

MEETING MINUTES
ORANGE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

April 12, 2017 ~ 6:30 p.m.
Eatonville Branch Library
200 East Kennedy Boulevard
Eatonville, Florida 32751
407.835.READ (7323)

Library Board Present: Lisa Franchina (4/0); Marucci Guzmán (4/0);
Ted Maines (7/1 - City);
Wilbert Vancol (3/0 - City)

Library Board Absent: Richard Maladecki (4/1)

Administration Present: Mary Anne Hodel; Debbie Moss; Robert Tessier;
Craig Wilkins; Wendi Bost; Debbie Tour; Steve Powell;
Ricardo Viera; Milinda Neusaenger

- 17-038 I. **Call to Order**
President Franchina called the meeting to order at 6:30 p.m.
- 17-039 II. **Public Comment Policy & Procedures**
- 17-039 III. **Approval of Minutes: Library Board of Trustees Meeting ~ March 9, 2017**
Vice President Guzmán, seconded by Trustee Vancol, moved to approve the minutes of the March 9, 2017 Library Board of Trustees Meeting. Motion carried 4-0.
- 17-040 **Presentation: Mindspot Strategic Process ~ Lynette Leathers of Mindspot**
Mindspot is a marketing research and business solutions company that was contracted by OCLS to revamp the Strategic Plan. Lynette Leathers of Mindspot overviewed the process that was taken to research the community needs in order to update the Library's Strategic Plan. Brief discussion ensued.
- 17-041 IV. **Staff Presentation: Eatonville Welcome ~ Patrice Florence Walker**
- 17-042 V. **Financial Statements and Summaries: March 2017**
Comptroller Tessier reported to the Board regarding the Basement Underdrain Project. Brief discussion ensued.
- 17-043 VI. **Statistics and Summaries: March 2017**
- 17-044 VII. **Action Item:**
- 17-045 **Main Library Fence Project - Contractor Ranking: Steve Powell**
Facilities and Maintenance Department Head Powell gave an overview of the contractor ranking for the Main Library Fence Project. The ranking is as follows: 1. Ruby Builders, Inc.; 2. Gomez Construction Company; 3. Axios Construction Services, LLC. Brief discussion ensued regarding the bidding process and the inclusion of Minority, Women Business & Enterprise (MWBE) companies. Department Head Powell explained that bids are sent to Orange County Government's Vendor Services to be disseminated to MWBE companies. At the request of the Board, Department Head Powell will ask Ruby Builders, Inc. for their minority participation. Vice President Guzmán, seconded by Trustees Maines voted to approve the ranking of contractors for

the Main Library Fence Project and authorize staff to attempt to negotiate a Stipulated Sum contract with Ruby Builders, Inc. Motion carried 4-0.

17-046 VIII. **Discussion and Possible Action Items**

17-047 **Director's Goals FY 2017: 2nd Quarter Update ~ President Lisa Franchina**
President Franchina briefed the Board regarding Director Hodel's goals for FY 2017. She met with Director Hodel on April 5 to discuss her progress. She reported that Director Hodel is on point with meeting her goals and they discussed the many initiatives and events that have been implemented. Such initiatives and events include: several author events, Cuisine Corner for teens, etiquette classes, sewing classes, financial classes for staff, ePulp, the *Free Yourself* marketing campaign, storytime for grownups, the Career Online High School graduation ceremony, and the upcoming Pulse Remembrance event.

17-048 **Strategic Plan FY 2017: 2nd Quarter Update ~ Trustee Richard Maladecki**
The update has been deferred to the May 2017 Board Meeting.

17-049 IX. **Information**

17-050 **Director's Report**

In addition to the Director's Report in the April Board Packet, Director Hodel reported the following:

- The Orlando Public Library hosted a Naturalization Ceremony on Tuesday 11th April with the Citizenship and Immigration Service. Forty new Americans were sworn in from 28 different countries. It was a moving ceremony and one that the library is very proud to host.
- The library has been asked to participate in the process for selecting the Poet Laureate for Orlando by Mayor Dyer's office. We are thrilled that the city has included us and look forward to hearing more about the developing process to select the poet laureate and promote poetry in Orlando.
- South Trail Branch is working with a group of teens to introduce them to the classic, *Pride and Prejudice*. The group spends one hour talking about the story line and the setting of the novel, and then engages in an activity related to the book, like regency dancing or making top hats and bonnets. The kids are enjoying it and their parents have been drawn into the group as well.
- Some changes have taken place at Alafaya Branch, with some furniture rearrangements to make room for bigger audience events. The branch hosts *Maker Mondays* where they make an item each Monday. They have instituted a mailbox where children can write to their favorite book character and the character will write back to them. Clearly a good way to get children to write!

17-051 **Public Comment: Non-Agenda Items**

Rich Black – Library Cardholder & Orange County Resident - spoke about having the Onyx Magazine at all library locations.

X. **Adjournment**

President Franchina adjourned the meeting 7:34 p.m.

Next Meeting Dates: --- 6:00 p.m. May 11, 2017 ~ Hiwassee Branch Library; 7391 West Colonial Drive; Orlando, Florida 32818 --- 6:00 p.m. June 8, 2017 ~ Orlando Public Library; 101 East Central Boulevard; Orlando, Florida 32801.

Florida Statutes section 286.0105: If any person desires to appeal any decision with respect to any matter considered at a Library Board of Trustees meeting, such person will need a record of the proceedings; for this purpose, such person may need to ensure that a verbatim record of the proceedings is made to include the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, any person requiring special accommodations to participate in this proceeding due to a disability as defined by ADA may arrange for reasonable accommodations by contacting the Director's Office on the fifth floor of the Main Library in person or by phone at 407.835.7611 at least two days prior to the meeting.