

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

August 8, 2019 ~ 6:00 p.m.

**Orlando Public Library
 101 East Central Boulevard
 Orlando, Florida 32801
 407.835.READ (7323)**

Library Board Present: Lisa Franchina (8/0); Marucci Guzmán (8/1);
 Ted Maines (11/3 - City); Richard Maladecki (8/0);

Library Board Absent: Nicole Benjamin (5/1 – City)

Administration Present: Mary Anne Hodel; Debbie Tour; Danielle King; Steve Powell;
 Ricardo Viera; Bethany Stone; Kris Shoemaker;
 Milinda Neusaenger

- 19-094 I. **Call to Order**
 President Franchina called the meeting to order at 6:01 p.m.
- II. **Public Comment Policy & Procedures**
- 19-095 III. **Approval of Minutes: Library Board of Trustees Meeting ~
 July 11, 2019**
 Vice President Guzmán, seconded by Trustee Maladecki, moved to approve the minutes for the July 11, 2019 Library Board of Trustees Meeting. Motion carried 5-0.
- 19-096 IV. **Staff Presentation: Children’s Initiative ~ Natalie Houston
 & Sarah Qronfleh**
- 19-097 V. **Financial Statements and Summaries: July 2019**
 CFO Shoemaker summarized the financials reports. He indicated providing library services to the west and east portions of the county are a priority. Brief discussion ensued.
- 19-098 VI. **Dashboard: July 2019**
 COO Powell informed the Board that starting November 1, 2019, publisher Macmillan will impose an eight-week embargo on new titles of library e-books. Libraries wanting to lend Macmillan’s new e-books to customers may buy access to a single e-book during the first eight weeks of publication. After the eight-week period, additional copies may be purchased to lend to customers. He reported this will have an impact on e-book statistics. At the request of the Board, COO Powell will report on the impact at the December Board Meeting.
- 19-099 VII. **Action Items**
- 19-100 **Strategic Plan FY 2020 – FY 2022**
 Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the Strategic Plan for FY 2020 through FY 2022. Motion carried 4-0.
- 19-101 **Board Meeting Schedule: FY 2020**
 Brief discussion ensued and one Board Member requested to change the October meeting date from the 10th to the 8th. Trustee Maladecki, seconded by Trustee Maines, moved to approve the FY 2020 Meeting Schedule as revised. Motion carried 4-0.

- 19-102 **Restroom Contractor Agreements: Kris Shoemaker**
 CFO Shoemaker briefed the Board about the plans to renovate the bathrooms at the South Trail, Southeast and Southwest Branches. Discussion ensued regarding the privacy of the bathroom stalls for gender non-conforming customers. Trustee Maines indicated that there are different styles of stall walls and these can be taller or lower. CFO Shoemaker stated different style walls would be a cost increase of materials, but not in labor. The Board requested that Staff provide the cost comparison of the taller stall walls at the October Board Meeting. Trustee Maladecki, seconded by Vice President Guzmán, moved to approve the project budget of \$638,000, to approve waiving of the Payment and Performance Bonds (as allowed in F.S. 255.05) and to approve staff to execute the three contracts with Ruby Builders, Inc. for the project. This is with the knowledge that Staff will next month, bring to the Board the cost comparison of taller bathroom stall walls. Motion carried 4-0.
- 19-103 VIII. **Discussion and Possible Action Items**
- 19-104 **Director's Evaluation & Personnel Committee Meeting**
 President Franchina, Vice President Guzmán and Trustee Maines will serve on the Personnel Committee. President Franchina stated that she has reached out to the Friends of the Library Board and Joe Goldstein and Crockett Bohannon will sit on the Committee as well. The meeting will take place at noon on September 24, 2019 at the Library Downtown.
- 19-105 IX. **Information**
- 19-106 **Director's Report**
 OCLS has received a \$5,000 donation from the estate of Vincent Soforenko Bishop in Milton, Massachusetts.
- Staff had a meeting with County Administrators regarding the potential locations of a new branch in Horizon West. More information will be forthcoming soon.
- The budget hearing went off smoothly in July with the Library's Governing Board.
- 19-107 **Public Comment: Non-Agenda Items**
- X. **Adjournment**
 Trustee Maladecki, seconded by Vice President Guzmán, moved to adjourn the meeting. Motion carried 4-0. President Franchina adjourned the meeting at 7:21 p.m.

Next Meeting Dates: October 8, 2019 **TUESDAY** ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801 --- November 14, 2019 ~ Fairview Shores Branch Library; 902 Lee Road; Orlando, Florida 32810.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.