.m.
Dr. Naima Bush delves into the murder, mayhem, abuse and mutilation that are just the tip of the iceberg when we delve deeper into the stories made famous by the Brothers Grimm. Recommended for ages 15 and up.

Virtual Event: Food 101: Herbs & Fungi
Wednesday, August 26, 6:30 p.m.
The Food 101 series introduces you to a new topic every month, examining the historical and social significance of what we eat.

Virtual Event: Ghosts of Murders Past
Thursday, August 27, 9 p.m.
Many of the ghostly tales of Florida focus on crime and grisly murders. This presentation tracks some of the famous murders and serial killers of the state and the ghost stories they left behind.

Virtual Event: Upcycling: Faery Handbag
Saturday, August 29, 10–11:30 a.m.
Magic your old t-shirts into stylish handbags. Once complete, accessorize it with faery charms. Bring your own shirt or use one of ours. Inspired by Kelly Link’s short story, The Faery Handbag.
**Biz Kids Club**
Virtual Event: BizKids Club  
Mondays & Wednesdays, August 3–28, 5–6:30 p.m.  
Tuesdays & Thursdays, August 4–27, 5–6:30 p.m.  
Ready to become an entrepreneur? The BizKids Club is an instructor-led virtual program that introduces participants to the world of business and entrepreneurship. Ages 9–14.

**Book Clubs**
Virtual Event: Eatonville Children’s Book Club  
Wednesday, August 5, 3 p.m.  
Join us as we begin our very first virtual book club for school age children. Make new friends, establish regular reading routines, and have fun learning through reading, activities and games! Books will be chosen from the Sunshine State Reading list for grades 3–5.

Virtual Event: Southeast Book Club  
Monday, August 10, 7 p.m.  
Join us to discuss our August book selection.

Virtual Event: Alafaya Book Club  
Thursday, August 13, 7 p.m.  
The Alafaya Book Club with meet virtually to discuss The Engineer's Wife by Tracey Enerson Wood. When her happy domestic life is turned upside-down by her husband’s work as the chief engineer on an under-construction Brooklyn Bridge, Emily Warren Roebling gradually takes over the project to advocate on behalf of worker safety.

Virtual Event: Winter Garden Book Club  
Thursday, August 27, 6 p.m.  
Join us for a lively discussion about the book selection of the month, Pretty Monsters by Kelly Link, a collection of short stories, including The Wrong Grave, in which a boy digs up his girlfriend’s corpse in order to retrieve the poems that he buried with her, and Monster, in which a monster uses a cell phone to lure its prey.

**Citizenship Inspired**
Virtual Event: Citizenship Inspired  
Tuesdays & Wednesdays, August 4–26, 3–5 p.m.  
Thursdays, August 6–27, 3–4:30 p.m.  
During this four-class program, students will meet to prepare for the U.S. Naturalization (Citizenship) Test and Interview.

**Cuisine Corner**
Virtual Event: Savory Mini Pies  
Wednesday, August 5, 11 a.m.  
Yamira Lee Johnson, head chef and founder of Breaking Bread with Mira, will show you how to make savory mini pies. A family friendly dish easy for kids to make with easy to find ingredients.

Virtual Event: Seasonal Veggies  
Wednesday, August 12, 6 p.m.  
Watch live as Yamira Lee Johnson, head chef and founder of Breaking Bread with Mira, shows you how to cook satisfying seasonal veggies.
Genealogy
Virtual Event: Tracing Irish Ancestors
Monday, August 3, 7 p.m.
Explore resources, tips and tricks for finding records in the home countries of your ancestors, this session featuring Ireland. Learn types of documents available and research strategies to utilize.

Virtual Event: Genealogy 101
Tuesday, August 4, 1 p.m.
So you want to learn more about your family history but don’t know where to begin? This program will introduce you to genealogical terms and techniques.

Virtual Event: Family Tree Guide to DNA Testing Study Group
Wednesdays, August 5–19, 6:30 p.m.
Join us for our genetic genealogy study group and learn how DNA test results can help to confirm, extend and deepen your genealogical research.

Virtual Event: Lucidchart for Genealogy
Thursday, August 6, Noon
Discover how you can use Lucidchart for your genealogy research. Learn how to build family trees, pedigree charts and more!

Virtual Event: Tracing Scandinavian Ancestors, Sweden & More
Monday, August 10, 7 p.m.
Explore resources, tips and tricks for finding records in the home countries of your ancestors, this session featuring Scandinavia, Sweden and more. Learn documents available and strategies to utilize.

Virtual Event: Beginning Your Family History Research Online
Tuesday, August 11, 1 p.m.
Learn how to utilize the internet for your family history research. Discover what is and what is not online. Become familiar with the leading genealogy websites as well as some lesser-known gems.

Virtual Event: United States Genealogy: Ohio
Thursday, August 13, Noon
Explore the rich research resources and collections that are held in a variety of archives and repositories in the Buckeye state. Discover what records are available and how to use them.

Virtual Event: Tracing German Ancestors
Monday, August 17, 7 p.m.
Explore resources, tips and tricks for finding records in the home countries of your ancestors, this session featuring Germany. Learn types of documents available and research strategies to utilize.

Virtual Event: Researching Canadian Ancestors
Tuesday, August 18, 1 p.m.
Do you have Canadian ancestors? We will discuss the differences between researching in Canadian verses U.S. records and will explore sources such as census, land and probate records.

Virtual Event: Exploring FamilySearch.org
Thursday, August 20, Noon
FamilySearch is a tremendous and free source for family history research. Learn how to navigate this website and how to make the most of the information that it contains.
Virtual Event: Tracing French Ancestors
Monday, August 24, 7 p.m.
Explore resources, tips and tricks for finding records in the home countries of your ancestors, this session featuring France. Learn types of documents available and research strategies to utilize.

Virtual Event: Genealogy Research Question Workshop
Tuesday, August 25, 1 p.m.
Sharpen your genealogy skills and learn about resources by sharing your research questions.

Virtual Event: Advanced Genetic Genealogy Study Group
Wednesday, August 26, 6:30 p.m.
Each week we will discuss specific chapters from Advanced Genetic Genealogy: Techniques and Case Studies edited by Debbie Parker Wayne.

Virtual Event: More Unique Websites for Genealogy Research
Thursday, August 27, Noon
We found more unique websites that can enhance your genealogy research! Join us as we explore these hidden gems.

Virtual Event: Tracing Italian Ancestors
Monday, August 31, 7 p.m.
Explore resources, tips and tricks for finding records in the home countries of your ancestors, this session featuring Italy. Learn types of documents available and research strategies to utilize.

**Job Seekers**

Virtual Event: Career Academy: Perfecting Your Resume
Tuesdays, August 4 & 18, 1:30 p.m.
Get noticed! Elevate your job application with best practices in crafting a resume and cover letter.

Virtual Event: Career Academy: Interview Like a Pro
Tuesdays, August 11 & 25, 1:30 p.m.
You’ve landed an interview! Now what? Get tips that will help you to practice and prepare, and to write a memorable thank you letter.

**Language Learning**

**ESOL Classes**

Virtual Event: Writing Clearly Intermediate
Mondays, August 3–31, Noon
Fridays, August 7–28, Noon
Writing Clearly focuses on grammar complex ideas, including sentence structures, phrases and vocabulary building.

Virtual Event: Speaking Clearly Beginners
Mondays, August 3–31, 1:30 p.m.
Speaking Clearly is designed to introduce learners to the basics of the sounds of English for pronunciation.

Virtual Event: English from Zero
Wednesdays, August 5–26, 10:30 a.m.
Thursdays, August 6–27, 10:30 a.m. & 6 p.m.
Fridays, August 7–28, 10:30 a.m.
Join us to learn and talk about new basic English vocabulary associated with different topics.
Virtual Event: Conversation Hour  
Mondays, August 3–31, 4:30 p.m.  
Tuesdays, August 4–25, 3:30 p.m. & 6 p.m.  
Wednesdays, August 5–26, 2:30 p.m.  
Thursdays, August 6–27, 4 p.m.  
Join us to practice your English speaking skills with us in a virtual Conversation Hour. Each session will have specific topics for discussion.

Virtual Event: English for Families  
Mondays, August 3–31, 5:30 p.m.  
Wednesdays, August 5–26, 5:30 p.m.  
Join us virtually to practice reading with your children and learn English vocabulary for everyday use. This program meets twice per week for five weeks.

Virtual Event: English for Social Interactions  
Mondays, August 3–31, 7 p.m.  
Join us to learn different English idioms and phrases that are used to communicate on a daily basis.

Virtual Event: Writing Clearly for Beginners  
Tuesdays, August 4–27, Noon  
Thursdays, August 6–27, Noon  
Join us for a virtual meeting using Zoom where we will review different grammar points in English and basic sentence writing.

Virtual Event: English for the Workplace  
Tuesdays, August 4–25, 1:30 p.m.  
Join us to learn common phrases, vocabulary and interactions in the workplace.

Virtual Event: Ask an English Teacher  
Wednesdays, August 5–26, 4 p.m.  
Do you have questions about how to put language together to express yourself well? Do you need more help with topics in other English classes? Well, this is the class for you!

Virtual Event: Reading Clearly Intermediate  
Wednesday, August 5–26, 12:45 p.m.  
Join us to learn, practice and discuss reading strategies and complex English vocabulary.

Virtual Event: Speaking Clearly Intermediate  
Fridays, August 7–28, 1:30 p.m.  
Speaking Clearly is designed to introduce learners to the rules of spelling and pronunciation of English words and phrases.

Language Classes

Virtual Event: Spanish from Zero – Basics  
Tuesdays, August 4–25, 4 p.m.  
This class is designed to introduce learners to the basics of Spanish pronunciation, alphabet, sounds, syllables, and vocabulary.
Virtual Event: Spanish from Zero – Intermediate Level  
Thursdays, August 6–27, 4 p.m.  
This class is designed to introduce learners to Spanish grammar by focusing on the parts of speech, the organization of sentences, vocabulary building, sentence structures, phrases, words stress, sentence intonation and listening comprehension.

**Library Events**

Virtual Event: Money Talks for Women  
Tuesdays, August 4–25, 6:30 p.m.  
Join the conversation! Learn about library services such as Morningstar Investment Research Center, goal-oriented tools for saving, investing and more. Registration required.

Virtual Event: Open Hour with a Librarian  
Thursday, August 6–27, 2 p.m.  
Get real-time recommendations from OCLS Librarians on what to read next or what to read on specific topics through Facebook or Twitter.

Virtual Event: Family Mood Playlist  
Friday, August 7, 11 a.m.  
Join CFCArts Music Therapist Ashley Lewis as she instructs your family on designing the perfect family mood playlist using the techniques of music therapy.

Virtual Event: Tea & Conversation  
Saturday, August 8, 2 p.m.  
This monthly social is designed to bring adults together. Share food, tea and your stories. It is a celebration of everyday life and being in the moment.

Virtual Event: Watercolor 101  
Monday, August 10, 11 a.m.  
Learn the basics of watercolor in a soothing atmosphere.

Virtual Event: Introduction to Foundation Center Resources  
Monday, August 10, 3:30–5 p.m.  
Looking for funding? Get the 101 on using this comprehensive directory to win grants and make a difference.

Virtual Event: South Creek Social Crafters Meetup  
Wednesday, August 12, 11 a.m.  
Join us for a virtual meetup using Zoom and explore your creativity. Whatever your hobby, let’s get together and craft while meeting new people. Be sure to bring your own work in progress.

Virtual Event: Reaching Out – A Community Resource Fair  
Saturday, August 15, 2–4 p.m.  
Connect virtually with local community services. Various organizations will discuss services they provide, including Orange County Library System.

Virtual Event: Multicultural Hair-Care Management  
Saturday, August 15, 11 a.m.  
Explore how to properly detangle tresses with and without hair tools. Also, you will learn about moisturizing 101 for those with curly, coily and kinky tresses.
Virtual Event: Introduction to Calligraphy  
Sunday, August 16, 2 p.m.  
Explore the basics of the beautiful art form, calligraphy. Students will be introduced to a variety of pens and materials used to create different lettering styles.

Virtual Event: Rock The Wrap: Headwrap Styling Workshop  
Saturday, August 22, 11 a.m.  
This educational and interactive experience provides step-by-step instruction of headwrap styling techniques. Learn about the significance and history of headwrapping.

Meet the Author  
Virtual Event: Meet the Author: David James Poissant  
Thursday, August 20, 7 p.m.  
David James Poissant, author of Lake Life, will be live in conversation with librarian Edward Booker. Join them for a conversation and live Q&A.

Melrose Center  
Virtual Event: Make Money With Your Music  
Monday, August 3, 4–5:30 p.m.  
Discover tips and tricks for artists on Spotify.

Virtual Event: Video Editing with HitFilm Express  
Thursdays, August 6 & 27, 2 p.m.  
Get an introduction to HitFilm Express, a free software with professional effects to edit videos.

Virtual Event: Maya Fundamentals  
Thursday, August 6, 5:30 p.m.  
This virtual event will introduce learners to the Maya interface, workflow, how to access tools and edit attributes of a 3D project.

Virtual Event: The 12 Principles of Animation in 3D  
Tuesday, August 11, 1 p.m.  
Explore the 12 principles of animation and the influence they have had on 3D animation tools. Apply the principles using the Graph Editor in Maya to create an effective animation.

Virtual Event: Podcast Clinic – Podcasting Best Practices  
Wednesday, August 12, 11 a.m.–12:30 p.m.  
Join special guest Chris Goyzueta from Making It with Chris G. as he shares best practices for creating impactful podcasts. The clinic concludes with a Q&A session.

Virtual Event: Electronic Engineering Using Snap Circuits  
Saturday, August 22, 11 a.m.  
Ever wonder how circuits work? Watch or build along with an instructor as they explain basic circuitry using Snap Circuits.

Wednesday, August 26, 3:45 p.m.  
Celebrate National Dog Day with this specially themed class teaching the fundamentals of making pop-up cards, as we put the engineering into paper engineering!
Virtual Event: Adobe Illustrator: Logo Design & Development  
Saturday, August 29, 10 a.m.  
Build your business logo using graphic design theory for concepts, color and font choices. Learn the basics of designing a business logo using vector graphics tools.

Modern Parenting  
Virtual Event: Organizing For Student Success  
Sunday, August 2, 2 p.m.  
Jane Cole, a certified professional organizer, will present best practices and tips that help parents and students create an educational environment for positive results.

Virtual Event: Family Zumba  
Saturday, August 8, 11 a.m.  
Get your family moving with this energizing workout class! Learn basic Zumba moves to help you dance your way to fitness. Zumba uses dance aerobics to create a fun workout.

Virtual Event: Every Child Ready to Read Caregiver Workshop  
Wednesday, August 19, 10:30 a.m.  
Learn about the five early literacy practices as well as tips, tricks and resources to help your child strengthen important early literacy skills. Recommended for adults with children ages 0–5.

Next Chapter  
Virtual Event: Snack & Learn  
Tuesday, August 11, 11 a.m.  
Grab a snack and let’s chat! Talking about financial, legal and healthcare issues can be uncomfortable, but it’s important to do it while everyone is able to make their wishes known.

Virtual Event: Nifty Online Learning Opportunities  
Thursday, August 20, 12:10 p.m.  
Discover online opportunities to learn a new skill or hobby that you’ve always wanted to try. This seminar is part of the monthly LIFE Information for Elders series.

Fiber Arts  
Become a Fiber Artist  
Fiber artists create clothing, décor, toys and art from fabric and yarn. Start your journey as a fiber artist by learning to crochet, knit or sew virtually with the library. Visit ocls.info/fiber-arts to view the schedule and sign up for an event or class.

Virtual Event: Let’s Knit Level 1  
Monday, August 3, 10 a.m.–Noon  
Start knitting today! Make a bookmark while learning how to start your project off right, knit basic stitches and finish your work neatly.

Virtual Event: Sewing: Introduction to the Sewing Machine  
Tuesday, August 4, 10 a.m.–Noon  
Ever wanted to make your own custom clothes, home decor, costumes or accessories? Join us in this basic sewing class and learn about sewing safety, basic sewing machine skills and stitching seams.

Virtual Event: Hand Sewing Level 1  
Thursday, August 6, 10:15 a.m.  
Learn basic hand sewing stitches and techniques to secure, hem and mend fabric. Learn about hand sewing materials and how to sewing basic stitches.
Virtual Event: Let's Crochet Level 1  
Friday, August 28, 2–3:30 p.m.  
Start crocheting today. Learn the versatile chain and single crochet stitches, perfect to start stitching a wide variety of projects.

**Technology Classes**  
**Perfect Your Photoshop**  
From your first touch-up to creating stunning digital effects, learn the secrets of how to use Adobe Photoshop to create graphics, manipulate photos and create effects.

Virtual Event: Adobe Photoshop Level 1  
Tuesday, August 4, 10–11:30 a.m.  
Tuesday, August 4, 2–3:30 p.m.  
Mondays, August 10 & 31, 9:30–11 a.m.  
Wednesday, August 19, 12–1:30 p.m.  
Wednesday, August 26, 9:30–11 a.m.  
Thursday, August 27, 9:30–11 a.m.  
Learn graphic concepts and terminology. Become familiar with the basic tools required to edit and retouch digital images.

Virtual Event: Photoshop: Layer Blending Modes  
Thursday, August 6, 10 a.m.  
Monday, August 10, 1 p.m.  
Thursday, August 13, 9:30–11 a.m.  
Monday, August 17, 9:30 a.m.  
Wednesday, August 19, 10 a.m.  
Friday, August 21, 10 a.m.  
Tuesday, August 25, 10 a.m.  
Apply blending modes to image layers to quickly fix problems with exposure, shadows and highlights. Learn to use blending modes to generate artistic and creative effects on photos.

Virtual Event: Photoshop: Black and White Effects  
Thursdays, August 6 & 13, 11:15 a.m.  
Monday, August 10, 2:15 p.m.  
Monday, August 17, 10:45 a.m.  
Wednesday, August 19, 11:15 a.m.  
Friday, August 21, 11:15 a.m.  
Tuesday, August 25, 11:15 a.m.  
Thursday, August 27, 2:15 p.m.  
Make photos pop with black and white effects. Learn multiple ways to convert photos to black and white, apply adjustment layers and create enhancing effects.

**Writers Corner**  
Virtual Event: Novel Plot Pacing by the Numbers  
Thursday, August 6, 7 p.m.  
Does your feedback on plot pacing have you singing laments of a saggy middle or early resolution? Katie Golding, author of Fearless, will guide you through how to perfect your pacing, by the numbers.

Virtual Event: OCLS Writer’s Group  
Sunday, August 9, 4 p.m.  
Join your fellow writers for critique, discussion and camaraderie. Writers of all genres and experience are welcome. Please attend one meeting before submitting a piece for critique.
Virtual Event: Writing for the Middle Grade Market  
Thursday, August 13, 7 p.m.  
Middle Grade fiction is written for readers aged 8–12. Learn how to write for tweens with Gail D. Villanueva, author of My Fate According to the Butterfly and Sugar and Spite.

Virtual Event: Writing a Book in Multiple Points of View  
Sunday, August 23, 2 p.m.  
Author Ren Hutchings will discuss writing in multiple points of view, including how to craft unique character voices, how to structure a multi-POV novel and how to develop interwoven plot threads.

Virtual Event: How to Pitch A Literary Agent  
Monday, August 31, 6:30 p.m.  
How can writers catch a literary agents attention? Literary agent Lucienne Diver will discuss how to craft an effective pitch and increase your chances of obtaining an agent.

Baby  
Virtual Event: Zero to Five Storytime  
Saturdays, August 1–29, 10 a.m.  
Sundays, August 2–30, 2 p.m.  
Tuesdays, August 4–25, 10 a.m.  
Thursdays, August 6–27, 10 a.m.  
From the rhythm and repetition of nursery rhymes to the use of picture books, songs and flannel board stories, your child will be encouraged to develop early literacy skills.

Virtual Event: Tiny Tales  
Mondays, August 3–31, 3 p.m.  
The rhythm and repetition of nursery rhymes are used to introduce very young children to literature. Hold your child in your lap and enjoy this special time together.

Virtual Event: Caregiver Connect: Stay and Play  
Wednesdays, August 5–26, 10:30 a.m.  
Connect with other caregivers to meet and mingle. Encourage your little one to say hello to new and old friends as we explore creativity through songs and an activity.

Virtual Event: Mother Goose on the Loose  
Wednesdays, August 5–26, 11 a.m.  
Using rhymes, songs, puppets, musical instruments and more, we will be interacting together to help develop important pre-literacy skills in our littlest ones!

Virtual Event: Baby’s First Art  
Monday, August 10, 11 a.m.  
First experiences are so incredible to witness! Bring your little one to play, explore and create art pieces that both of you will enjoy.

Virtual Event: Guitar Sing-A-Long  
Monday, August 17, 11 a.m.  
Join us for this virtual sing-a-long to fun, familiar songs along with live guitar for you and your toddler. Recommended for babies and toddlers.
Virtual Event: End of Summer Celebration
Saturday, August 1, 2 p.m.
Log on and tune in for our live End of Summer Celebration. Join the virtual party on Facebook or YouTube as we celebrate all the new things we’ve learned and stories we’ve read this summer.

Virtual Event: Homeschool Meetup: The Gold Rush
Monday, August 3, 1 p.m.
Uncover the secrets of prospectors and understand the causes and impact of the California Gold Rush.

Virtual Event: Baby-Sitters Club Fan Meetup
Tuesday, August 4, 1 p.m.
Are you a Claudia or a Kristy? Join us for a celebration of all things BSC, complete with trivia and a craft.

Virtual Event: DIY Sock Bunny
Tuesday, August 4, 2 p.m.
Your mismatched socks finally have some use! Tune in for step by step instructions for how to make your very own no sew bunny.

Virtual Event: Drawing Club
Tuesday, August 4, 4 p.m.
Try out new drawing techniques each month and experiment with your fellow artists! Recommended for upper elementary, tweens and teens.

Virtual Event: All Hail Our Underwear
Wednesday, August 5, Noon
Salute your shorts during this program while reading stories and doing a craft in honor of National Underwear Day!

Virtual Event: Homeschool: Flying High
Thursday, August 6, 1 p.m.
Design, fold and test paper airplanes in recognition of famous women who dared to fly. Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Bubbleguts & A Craft
Thursday, August 6, 2 p.m.
A story and craft time that will make your tummy turn. Recommended for lower elementary.

Virtual Event: A World of Pausabilities
Thursday, August 6, 4 p.m.
Take a moment to pause. Learn identify your emotions and use meditation to control them. Recommended for lower elementary.

Virtual Event: Homeschool: Choose Your Own Adventure
Fridays, August 7 & 21, 2 p.m.
Ahoy mates! Climb aboard for a high seas adventure. Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Candy Experiments
Friday, August 7, 3 p.m.
We all know candy tastes good, but did you know you can learn from it? These experiments are easy, fun and delicious.
Virtual Event: A World of Color  
Saturday, August 8, 3 p.m.  
Create abstract art using vivid colors inspired by the work of Disney artist, Mary Blair.

Virtual Event: Homeschool Meetup: The Oregon Trail  
Monday, August 10, 1 p.m.  
Are you ready for an adventure? We’ll find out how families traveled hundreds of miles by covered wagon.

Virtual Event: Slithering Snakes  
Monday, August 10, 4 p.m.  
Sssssstep right up to learn all about our interesting friend, the snake.

Virtual Event: Afternoon Art  
Tuesday, August 11, 2 p.m.  
Let’s go on an art adventure! Learn about a different artist and artistic style, and then create your own masterpiece.

Virtual Event: Homeschool Science: Mold  
Tuesday, August 11, 2 p.m.  
Fungus and spores and mold, oh my! Explore the fascinating world of mold through experimentation. Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Discovering the Deep Sea  
Wednesday, August 12, 3 p.m.  
What is all the commotion in the ocean? From strange creatures to underwater mountains, discover the amazing deep sea and create a craft.

Virtual Event: F is for Florida  
Wednesday, August 12, 4 p.m.  
Celebrate Florida with crafts, stories and Florida fun! Recommended for lower elementary.

Virtual Event: Homeschool Science: Candy Experiments  
Thursday, August 13, 1 p.m.  
Who knew science could be so sweet? Explore scientific concepts with us using candy! Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Sunshine State Jr Book Club  
Thursday, August 13, 4 p.m.  
Hear us read aloud one of the Sunshine State Jr (K–2) books, and then enjoy an activity! This month we’re reading When Grandma Gives You a Lemon Tree by Jaime L.B. Deenihan and Lorraine Rocha.

Virtual Event: Homeschool Art Expressions  
Friday, August 14, 2 p.m.  
Come and be creative as you learn various art techniques.

Virtual Event: Coffee Filter Art  
Friday, August 14, 4 p.m.  
Turn regular coffee filters into colorful art using simple supplies and your creativity.

Virtual Event: Cuisine Corner Jr: Pizza Roll Ups  
Saturday, August 15, 2 p.m.  
Get your fingers on this delicious four-ingredient pizza recipe that is perfect for an after school snack and ready in no time!
Virtual Event: Homeschool Meetup: Ellis and Angel Island  
Monday, August 17, 1 p.m.  
Learn the differences between the two most popular immigration hubs in United States history.

Virtual Event: Under the Sea  
Monday, August 17, 4 p.m.  
Travel under the sea and discover all the treasures therein with stories, activities and a craft. Recommended for lower elementary.

Virtual Event: Homeschool Spanish  
Tuesday, August 18, 2 p.m.  
Develop your Spanish skills with us! Recommended for lower and upper elementary, tweens and teens.

Virtual Event: How do you BURP in Space?  
Tuesday, August 18, 2 p.m.  
Learn answers to questions you didn’t know you had about outer space and beyond. Enjoy activities and a craft that is out of this world.

Virtual Event: DIY Line Art  
Tuesday, August 18, 3 p.m.  
Whose line is it anyway? Learn how to create beautiful, bold art using lines, color and patterns. Recommended for upper elementary and tweens.

Virtual Event: History Happenings – Viking Voyages  
Tuesday, August 18, 4 p.m.  
Do you have what it takes to be a Viking? Find out at this fun and history filled program.

Virtual Event: Mayor Buddy’s Book Club  
Tuesday, August 18, 4 p.m.  
Join Mayor Buddy’s Book Club discussion to hear about what we’re reading and explore activities to enjoy from home. Recommended for upper elementary and tweens.

Virtual Event: Moon Myths  
Wednesday, August 19, 3 p.m.  
Do you feel different when there’s a full moon? Do you think it could be made of cheese? Find out what else people across the world believe about the moon.

Virtual Event: Color Chemistry  
Wednesday, August 19, 4 p.m.  
Why is an apple red? Experiment with the science of color and explore the basic concepts of light and color.

Virtual Event: A Grimm Escape  
Wednesday, August 19, 5 p.m.  
Channel the cleverness of Cinderella, the wit of Snow White and the skills of the Frog Prince to solve your way out of this Grimm escape room. Recommended for preschoolers, lower and upper elementary.

Virtual Event: Animal Crossing Party  
Thursday, August 20, 5 p.m.  
Explore New Horizons as we celebrate the newest Animal Crossing game! Enjoy crafts and activities involving your favorite animal friends. Recommended for upper elementary and tweens.
Virtual Event: Be a Leader
Thursday, August 20, 4 p.m.
Calling future leaders! Join us for a look at past leaders and the qualities they share. Enjoy activities, stories and discussions on what it takes to become a good leader.

Virtual Event: Homeschool Science: Afternoon with a Balloon
Thursday, August 20, 1 p.m.
You are never too old to have fun with a balloon! Get hands-on with balloon science and games. Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Homeschool Meetup: Weather Watchers
Monday, August 24, 1 p.m.
It’s hurricane season! Learn how hurricanes and other weather conditions are formed.

Virtual Event: Fancy Fingerprints
Monday, August 24, 4 p.m.
Every fingerprint is unique, just like you! Create a special piece of art with your very special fingerprint.

Virtual Event: A Trip to Japan
Tuesday, August 25, 2 p.m.
Explore the land of the rising sun with stories, games and crafts inspired by Japan.

Virtual Event: Homeschool Science: Germs
Tuesday, August 25, 2 p.m.
Explore the disgusting, icky and gooey world of germs with us! Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Ready, Set, Sail
Wednesday, August 26, 3 p.m.
Ahoy! Join us junior sailors and explore during a fun program filled with stories and activities. Recommended for lower elementary.

Virtual Event: Homeschool: Shakespeare for Kids
Thursday, August 27, 1 p.m.
All the world’s a stage! Learn about William Shakespeare and showcase your own acting talent at our fun filled event. Recommended for lower and upper elementary, tweens and teens.

Virtual Event: Read to Sydney
Thursday, August 27, 1 p.m.
Read to Sydney is a local therapy dog organization that encourages children to practice their reading skills. All ages are welcome. Attendees will be scheduled for a 10 minute reading session.

Virtual Event: The Great Paper Airplane Challenge
Friday, August 28, 3 p.m.
Design it! Fold it! Fly it! Learn about flight and construct and test your own paper airplane. Recommended for lower and upper elementary.

Virtual Event: Homeschool Meetup: The Great Migration
Monday, August 31, 1 p.m.
Learn what caused the Great Migration of the early 20th century and its impact on the United States.
Virtual Event: Cuisine Corner Jr Bear Toasts!
Monday, August 31, 4 p.m.
Make three delicious kinds of bears out of toast and fruit!

Family
Virtual Event: Let’s Do Lunch
Monday, August 3, 1 p.m.
Join us, live on Zoom, as library staff cook a quick lunch for the family.

Virtual Event: Pajama Party
Monday, August 3, 7 p.m.
Put on your pajamas and join us virtually for stories, songs and a craft.

Virtual Event: Homeschool Parent Meeting
Tuesday, August 4, 1 p.m.
Let’s talk! Come chat with us and fellow homeschool parents about upcoming events and goals for the future.

Virtual Event: ArtMazing
Wednesday, August 5, 2 p.m.
Unleash your inner artist and discover your creative side in this all-ages art exploration. Inspiration is a must!

Virtual Event: Fantastic Family Fitness Fiasco
Thursday, August 6, 11 a.m.
Get moving and work together with your family to complete challenges and have fun.

Virtual Event: Flying High
Thursday, August 13, 11 a.m.
Design, fold and test paper airplanes in recognition of famous women who dared to fly.

Virtual Event: House Bunny Basics
Sunday, August 16, 11 a.m.
Orlando Rabbit Care and Adoptions advises you on the basics of rabbit ownership. Interact with bunnies who are hoping to find a forever home and learn to make your space a “hoppy” place.

Virtual Event: Stretch Across the Universe
Thursday, August 20, 11 a.m.
Transform into a meteor, a shooting star or even the moon! Gather the family for a space themed introduction to yoga.

Virtual Event: Basic Drawing Using Grid
Saturday, August 22, 2 p.m.
Learn to draw characters and comics.

Virtual Event: Mamma Griot and Her Rocking Story Bag!
Monday, August 24, 3:30 p.m.
In this interactive, family friendly program, Dr. Johnston Bush shares traditional folktales and songs that participants choose and sometimes create by selecting items from her rocking story bag.

Virtual Event: Upcycling: Faery Handbag
Saturday, August 29, 10 a.m.–11:30 a.m.
Magic your old t-shirts into stylish handbags. Once complete, accessorize it with faery charms. Bring your own shirt or use one of ours. Inspired by Kelly Link’s short story The Faery Handbag.
Preschool

Virtual Event: Toddler Storytime
Mondays, August 3–31, 10 a.m.
The use of picture books, finger plays, songs and flannel board stories will encourage the development of verbal and listening skills for this active age group.

Virtual Event: Homeschool Junior: Numbers
Wednesday, August 5, 10:30 a.m.
Kick start your little one’s education with Homeschool Junior! Join us for a storytime and activities all about numbers. Recommended for homeschoolers ages 3–5.

Virtual Event: Animals Around the World
Wednesday, August 5, 4 p.m.
Discover exciting animals from all around the world through stories, songs and a craft. Recommended for toddlers and preschoolers.

Virtual Event: Storybook Fun
Fridays, August 7–28, 10 a.m.
The use of picture books, songs and told stories will encourage your child to read, talk, sing, write and play.

Virtual Event: D is for Dinosaur
Friday, August 7, 11 a.m.
Dino time is near, let’s give a roaring cheer! We are off on a dinosaur adventure using stories and activities while experiencing a good time together.

Virtual Event: Cuentame un Cuento
Friday, August 7, 2 p.m.
Tuesday, August 25, 11 a.m.
The library provides a virtual storytime in English and Spanish suitable for preschoolers. The whole family is welcome!

Virtual Event: Homeschool Junior: Weather
Wednesday, August 12, 10:30 a.m.
Kick start your little one’s education with Homeschool Junior! Join us for a storytime and activities all about weather. Recommended for homeschoolers ages 3–5.

Virtual Event: Plip-Plop Pond!
Friday, August 14, 11 a.m.
Meet all the animals that go “plip-plop” and call the pond their home. We will also complete a pond animal themed craft. Recommended for toddlers and preschoolers.

Virtual Event: StoryTime with Croc & Turtle
Saturday, August 15, 11 a.m.
Keep it cool this summer with Croc & Turtle. Join these amazing friends for a fun story, cool craft and activities. Recommended for toddlers and preschoolers.

Virtual Event: Un-Bee-lievable Honey Bees
Saturday, August 15, 11 a.m.
Find out what the buzz is surrounding honey bees. Fly into this program for some un-bee-table fun while we do some cute crafts and read stories. You’ll bee happy you came!
Virtual Event: Elephant Tales  
Tuesday, August 18, 11 a.m.  
Join us on an adventure to learn all about elephants! We’ll sing songs, share stories and fun facts about these beautiful gentle giants.

Virtual Event: Homeschool Junior: Hello Neighbor  
Wednesday, August 19, 10:30 a.m.  
Kick start your little one’s education with Homeschool Junior! Join us for a storytime and activities all about your neighborhood. Recommended for homeschoolers ages 3–5.

Virtual Event: Homeschool Junior: Shapes  
Wednesday, August 26, 10:30 a.m.  
Kick start your little one’s education with Homeschool Junior! Join us for a storytime and activities all about shapes. Recommended for homeschoolers ages 3–5.

Virtual Event: Octopus Tales  
Thursday, August 27, 11 a.m.  
Join us under the sea to learn all about the octopus! We’ll sing songs, share stories and fun facts about these fun sea creatures.

Virtual Event: Lots of Dots  
Thursday, August 27, 2 p.m.  
Some dots are big. Some dots are small. Some dots fly. Some dots fall. Enjoy stories, activities and crafts around us all.

Virtual Event: Rutti-Tutti-Fruitti Fun! Storytime & Craft  
Thursday, August 27, 3 p.m.  
Have a berry good time celebrating fruits with stories and a craft.

Virtual Event: Star Wars Storytime  
Friday, August 28, 11 a.m.  
Travel to a galaxy far, far away for Star Wars themed stories, activities and crafts.

Virtual Event: Alphabet Adventures  
Friday, August 28, 2 p.m.  
Learn the alphabet with exciting stories and fun activities.

Virtual Event: Daniel Tiger Spectacular  
Saturday, August 29, 11 a.m.  
Hi neighbor! Join us for a grr-ific time with stories, songs, cooking, drawing, activities and more. Inspired by PBS Kids Daniel Tiger’s Neighborhood.

Virtual Event: Little Chef Funfetti Sugar Cookies  
Monday, August 31, 11 a.m.  
Pour, mix and repeat! Learn how to make delicious sugar cookie dough to take home and bake. Adult participation is required.

Teen and Tween  
Virtual Event: Anime Discovery  
Friday, August 7, 1 p.m.  
Discover the amazing world of anime, manga, its wondrous stories and its captivating art.
Virtual Event: Have a Magical Day!
Saturday, August 8, 11 a.m.
Come join us for some virtual Disney fun!

Virtual Event: Excelsior!
Tuesday, August 11, 4 p.m.
Recall the life of a man who had a superhero-sized imagination. Cameo trivia, activities and comic book art challenges are all inspired by the late great Stan Lee.

Virtual Event: Going Vintage
Tuesday, August 25, 4 p.m.
From bell-bottoms to The Beatles, go-go wild as we travel back to the ‘60s with trivia and a craft!

Virtual Event: Teen Art Adventures: Rolled Paper Crafts
Saturday, August 29, 2 p.m.
Use construction paper alongside toilet paper rolls to discover all the amazing things you can make with rolled paper and rolls.

**Toddler**

Virtual Event: Teddy Bear Storytime
Monday, August 3, 11 a.m.
Wednesday, August 19, 11 a.m.
Wednesday, August 26, 4 p.m.
Interact with your teddy through stories, songs and rhymes for a one-of-a-kind story time! Recommended for toddlers and preschoolers.

Virtual Event: A Perfect Picnic
Tuesday, August 4, 11 a.m.
The ants go marching one by one, hurrah! March on in to figure out what makes a picnic perfect. Recommended for toddlers and preschoolers.

Virtual Event: Aloha Toddlers
Tuesday, August 4, 5 p.m.
Cruise into our virtual storytime for a staycation luau with plenty of tropical island fun for your little ones. Recommended for toddlers and preschoolers.

Virtual Event: Boom, Zoom, Blastoff! Storytime & Craft
Tuesday, August 11, 11 a.m.
Journey to outer space! Explore the amazing world of stars and more through stories and a craft. Recommended for toddlers and preschoolers.

Virtual Event: I SEA Sharks
Wednesday, August 12, 2 p.m.
Dive into stories and interactive activities inspired by our ocean friends and learn more about Eugenie Clark’s journey in becoming the ocean’s most fearless scientist.

Virtual Event: Stories and Stretches
Friday, August 14, 2 p.m.
Wiggle and stretch to stories, songs and rhymes focusing on motor development. Recommended for toddlers and preschoolers.
Virtual Event: A Trip to the Grocery Store  
Thursday, August 20, 3 p.m.  
Grab those shopping lists! It is time to sort, count and experiment with all things food. Recommended for toddlers and preschoolers.

Virtual Event: Blue’s Clues Storytime!  
Friday, August 21, 11 a.m.  
Everybody’s looking for Blue’s clues, so let’s play along! Join us for games and activities based on the TV show Blue’s Clues & You.

Virtual Event: If You’re Happy and You Know It!  
Friday, August 21, 2 p.m.  
Clap your hands, stomp your feet and shout hooray! Celebrate with a smile. Recommended for toddlers and preschoolers.

Virtual Event: Sesame Street Storytime  
Monday, August 24, 11 a.m.  
Sing, dance and learn your way through the alphabet and numbers with interact stories and activities inspired by Sesame Street. Recommended for toddler and preschoolers.
Orange County Library System
Board of Trustees Meeting
August 13, 2020

Public Comment:
Non-Agenda Items